



Environmental Protection
Division

For E.P.D. Staff Use Only

Permit # _____ Date Received _____ Receipt No. _____

REVISED 12/08

APPLICATION TO CONSTRUCT A DOCK

(In Accordance with Orange County Dock Construction Regulations,
Chapter 15, Article IX, Orange County Code)

Mail or Deliver To: Orange County Environmental Protection Division
800 Mercy Drive, Suite 4
Orlando, Florida 32808
(407) 836-1400, Fax (407) 836-1499

****Enclose a check for the filing fee of \$115.00 payable to The Board of County Commissioners**
****Process fee for Appeals and Variances \$397.00******

SECTION 1

OWNER(S) OF THE LAND

Name: _____
Title and Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone and Fax: _____ Email: _____

ENTITY TO RECEIVE PERMIT (IF OTHER THAN OWNER)

Name: _____
Title and Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone and Fax: _____ Email: _____

AGENT/CONSULTANT AUTHORIZED TO SECURE PERMIT

Name: _____
Title and Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone and Fax: _____ Email: _____

CONTRACTOR (IF DIFFERENT FROM AGENT)

Name: _____
Title and Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone and Fax: _____ Email: _____

Notice to Applicants

The proposed dock structure may require a permit from either the Florida Department of Environmental Protection or the applicable Water Management District. In addition to public regulations which Orange County enforces, be advised that there may be other private restrictions or approval requirements that will affect your ability to erect this structure. Please review your deed restrictions and/or consult with your Homeowner's Association or Architectural Review Board.

SECTION 2 - GENERAL INFORMATION:

LOCATION OF PROPERTY

Street Address: _____

Tax Parcel ID (s) _____

LEGAL DESCRIPTION

Name of water body: _____ Normal High Water Elevation (NHWE): _____ msl

Are you requesting a variance? Yes No If yes, provide section number: 15-_____ (example: 15-321)

Are you requesting a waiver? Yes No If yes, provide section Number: 15-_____ (example: 15-321)

If so, please describe the variance/waiver request: _____

Is the proposed dock: Private Semi-Private Public

Are vessel proposed for mooring or storage by any other entity other than the property owner living on upland parcel identified on Page 1. Yes No If so, how long will the vessel be moored or stored: _____

Brief Description of Work: _____

What is the total square footage of proposed terminal platform: _____ sq.ft.

What is the total width of the property shoreline in linear feet at the NHWE as field verified by a professional surveyor: _____ ft.

Are there docks on the abutting properties? Yes No

Any access restrictions to the property (locked gate/loose dogs): _____

REQUIRED ATTACHMENT(S):

- Satisfactory evidence of title, (example: copy of property deed)
- Documentation showing riparian rights for the parcel,
- A copy of a survey, to scale, of the real property which accurately depicts current conditions,
- Four (4) copies of a site plan depicting the exact location of the proposed dock, and shall include the following:**
 - An arrow indicating the northerly direction of the scale to which the sketch or drawing was prepared
 - The name of the water body upon which the proposed dock structure or renovation is to be located
 - The exact distance between the shoreline and a permanent object or construction

- The exact setback distance from adjacent property lines and projected property lines to all portions of the dock
- The floor and roof elevations of the proposed or existing dock
- The current water depth at the end of the proposed or existing dock, and at all proposed mooring locations
- The length of the proposed or existing dock, as measured from the Normal High Water Elevation (NHWE) to the point most waterward of the NHWE
- The NHWE as established by the county shown property survey as field verified by a professional surveyor.
- The location of any conservation easement areas and wetlands within twenty feet from any portion of the dock
- A description of vegetation types identified occurring within twenty feet from any portion of the dock
- The location of any lifts, hoists, mooring pilings and mooring areas
- A mitigation plan offsetting adverse impacts to the conservation easement areas or wetlands (if applicable)
- A description of sedimentation and erosion control measures used during construction and/or repair of the dock

As of January 1, 2009, the attached disclosure forms are required with all permit application submittals. The forms listed below must be completed and notarized.

AGENT AUTHORIZATION FORM

RELATIONSHIP DISCLOSURE FORM-DEVELOPMENT RELATED

SPECIFIC EXPENDITURE REPORT FORM

PERSON AUTHORIZING ACCESS TO THE PROPERTY MUST COMPLETE THE FOLLOWING:

I either own the property described in this application or I have legal authority to allow access to the property and I consent to any site visit on the property by agents or personnel from Orange County, Florida necessary for the review and inspection of the proposed project specified in this application. I authorize these agents or personnel to enter the property as many times as may be necessary to make such review and inspection. Further, I agree to provide entry to the project site for such agents or personnel to monitor permitted work if a permit is granted.

Typed/Printed Name	Signature	Date
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Corporate Title (if applicable)

By signing and submitting this application form, I am applying for the permit identified above, according to the supporting data and other incidental information filed with this application. I am familiar with the information contained in this application, and represent that such information is true, complete, and accurate. I understand this is an application and not a permit, and that work conducted prior to approval is a violation. I understand that this application and any permit issued pursuant thereto, does not relieve me of any obligation for obtaining any other required federal, state, water management district or local permit prior to commencement of construction. I understand that Orange County will make no representation as to the proposed dock's impact on navigability or safety. For that reason, I understand that it may be advisable for me to consult with an expert in navigability and safety issues. I agree, or I agree on behalf of my corporation, to operate and maintain the permitted system unless the permitting agency authorizes transfer of the permit to a responsible operation entity; I understand that knowingly making any false statements or representation in this application is a violation of Sections 15-341 & 15-342, Orange County Code.

<hr/> Typed/Printed Name of Applicant	
<hr/> Signature of Applicant/Agent	<hr/> Date
<hr/> Corporate Title (if applicable)	

SECTION 3

Name and Address of adjacent property owners:

Name: _____

Address: _____

City: _____ State _____ Zip _____

Name: _____

Address: _____

City: _____ State _____ Zip _____

Sec. 15-322. Policy, purpose, intent and scope.

“A purpose of this article is to regulate dock construction, which for the purposes of this article includes dock repairing, within unincorporated areas of Orange County, in order to minimize adverse impacts of such activities upon the natural resources of Orange County. **The County may regulate dock construction activities pursuant to the provisions of this Article, in areas not described in this paragraph upon execution of an Interlocal Agreement by the County and the municipality.**”

For applicant’s proposing to construct a dock within an incorporated area (city or town), please check with Environmental Protection Division permitting staff to see if a permit is required prior to submittal of your application.

In addition to County and local permitting requirements, there are state agencies that regulate the construction of docks and associated structures. It is recommended that you contact the State to get their information:

**Florida Department of Environmental Protection, Central District
Submerged Lands and Environmental Resources Permitting Section
3319 Maguire BLVD.; Suite 232
Orlando, Florida 32803-3767
(407) 894-7555**

If you are considering other projects along your shoreline such as:

- clearing or filling wetlands,
- clearing shoreline vegetation,
- removing muck,
- installation of boat ramps or seawalls, etc.,

please be aware that the County also has regulations pertaining to these activities. Contact Division staff for permitting information on these activities.

AGENT AUTHORIZATION FORM

FOR PROJECTS LOCATED IN ORANGE COUNTY, FLORIDA



I/WE, _____ (PRINT _____ PROPERTY _____ OWNER _____ NAME) _____, AS THE OWNER(S) OF THE REAL PROPERTY DESCRIBED _____ AS _____, DO HEREBY AUTHORIZE TO ACT AS MY/OUR AGENT (PRINT AGENT'S NAME), _____, TO EXECUTE ANY PETITIONS OR OTHER

DOCUMENTS NECESSARY TO AFFECT THE APPLICATION APPROVAL REQUESTED AND MORE SPECIFICALLY DESCRIBED AS FOLLOWS, _____, AND TO APPEAR ON MY/OUR BEHALF BEFORE ANY ADMINISTRATIVE OR LEGISLATIVE BODY IN THE COUNTY CONSIDERING THIS APPLICATION AND TO ACT IN ALL RESPECTS AS OUR AGENT IN MATTERS PERTAINING TO THE APPLICATION.

Date: _____

Signature of Property Owner **Print Name Property Owner**

Date: _____

Signature of Property Owner **Print Name Property Owner**

Date: _____

Signature of Property Owner **Print Name Property Owner**

Date: _____

Signature of Property Owner **Print Name Property Owner**

STATE OF FLORIDA
 COUNTY OF _____

I certify that on _____, before me, _____, an officer duly authorized by the State of Florida and in the county mentioned above, to take acknowledgements, personally appeared _____, to me known to be the person described in this instrument or to have produced _____, as evidence, and who has acknowledged before me that he or she executed the instrument and did / did not take an oath.

Witness my hand and official seal in the county and state stated above on the _____ day of _____, in the year _____.

(Notary Seal)

Signature of Notary Public

Notary Public for the State of Florida

My Commission Expires: _____

Legal Description(s) or Parcel Identification Number(s) are required:

PARCEL ID #:

LEGAL DESCRIPTION:

RELATIONSHIP DISCLOSURE FORM

**For use with development related items except
applications in which the County is the principal or primary applicant**

This form shall be submitted to the department processing your application prior to the development-related item being considered for review and/or approval by Orange County.

In the event any information provided on this form should change, the applicant(s) should file an amended form on or before the date of project consideration before the appropriate board or body.

IS THE APPLICANT OR ANY PERSON INVOLVED WITH YOUR PROJECT:

- **A RELATIVE OR BUSINESS ASSOCIATE OF THE MAYOR OR MEMBER OF THE BCC?**
- **AN EMPLOYER OF THE MAYOR OR MEMBER OF THE BCC?**

IS ANY PERSON WITH A BENEFICIAL INTEREST IN THE OUTCOME OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR MEMBER OF THE BCC?

Please complete table below:

	Applicant/Principal	Developer	Property Owner	Consultants/Attorney
Business Associate	YES/NO	YES/NO	YES/NO	YES/NO
Relative	YES/NO	YES/NO	YES/NO	YES/NO
Employer	YES/NO	YES/NO	YES/NO	YES/NO
Beneficial interest in the outcome	YES/NO	YES/NO	YES/NO	YES/NO

If you responded **yes** to any of the above questions, please state with whom and explain the relationship:

ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED

I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Signature Date: _____

Print Name and Title of Person completing this form: _____

Business Address (Street/P.O. Box, City and Zip Code): _____

Business Phone () _____

Facsimile () _____

STATE OF FLORIDA :
COUNTY OF _____ :

I certify that on _____, before me, _____, an officer duly authorized by the State of Florida, and in the county mentioned above, to take acknowledgements, personally appeared _____, to me known to be the person described in this instrument or to have produced _____, as evidence, and who has acknowledged before me that he or she executed the instrument and did / did not take an oath.

Witness my hand and official seal in the county and state stated above on the _____ day of _____, in the year _____.

(Notary Seal)

Signature of Notary Public
Notary Public for the State of Florida
My Commission Expires: _____

ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT

**This form should be completed in full and filed with all application submittals.
This form shall remain cumulative ** File any amendment with the department processing your application.**

Part I

Please complete the following:

Name and Address of Principal or Principal's Authorized Agent: _____

Name and Address of Lobbyist, consultants, contractors, if any: _____

Part II

Expenditures:

An "expenditure" is defined to mean a payment, distribution, loan, advance, reimbursement, deposit, or anything of value made by a lobbyist or principal for the purpose of lobbying, as this term is defined in section 2-351, Orange County Code. The term "expenditure" does not include contributions or expenditures reported pursuant to chapter 106, FS, or federal election law, campaign-related personal services provided without compensation by individuals volunteering their time, any other contribution or expenditure made by or to a political party, or any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501(c)(4). (s.112.3215, FS)

The following is a complete list of all lobbying expenditures incurred by the principal or his/her authorized agent, his/her lobbyist, and/or his/her contractors, if applicable, expended in connection with the above-referenced project or issue:

Date of Expenditure	Name of Payee	Description of Expenditure	Amount Expended
			\$
			\$
			\$
			\$
			\$
			\$
			\$

If continued on a separate sheet, please check here _____

Total Expenditures this Report: \$
Date of this Report: _____

I hereby certify that information provided in this specific project expenditure report is true and correct based on my knowledge and belief. I further acknowledge and agree to comply with the requirement of section 2-354 of the Orange County code to amend this specific project expenditure report for any additional expenditure incurred related to this project prior to the scheduled Board of County Commissioner meeting. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Date: _____

Signature of Principal or Principal's Authorized Agent*
(check appropriate box)

STATE OF FLORIDA :
COUNTY OF _____ :

I certify that on _____, before me, _____, an officer duly authorized by the State of Florida and in the county mentioned above, to take acknowledgements, personally appeared _____, to me known to be the person described in this instrument or to have produced _____, as evidence, and who has acknowledged before me that he or she executed the instrument and did / did not take an oath.

Witness my hand and official seal in the county and state stated above on the _____ day of _____, in the year _____.

(Notary Seal)

Signature of Notary Public
Notary Public for the State of Florida
My Commission Expires: _____

**If form is signed by the Principal's Authorized Agent, please attach the completed Agent Authorization form.*