

## ORANGE COUNTY 2008 CHARTER REVIEW COMMISSION

Date: February 26, 2007

Members present: Brian Butler, Roger Chapin, Trevor Hall, Jr., Sally Holmes, John Miller, Richard Morrison, Debi Rumph, Kevin Shaughnessy, Dr. Frank Smith, Sharon Wilson

Members absent: Angel de la Portilla, Larry Godwin, and Dr. Jorge Lopez; and Christine Curtis and Shannon McAleavey entered where indicated

Others Present: County Mayor Richard Crotty, County Attorney Tom Drage, Jr.; Chief Deputy Comptroller Jim Moye; Office of Management and Budget Assistant Manager Kurt Petersen; Assistant to Deputy County Administrator Melanie Ledgerwood; Minutes Supervisor Kathleen Johnson; Senior Minutes Coordinator Jeanene Wells

- CALL TO ORDER, 4:35 p.m.
- WELCOME AND INTRODUCTIONS

County Mayor Crotty welcomed the members of the 2008 Charter Review Commission (CRC) and thanked them for their willingness to serve.

The commission members introduced themselves and announced who appointed them.

- ADMINISTRATIVE FUNCTIONING

Mr. Petersen presented the CRC's budget for the current fiscal year.

Mr. Moye explained the role of the Comptroller's Office in facilitating the CRC deliberations.

County Attorney Drage announced that Dr. Lopez is being replaced because he does not live in Orange County. He introduced Dr. Miguel Acevedo who, upon confirmation by the Board of County Commissioners (BCC), will replace Dr. Lopez on the CRC.

County Attorney Drage presented an overview of the Orange County Charter and the CRC, ethics and the Sunshine Law, and the CRC organizational process.

Members joined-Ms. McAleavey, Ms. Curtis

- SELECTION OF CHAIRMAN

Ms. McAleavey nominated Mr. Morrison. No further nominations were made. By consensus, Mr. Morrison was selected as chairman of the 2008 CRC.

- NONAGENDA

At the request of Chairman Morrison, County Attorney Drage presented a brief overview of the Ethics Commission and the County procurement process.

- LEGAL COUNSEL

Discussion ensued regarding whether the CRC should employ its own legal counsel.

Motion/Second: Dr. Smith/Mr. Shaughnessy

Members absent: Mr. de la Portilla, Mr. Godwin

AYEs-voice vote: All present members

Action: The CRC authorized staff to prepare a request for proposals (RFP) for general counsel for the CRC.

- APPOINTMENT OF SUBCOMMITTEES

Chairman Morrison requested that CRC members contact Ms. Legerwood to volunteer to serve on subcommittees.

- FUTURE MEETINGS

Staff presented a list of dates the BCC Chambers are available for CRC meetings. Discussion ensued.

Chairman Morrison announced that the next CRC meeting will be held on Monday, March 19, 2007, at 4:30 p.m.

- ELECTION OF VICE-CHAIRMAN

Motion/Second: Mr. Hall/Mr. Butler

Members absent: Mr. de la Portilla, Mr. Godwin

AYEs-voice vote: All present members

Action: The CRC elected Mr. Chapin as vice-chairman of the 2008 CRC.

- STAFFING OPTIONS

Discussion ensued regarding the CRC's options for hiring an administrative assistant.

Motion/Second: Mr. Butler/Mr. Chapin

Members absent: Mr. de la Portilla, Mr. Godwin

AYEs-voice vote: All present members

Action: The CRC authorized staff to include an administrative assistant position in the RFP for the CRC legal counsel.

- MEETING ADJOURNED, 5:50 p.m.

There being no further business, Chairman Morrison adjourned the meeting.

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Richard Morrison, Chairman  
2008 Charter Review Commission