



ALTERNATIVE ROAD IMPACT FEE COMMITTEE
(Meeting Minutes)

Meeting Date: November 8, 2007

Time: 10:00 a.m. to 12:00 Noon

Location: **PUBLIC WORKS BUILDING**
Main Conference Room – 1st Floor
4200 South John Young Parkway
Orlando, Florida 32839

ARIF Committee

Mark Massaro, **(Chairman) Director, Public Works Department**
Mirna Barq, **(Vice-Chair) Transportation Planning Division, Public Works Department**
Christine Lofye, **Traffic Engineering Division, Public Works Department**
Jay Sargent, **Planning Division, Growth Management Department**
Ivelisse Torres, **Growth Management Department**

County Staff

Roberta Alfonso, **County Attorney's Office**
Darryl Johnson, **Traffic Engineering Division, Public Works Department**

Ms. Barq called the meeting to order at 10:11am

Review of Minutes

The Committee reviewed the minutes from the October 25, 2007 meeting of the Alternative Road Impact Fee Committee.

Westgate Resorts, LTD Discussion

Mr. Sargent mentioned they are in the process of scanning their documents so he wasn't able to review the plans to confirm how many units are to be built. However, Mr. Sargent did confirm that each lockout unit will be assessed impact fees. Also, Westgate Resorts will get a reduction on parking. Instead of being charged 2 parking spaces for each unit, they will be charged for 1 ½ spaces. That is the only break they are entitled to. The units are considered lockout units because they can host 2 families and they can be rented separately; that is why they will be charged for two.

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Mr. Johnson stated that he called Mr. Smith of Westgate Resorts this morning and reiterated what Mr. Sargent said and also mentioned that if he wanted to do a traffic study he would have to come before the committee to get approval on a methodology. Mr. Sargent said he cannot do a traffic study on this project because Mr. Smith had already paid some of his fees and had not protested it. Mr. Smith is aware of this. If he wants to pay under protest on the next phase of the project, he may do so and have a traffic study performed.

Westside Plaza Discussion

Ms. Torres said she needs additional information to process the application and will contact Mr. Abdallah.

Dr. Phillips (Sand Lake) Hospital Discussion

Mr. Massaro asked if they were moving forward with monitoring and Ms. Lofye replied that they were. She is in the process of having a purchase order completed for GMB to travel to Homestead, Florida to assure compliance with the approved methodology. The fee will be added to Dr. Phillips monitoring fee as part of the agreement. Ms. Lofye also mentioned that Ms. Tice asked if they could start the monitoring on Monday, November 12, 2007 and was told that they couldn't because the purchase order hasn't yet been issued. More than likely, they would be able to start Monday, November 26, 2007. Mr. Massaro asked if the Dr. Phillips group would have to come back before the committee and Ms. Barq replied no. They would coordinate with Ms. Lofye and if they can come to an agreement on how to perform the study at the Dr. Phillips Hospital, they wouldn't have to come back.

A motion was made by Jay Sargent to approve the meeting minutes, as amended. Seconded by Ivelisse Torres. Motion carried.

Alternative Road Impact Fee Wal-mart Neighborhood Center Consent Agenda

It was asked to change the decimal point from 34% to 34.40%. It will not change any values, but want it to be consistent throughout all the forms. Other minor revisions were suggested and revised.

A motion was made by Mirna Barq to approve the Consent Agenda as amended. Seconded by Jay Sargent. Motion carried.

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Play-it-Again Sports Discussion

Ms. Lofye had some concerns regarding the accrual period; stating the agreement wasn't clear. She also mentioned that the monitoring was done about a year ago, but didn't get the final report until September. Our current agreements state the accrual period should be from the date it was approved at BCC and the date of the demand letter. Ms. Lofye also stated that it took the consultant longer than expected to complete their task; and by doing so, additional interest charges are being assessed. Mr. Massaro said he doesn't think it is fair to charge Play-it-Again Sports for something they had no control over. The committee concurred. Ms. Lofye explained that she revised the interest calculation sheet to the date of when the monitoring was completed, and contacted the Orange County Comptroller Office to verify that the interest calculation was correct. Ms. Lofye said the letter that will be sent out states that if payment isn't received within 30 days, they may be subject to interest accrued to date.

Administration Regulations Discussion

The ARIFC has been reviewing and making recommended revisions to the Administration Regulations. To date, Ms. Alfonso has updated the changes requested and has sent the committee new copies for review. The ARIFC asked what the procedure is after the changes are made. Ms. Alfonso stated that after the revisions are complete the Deputy County Attorney reviews it and consults with Mr. Lalchandani for any recommendations. The committee would get it back and could go before senior staff. Once the suggested revisions are complete, they will be presented to the BCC for approval.

More discussion is reserved for the next scheduled meeting.

The meeting was adjourned at 12:02 pm.

Next Scheduled Meeting:

Thursday, December 13, 2007 @ 10 a.m.