

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Grantees eligible to receive funds under the Homelessness Prevention and Rapid Re-Housing Program (HPRP) are required to complete a substantial amendment to their Consolidated Plan 2008 Action Plan. This form sets forth the required format for this substantial amendment. A completed form is due to HUD within 60 days of the publication of the HUD HPRP notice.

To aid grantees in meeting this submission deadline, the HPRP Notice reduces the requirement for a 30-day public comment period to no less than 12 calendar days for this substantial amendment. With this exception, HPRP grantees are required to follow their Consolidated Plan's citizen participation process, including consultation with the Continuum of Care (CoC) in the appropriate jurisdiction(s). Grantees are also required to coordinate HPRP activities with the CoC's strategies for homeless prevention and ending homelessness. To maximize transparency, HUD strongly recommends that each grantee post its substantial amendment materials on the grantee's official website as the materials are developed.

A complete submission contains the following three documents:

- 1) A signed and dated SF-424,
- 2) A completed form HUD-40119 (this form), and
- 3) Signed and dated General Consolidated Plan and HPRP certifications.

For additional information regarding the HPRP program, visit the HUD Homelessness Resource Exchange (www.hudhre.info). This site will be regularly updated to include HPRP resources developed by HUD and its technical assistance providers.

The information collection requirements contained in this application have been submitted to the Office of Management and Budget (OMB) for review under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Information is submitted in accordance with the regulatory authority contained in each program rule. The information will be used to rate applications, determine eligibility, and establish grant amounts.

Public reporting burden for this collection of information is estimated to be 16 hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits. To the extent that any information collected is of a confidential nature, there will be compliance with Privacy Act requirements. However, the substantial amendment to the Consolidated Plan 2008 Action Plan does not request the submission of such information.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

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A. General Information

Grantee Name	Orange County Government
Name of Entity or Department Administering Funds	Housing and Community Development Division
HPRP Contact Person (person to answer questions about this amendment and HPRP)	Mr. Mitchell Glasser
Title	Division Manager
Address Line 1	525 E. South Street
Address Line 2	
City, State, Zip Code	Orlando, Florida 32801
Telephone	(407) 836-5190
Fax	(407) 836- 5193
Email Address	Mitchell.Glasser@ocfl.net
Authorized Official (if different from Contact Person)	Richard Crotty
Title	Orange County Mayor
Address Line 1	201 S. Rosalind Avenue
Address Line 2	
City, State, Zip Code	Orlando, FL 32801
Telephone	(407) 836-7370
Fax	(407) 836-7630
Email Address	Richard.Crotty@ocfl.net
Web Address where this Form is Posted	www.ocfl.net/housing

Amount Grantee is Eligible to Receive*	\$ 2,523,982
Amount Grantee is Requesting	\$ 2,523,982

*Amounts are available at <http://www.hud.gov/recovery/homelesspreventrecov.xls>

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B. Citizen Participation and Public Comment

- 1. Briefly describe how the grantee followed its citizen participation plan regarding this proposed substantial amendment (limit 250 words).**

Response:

In accordance with the Orange County Citizen Participation Plan included in the 2005-2010 Consolidated Plan, a public notice was posted on April 5, 2009, announcing a substantial amendment to the Consolidated Plan's 2008 Annual Action Plan. The purpose of the amendment is to include the Homelessness Prevention and Rapid Re-Housing Program (HPRP) in the Annual Action Plan. The funding requested for HPRP is \$2,523,982. The County will use these funds to provide financial assistance, and housing relocation and stabilization services. The public comment period began April 5, 2009 and ended April 17, 2009.

The public notice described the locations where Orange County displayed the proposed (draft) plan, including the Housing and Community Development Division and the Division's website: www.ocfl.net/housing. In addition to the public notice, on April 17, 2009 Orange County held a meeting with Continuum of Care affiliated organizations and other homeless prevention agencies to obtain input about the proposed plan. Orange County also consulted with the Orange County Mental Health and Homelessness Division in the formulation of the HPRP strategy. The comments received during the twelve (12) day Citizen Participation and Public Comment period have been included in Section B (3) of this document.

- 2. Provide the appropriate response regarding this substantial amendment by checking one of the following options:**

- Grantee did not receive public comments.
 Grantee received and accepted all public comments.
 Grantee received public comments and did not accept one or more of the comments.

- 3. Provide a summary of the public comments regarding this substantial amendment. Include a summary of any comments or views not accepted and the reasons for non-acceptance.**

Response:

The following is a summary of the public comments received from April 5, 2009 until April 17, 2009 regarding the substantial amendment:

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**PUBLIC MEETING
HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP)
Orange County Housing and Community Development**

April 16, 2009 – Orange County Administration Building (Cypress Room)

Attendees:

Laura Victoria	Jewish Family Services
Cathy Jackson	Homeless Services Network (HSN)
Allison Krall	Coalition for the Homeless
Kim Courtney	Coalition for the Homeless
Michael Lewellen	Metro Orlando Urban League
Charlene Rose	Metro Orlando Urban League
Lee Pates	Community Service Center
Broc Rosser	Heart of Florida United Way
Larry Olness	Heart of Florida United Way
Donna Anne Graf	Legal Aid Society of the Orange County Bar Association
Larri Thatcher	Legal Aid Society of the Orange County Bar Association
Lenora Sherman	The Salvation Army
Andrew Kelly	The Salvation Army
Gabriella Coulter	The Center for Affordable Housing
Robert Stuart	Christian Service Center
Donna Wyche	Orange County Health and Family Services

Staff:

Mitchell Glasser	Manager, Orange County Housing and Community Division
Nancy Sharifi	Program Manager, Housing and Community Division
Pat Redman	Senior Planning and Development Assistant, HCD

The Public Meeting to discuss the Orange County Homelessness Prevention and Rapid Re-Housing Program (HPRP) was convened on April 16, 2009 at the Orange County Administration Building. Mitchell Glasser, Manager, Orange County Housing and Community Division declared the public meeting open and welcomed attendees. He delivered a presentation entitled Orange County Homelessness Prevention and Rapid Re-Housing Program (HPRP) and provided comments as follows:

- HPRP requires an Amendment to county's Consolidated Plan 2008 Action Plan for Homelessness Prevention and Rapid Re-Housing Program.
- Draft plan was placed on the county's website at www.ocfl.net/housing.
- A public comment period was underway and would end April 18.
- The plan will go before the Board of County Commissioners May 12.
- Agencies must use existing Homeless Management Information System (HMIS) administered by Continuum of Care/Homeless Services Network.
- HPRP has lead-based and home inspection requirements.
- Focus is on two strategies: Homeless Prevention, including rental assistance, utility assistance and security deposits; and Re-Housing and Stabilization, including case management, crisis intervention, budgeting.
- Orange County considering using one centralized administration system (through the county or another entity) to ensure prompt disbursement and tracking of financial assistance.

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- It was noted that the HUD-provided administrative fees were low and would likely have to be supplemented by CDBG funding.

The following comments were made by attendees.

Comment:

Cathy Jackson – Homeless Services Network:

Mitchell covered the HPRP material well. Many strategies were borne out here.

- Barriers** – \$2.5 million may seem like a significant amount of money, but is not when designed to help 50% median-income folks. A key factor is the intake process for different groups, among them: those needing short-term assistance for a few months, possibly a \$2000-3000 package; others with moderate barriers, such as lost jobs, eviction notices (some as short as 3-days) or childcare issues, possibly needing legal assistance/intervention. They may need six months or more of case management assistance. Finally, the most worrisome group...those that need the extensive case management. Clearly, different services would be needed by different families and individuals.
- Checks** – There needs to be a quick turn around, checks would be needed in 72 hours.
- Outreach** – Outreach with the community is important. HSN has been thinking of volunteering to be the central entity for coordinating this effort. HSN is recommending a central referral system. A 2-1-1 system is in place.
- Legal Assistance** – may be necessary. Potential beneficiaries may have criminal records, bad credit or other issues and could need someone to talk to landlords about accepting them as tenants.
- Case Management** (to direct rent subsidies) – most agencies do not have sufficient case management. Case management is important to ensure successful exit strategy at end of 12 months. It is important to be able to report a 75-80% success rate.

Response:

Nancy Sharifi noted that this was not a traditional homeless program and that the majority of funds are targeted for “homeless prevention” activities. Many of the services Cathy Jackson referred to applied to re-housing. Orange County is proposing to expand case management, with funds designated for more (4 to 5) case managers.

Mitchell Glasser agreed that centralizing calls through 2-1-1 is a good idea. In terms of case management, the division is open to ideas, but believes it will not be difficult to place clients, since these are not clients who are homeless with mental health issues and similar issues (those most likely to need legal assistance). The latter may not fit this program. Drawdown of funds could be by way of reimbursement, but the goal is to get funds “on the street” as soon as possible.

Attendees – All agreed the funds could be easily spent in one year. The majority of participants feel there is an overwhelming need for clients that fit the program; it is a matter of deciding who fits the program best.

Comment

Larry Olness (United Way) supports the need for more case management. He believes that based on their experience, the average person will need \$290-\$600 for utility help (maximum \$1,000 but less likely). About 500 clients or so for this program would not be a

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daunting undertaking. Utility companies have been assisting clients, but there is still a great need for assistance.

Response

Mitchell Glasser responded that the County also operates an ongoing program that provides utility assistance. He agreed that there is still a great need.

Comment

Robert Stuart (Christian Service Center) noted “the devil is in the details, and asked: Would receiving this funding require him to hire more staff to disburse it? Since the grant was linked to the current economic crisis, much would depend on how “current economic crisis” is defined. Could there be a “rising tide?” Whether planned it or not, the program would add another layer on the existing layers to get the job done.

Response

Mitchell Glasser responded that the program cannot help the chronically homeless; it also does not provide mortgage assistance. Agencies should not need added layers; that was not the intent of the county’s plan. Some agencies had applied for case management in their recent (CDBG and ESG) grant applications and the county will assist in this regard. In terms of getting money out quickly, the best way would be to “float” funds.

Comment

Michael Lewellen of the Urban League questioned what would happen when the funds run out. Was there some way of ensuring assistance would continue for those in need? Would agencies have to find funding to continue?

Response

Mitchell Glasser responded that agencies are not expected to have to leverage for this. Cathy Jackson referenced short term subsidies made available by Workforce Central Florida, and suggested that some programs could benefit from linkages.

Comment

Legal Aid representatives (**Donna Anne Graf and Larri Thatcher**) asked if legal aid was eligible. Most tenants seeking their assistance still had some time, but the agency had no funds to give them. Some clients could relocate if funds could be made available for this purpose.

Response

Mitchell Glasser and Nancy Sharifi confirmed that legal aid is eligible, but funding would be insufficient to cover all eligible activities. **Cathy Jackson** added that HSN has a legal person on staff.

Comment

Larry Olness (United Way) provided an overview of the need for emergency financial assistance. Calls last year were 43% more than after Hurricane Charlie, and of these, 85% were for utility, rent or eviction assistance. He explained that about 20% of those requesting utility assistance get help. **Robert Stuart** (Christian Service Center) agreed the need has been increasing, and noted that in addition to existing clients, they are seeing a new type of client, those asking for help for the first time, who do not know what support

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documents are required and who may need 2-4 appointments. His current structure exists and can be expanded to suit the program. Funding was the most urgent need.

Response

Mitchell Glasser responded that more thought was needed regarding capacity and also the HMIS lock-in. He reiterated that administrative dollars for the program were low, and that case management costs would have to be supplemented. **Cathy Jackson** added that HMIS allows information sharing and avoids duplication. **Larry Olness** added that MacLink does the same thing, and information can be uploaded in to HMIS. This helped where some programs were not on HMIS, because they all were on MacLink.

Comment

Kim Courtney (Coalition) stated that Coalition was serving the region, but falling short on case management. The Coalition has a three-year grant for rapid re-housing.

Response

Mitchell Glasser responded that the Division was currently reviewing 2009-10 project applications and looking at case management needs.

Comment

Andrew Kelly (The Salvation Army) stated that his agency needed funding more than capacity assistance. They had lost funding in recent years. However, he appreciated the opportunity for both funds and case management.

Response

Nancy Sharifi responded that as is the case with currently funded agencies, it will be necessary for the Division to monitor grants provided to agencies under this program. Agencies that get case management assistance will have to sign an agreement with Orange County. Case management will be paid by reimbursement (per existing County's procedure).

Comment

Cathy Jackson (HSN) referred to forms. HSN was working with the Coalition on a universal intake form. She hoped this would be completed in about eight weeks. All HMIS users would benefit from using this, since it could be shared by agencies and it would remove the need to monitor for income and client eligibility.

Response

Nancy Sharifi responded that this was a good approach.

Comment

Kim Courtney questioned whether families would get preference over individuals.

Response

Nancy Sharifi responded that the funds would help both since both could be termed households.

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Comment

Kim Courtney (Coalition) asked if there might be a shift towards housing stabilization (i.e. case management) rather than on rapid re-housing. Coalition had \$783,000 for financial assistance in its own Rapid Re-housing grant, but the grant does not provide adequate funding for case management needs.

Response

Mitchell Glasser noted that there was still a great need for financial assistance. **Larry Olness** confirmed that there was only about \$28 currently per client, but the typical need was \$290-\$600. **Major Andrew Kelly** (The Salvation Army) added that most agencies did not have a large pool of money for this purpose.

There being no further comments, Mitchell Glasser concluded the session by commenting that there appeared to be two important considerations. These were - the need for case management, and the need to direct most of the funding to financial assistance. Nancy Sharifi advised attendees that the comments made at the meeting would be included as public comments in the Amendment to Orange County's Consolidated Plan 2008 Action Plan for Homelessness Prevention and Rapid Re-Housing Program. The meeting was adjourned at 3:15 p.m.

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C. Distribution and Administration of Funds

Reminder: The HPRP grant will be made by means of a grant agreement executed by HUD and the grantee. The three-year deadline to expend funds begins when HUD signs the grant agreement. Grantees should ensure that sufficient planning is in place to begin to expend funds shortly after grant agreement.

- 1. Check the process(es) that the grantee plans to use to select subgrantees. Note that a subgrantee is defined as the organization to which the grantee provides HPRP funds.**

Competitive Process

Formula Allocation

X Other (Specify): Unsolicited Application - Collaboration with Heart of Florida United Way and affiliated agencies to provide financial assistance and housing stabilization services.

- 2. Briefly describe the process(es) indicated in question 1 above (limit 250 words).**

Response:

Orange County's process to select sub-grantees for the HPRP considered the need for timeliness, effective use of funds, and high compliance standards. The County will utilize current delivery processes/procedures, customized to include HPRP requirements.

Orange County has identified agencies through its Consolidated Plan Request for Application (RFA) process, and based on reviews of, and consultations with the Mental Health and Homelessness Division, the Community Development Advisory Board, Heart of Florida United Way (HFUW), and other homelessness stakeholders. The County defines HPRP sub-grantees as those demonstrating capacity (appropriate staff/resources), strong financial controls, and a record of accomplishment/experience administering financial assistance, homelessness prevention and/or re-housing services.

HFUW maintains a list of agencies providing financial assistance, case management and homelessness prevention activities. Procedures are already in place, including a centralized emergency information and referral service (2-1-1), contractual agreements with agencies for case management services, and a centralized administrative payment system. This payment system issues financial assistance to vendors (landlords or utility companies) within 72 hours. HFUW systems can track multiple funding sources and leverage other resources to assist clients needing

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additional supportive services. In addition, HFUW collaborates with private companies and foundations to access additional funds for households in financial crisis.

In terms of rapid re-housing, Orange County has identified agencies that received Rapid Re-housing grants, but need additional case management support. Orange County will establish procedures for rapid access to funding by participating agencies and prompt service to residents, and finalize selection of an agency(ies) and a service delivery model for the HPRP by July 2009. Orange County will enter into a project administration agreement with each participating agency or sub-grantee receiving or administering HPRP funds. The County reserves the right to select the agency(ies) that can best serve residents. The Board of County Commissioners will execute program administration agreements by September 30, 2009.

- 3. Briefly describe the process the grantee plans to use, once HUD signs the grant agreement, to allocate funds available to sub-grantees by September 30, 2009, as required by the HPRP Notice (limit 250 words).**

Response:

Following the Department of Housing and Urban Development's review of the grant application, Orange County will select the agencies or sub-grantees participating in the HPRP. In addition to agency qualifications, the County will focus on efforts aimed at leveraging resources with other entities to avoid duplication, use of existing expertise, plans to stretch grant dollars and approaches that will result in the most effective use of funds.

Given the perceived extent of related needs within the community, and the range of eligible activities, any approach that attempts to encompass all eligible activities will significantly diminish the impact and effectiveness of the HPRP stimulus funds. Therefore, Orange County HPRP funding will be used for two (2) of the HPRP eligible activities: Financial Assistance (e.g. rental assistance and security deposits) and Stabilization Services, including case management to help program participants obtain housing stability. Both activities will focus on clients in need of homelessness prevention or rapid re-housing assistance.

The agreements with HPRP sub-grantees will describe Orange County's HPRP guidelines and provide information and guidance to assist potential sub-grantees in formulating viable strategies and short-term action plans to facilitate prompt execution and implementation of the program. For example, the agreement will specify the amount of HPRP funding designated for short term (up to 3 months) and medium term (up to 12 months) financial assistance; the eligibility criteria for HPRP services in

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accordance to Orange County's Consolidated Plan, and a timeline for implementation.

The selected agency(ies) will enter into an agreement for project administration with Orange County for the period covered by the program (no longer than three years from the date of HUD's approval of the grant agreement). The Agreements for Project Administration will include, but will not be limited to, a description of services, amount of funding, compliance requirements and expected outcomes. The Program Administration Agreements will be fully executed by September 30, 2009, following approval by the Orange County Board of County Commissioners.

- 4. Describe the grantee's plan for ensuring the effective and timely use of HPRP grant funds on eligible activities, as outlined in the HPRP Notice. Include a description of how the grantee plans to oversee and monitor the administration and use of its own HPRP funds, as well as those used by its sub-grantees (limit 500 words).**

Response:

During this economic downturn, Orange County is experiencing the highest unemployment rate in years, even higher rates than the 8% national average. According to local agencies providing homeless prevention services, the demand for emergency financial assistance in Orange County has increased by 35% over last year's figures. As the demand for assistance increases, many of the agencies providing financial assistance are already experiencing difficulty dealing with the growing workload, due to lack of case managers and/or funding. In order to build capacity to handle the increase in workload, Orange County plans to use \$300,000 or approximately 13% of the funding targeted for HPRP activities to fund case management in connection with housing stabilization activities. The proposed funding will cover salaries for an estimated 4-5 additional caseworkers. During our public comment period, local homeless services providers identified the need for additional case management as critical.

Orange County estimates that the funding allocated for financial assistance in the amount of \$ 2,077,783, can quickly be absorbed to assist approximately 500-800 households. The allocation includes persons under the categories of homeless prevention and rapid re-housing. The number of households assisted with HPRP can increase by leveraging funds and resources with other agencies providing similar services.

Orange County does not anticipate any delays in utilizing 60% of the funds within the required 24 months and all its HPRP allocation within 3 years based on the current demand and workload reported by homeless prevention service providers. The HFUW Emergency Hotline (211) reported that 8,011 callers sought financial assistance during the month of March 2009 alone.

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Orange County will incorporate a model based on established delivery systems, which will not require extensive efforts to recreate. Orange County is undergoing discussions with the HFUW in understanding the structure and systems they have in place to work with agencies providing temporary financial assistance and homeless prevention services. HFUW offers a centralized administrative system that ensures prompt disbursement of the financial assistance directly to the vendors (landlords or utility companies). Their systems can track multiple funding sources and leverage other resources to assist clients in need of additional supportive services. In addition, there are existing collaborations among private companies and foundations to access additional funds for households in financial crisis. For example, Progress Energy is providing a full time caseworker to provide utility assistance to households in financial crisis.

Agencies participating in the HPRP must have the ability to access the Homeless Management Information System (HMIS). HPRP funds for housing stabilization (case management) will be provided to agencies with the capacity to serve a large number of clients at diverse geographic locations throughout Orange County.

The Housing and Community Development Division has an established process to monitor sub-grantee performance and compliance. As part of the process, sub-grantees are required to enter into a contract agreement and submit monthly reports to track the rate at which sub-grantees are expending funds. Monthly reports also help track their progress towards goals and programmatic accomplishments, along with other terms of their contract agreements. When the Division notes financial discrepancies or programmatic concerns, agencies are required to immediately address and correct them. At a minimum, The Division conducts onsite-monitoring visits once a year. The Division also maintains continuous communication with sub-grantees to identify service delivery issues within a reasonable time.

D. Collaboration

- 1. Briefly describe how the grantee plans to collaborate with the local agencies that can serve similar target populations, which received funds under the American Recovery and Reinvestment Act of 2009 from other Federal agencies, including the U.S. Departments of Education, Health and Human Services, Homeland Security, and Labor (limit 250 words).**

Response:

The County convened a stakeholder meeting on April 17, 2009 to bring together agencies providing emergency financial assistance, receiving stimulus funding with a presence in the Orlando MSA, the local Continuum

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of Care, and other homeless prevention service providers. The County shared a copy of its HPRP proposed plan with these entities.

Orange County will direct the majority of its HPRP resources or 73% of the total funding allocation to those at great risk of becoming homeless. Approximately 22% of HPRP resources will target those in need of rapid re-housing. The targeted population must meet the following requirements, among others that may apply during the course of the program:

- Residents of Orange County (a minimum of 12 months)
- Unemployed or underemployed (have lost a significant amount of income) within the last year
- Very low to low income household (no more than 50% of the Area Median Income)
- Cannot be a property owner during the time of the assistance
- The temporary assistance is critical in preventing clients from becoming homeless
- Households will commit to work with a case manager and seek stabilization services

To identify this target population, and to share resources and information, the County will collaborate with local and federal agencies receiving funds under the American Recovery and Reinvestment Act. These agencies include but are not limited to local social service agencies, local Workforce agencies, public service agencies receiving CDBG funding, cities and municipalities within Orange County's jurisdiction, social services and affordable housing providers. Information will also be shared at meetings and roundtables held at the local and regional level.

As is common practice, Orange County invites interested agencies and the public to comment on the proposed Orange County HPRP strategy. Ideally, working collaborations with, and among, service providers will allow grantees to leverage funds for different forms of assistance to achieve the most efficient use of funds. Leveraging of funds will work for the benefit of HPRP clients in need of stabilization. Information shared in the Homeless Management Information System (HMIS) by service providers, in HFUW and agency systems, and in other County or equivalent reporting systems will result in better coordination and tracking.

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- 2. Briefly describe how the grantee plans to collaborate with appropriate Continuum(s) of Care and mainstream resources regarding HPRP activities (limit 250 words).**

Response:

As a recipient of Emergency Shelter Grant and Shelter Plus Care grant funding, Orange County has established collaborative efforts with the local Continuum of Care and other homeless organizations. The County has shared the proposed HPRP plan with these organizations. The County issued a public notice announcing the Amendment to its Consolidated Plan and the opening of its public comment period from April 5, to April 17, 2009. The County hosted a stakeholder meeting on April 17, 2009 to facilitate information sharing concerning its proposed plan. Orange County HPRP funding will focus on two (2) of the HPRP eligible activities: Financial Assistance (e.g. rental assistance and security deposits) and Stabilization Services (including case management to help program participants obtain housing stability).

Orange County is aware of the commitment of the Continuum of Care to serve those homeless populations that are hardest-to-serve, including the chronically homeless. However, the County and the Continuum of Care are both committed to homelessness prevention and stabilization services, brought about by unforeseen crises and recent changes in the economy. The County and the Continuum of Care will work to prevent homelessness and to stabilize households, particularly those with children. Orange County will encourage service providers to target families with children. Service providers will continue to record client and service data utilizing the Homeless Management Information System (HMIS) along with other equivalent tracking and reporting systems and procedures required by Orange County, as grantee, and by HUD.

- 3. Briefly describe how HPRP grant funds for financial assistance and housing relocation/stabilization services will be used in a manner that is consistent with the grantee's Consolidated Plan (limit 250 words).**

Response:

Orange County's Five Year Consolidated Plan, Section 4.3, describes strategies to address the needs of persons threatened with homelessness. The Plan states that in Orange County, many parents with children are employed in relatively low paying service sector jobs. A single major crisis or illness can send these families into homelessness.

HPRP funds for financial assistance and stabilization services will be utilized to target families at risk of homelessness and those who have recently become

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homeless, in a manner that is consistent with the Consolidated Plan goals as follows:

- All HPRP funds will be used to benefit low to moderate income families
- Addressing the needs of homeless and at risk individuals and families is a top priority on the Five Year Consolidated Plan. Section 6.3 Homeless Services and Programs of the Five Year Consolidated Plan, establishes as a strategy “to leverage community resources to provide support services for homeless”.
- One of the goals identified in Table 11: Homeless Needs and Goals of the Orange County 2008-2009 Annual Action Plan, is to provide support services for homeless and at risk individuals and families. To achieve this goal, the following strategies were identified:
 1. Collaboration with local not for profit agencies to provide a variety of emergency assistance programs, and
 2. Support services for the homeless.

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E. Estimated Budget Summary

HUD requires the grantee to complete the following table so that participants in the citizen participation process may see the grantee’s preliminary estimated amounts for various HPRP activities. Enter the estimated budget amounts for each activity in the appropriate column and row. The grantee will be required to report actual amounts in subsequent reporting.

HPRP Estimated Budget Summary			
	Homelessness Prevention	Rapid Re-housing	Total Amount Budgeted
Financial Assistance ¹	\$ 1,577,783	\$ 500,000	\$ 2,077,783
Housing Relocation and Stabilization Services ²	\$ 250,000	\$ 50,000	\$ 300,000
Subtotal (add previous two rows)	\$ 1,827,783	\$ 550,000	\$ 2,377,783

Data Collection and Evaluation ³	\$ 20,000
Administration (up to 5% of allocation)	\$ 126,199
Total HPRP Amount Budgeted⁴	\$ 2,523,982

¹Financial assistance includes the following activities as detailed in the HPRP Notice: short-term rental assistance, medium-term rental assistance, security deposits, utility deposits, utility payments, moving cost assistance, and motel or hotel vouchers.

²Housing relocation and stabilization services include the following activities as detailed in the HPRP Notice: case management, outreach, housing search and placement, legal services, mediation, and credit repair.

³Data collection and evaluation includes costs associated with operating HUD-approved homeless management information systems for purposes of collecting unduplicated counts of homeless persons and analyzing patterns of use of HPRP funds.

⁴This amount must match the amount entered in the cell on the table in Section A titled “Amount Grantee is Requesting.”

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F. Authorized Signature

By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

Signature/Authorized Official

Date

Orange County Mayor
Title