



## How to Obtain Hurricane Repair Permits for Licensed Contractors

**Contractors, in order to expedite the process for obtaining a hurricane repair permits please do the following:**

- Provide a completed Permit application (Building, Electrical, Mechanical, Plumbing, Roof) based on scope of work
- Signed and sealed construction plans (if required) with supporting documentation
- Valid contractor license
  - Registered with Orange County
  - Original Power of Attorney (if the contractor does not personally appear)
- If value of work exceeds \$2,500, the following is also required:
  - Notice of Commencement form
  - Page 2 of the applicable application
- Payment – The fee(s) to obtain permit(s) to make repair due to damage caused by Hurricane Irma are being waived.

**All forms and applications can be found online at:**

<http://www.ocfl.net/PermitsLicenses/PermittingAndConstructionForms.aspx>

**Information on fees:**

<http://www.ocfl.net/Portals/0/resource%20library/Open%20Government/FeeDirectory.pdf>

**Take advantage of our Fast Track online services and become a Fast Track Member**

Fast Track Member Services is currently offered for sub-trades license holders for electrical, plumbing, irrigation, gas, roofing and HVAC/mechanical contractors. Permits that are created online can be paid for online. Building (Including Pool, and Specialty) contractors may only use Fast Track to pay for re-inspection and after-hours inspection fees. To register:

[https://fasttrack.ocfl.net/OnlineServices/forms/FAST\\_TRACK\\_MEMBER\\_Registration\\_Requirements\\_Packet.pdf](https://fasttrack.ocfl.net/OnlineServices/forms/FAST_TRACK_MEMBER_Registration_Requirements_Packet.pdf)

**Note: The use of Fast Track Member Services requires the contractor to establish an escrow account or to set up an account for credit card payments only. Escrow account deposits can be made via cash, check or credit card. For questions please contact:**

**[ContractorLicensing@ocfl.net](mailto:ContractorLicensing@ocfl.net)**

You can also visit the **Division of Building Safety** located in the **Orange County Administration Center** at 201 South Rosalind Avenue, 1<sup>st</sup> Floor Orlando, FL 32801 or contact us at: **407-836-5550**