



**APPLICATION FOR PARATRANSIT SERVICES LICENSURE**  
**INSTRUCTION SHEET**

**The application is divided into two (3) sections and has five (5) attachments.**

Section 1 is general information that is needed to start the process of receiving a Paratransport Services License

Section 2 is a checklist of requisites that must be completed prior to obtaining a license

- Fee of \$200 (payable to Orange County Board of County Commissioners)
- Vehicle Inspection
- References
- Financial Statement
- Proof of Insurance

Section 3 is Vehicle and Staffing information.

Attachment 1 is requesting business experience, business, personal and credit references. Applicants applying for certification as a private provider for the first time must complete this attachment

Before returning to the Office of the Medical Director, please check to be certain that the application and all required attachments are complete. The application must be signed, dated, and notarized. Please contact the EMS office of the Medical Director (407-836-9392) with any questions.

MAIL TO: Crystal Ford

Compliance Officer, EMS Office of the Medical Director

2002-A E. Michigan Street

Orlando, FL 32806