

Recommended Steps & Steps To Keep All Salons Safer Spaces:

In Opening

The professional beauty industry is the only industry outside the medical industry, that every person touching another person has been trained, has taken continued education and licensed by their State on Sanitation and Sterilization. Plus we must also know OSHA Responsibilities, Environmental Safety, HIV & Aides and Florida State Law to hold an active license. No industry can protect a person from a virus, however we can use our training and knowledge to keep them safer than any other industry.

- **Temperature checks** - Salons should consider use of a touch-less infrared thermometer to check the temperature of employee each day and of each client who enters the salon/shop. Any employee or client who has a temperature above 99°F should be sent home immediately and not allowed to return to the salon/shop until they have no fever and no evidence of COVID-19 symptoms.
- **Start the conversation now** — ask client to stay in or reschedule their appointment if they are not feeling well or if they are at higher risk. Consider having special hours for elderly or higher risk people.
- **Ask the right questions** — each client should be asked before booking their appointment and again as

they enter the salon the following questions, much like in a hospital:

- Have you travel outside the state in the last 2 weeks?
- Have you been around anyone who tested positive for covid19 within the past 2 weeks?
- Have you tested positive for Covid19 or have you had any symptoms that could be Covid19 related?

There is no way to keep people protected, however using the knowledge and training that a licensed Cosmetologist receives is the best way to keep salons a safer place for people.

- **Sanitation station** — Each client should be asked to sanitize from their elbows to their hands and put on a coverup so elbows upward and clothing will be covered to reduce the risk of someone bring the virus into the our sanitized space. Every client should only enter if they have a face cover on. Each salon should have access to sell face covers if a client does not have one. Face covers would need to be apply before entering the salon / shop. All staff should follow the same protocol when entering the salon/ shop as sanitizing before helps to keep the salon a safer space.
- **Limit people in the shop/salon** – Salons/shops should consider seeing clients by appointment only. They should consider telephone or online scheduling.

Depending on the space of each salon, limit the number of persons in the waiting area or one client per stylist at a time. It is recommended that clients wait outside the salon/shop in their vehicle until the cosmetologist or barber is ready to serve them. Only persons being serviced permitted in the salon/shop to stop it from being used as a social gathering place.

- **Maintain social distancing at all times!** Spacing between persons in the salon should be at least six feet, except when staff are servicing clients. Salons/shops should consider additional spacing between booths, divider shields, and/or alternate work schedules to accomplish this.

Personal Protective Gear

- **Wearing masks** – Salon/shop employees will be required to wear masks at all times. Salons may want to consider providing or selling masks to clients. Clients should wear face masks that fit across the face with no gaps and attach around the ears to prevent the client from touching or removing the mask while the stylist works around the head.
- **Face Shields** – If available, it is recommended that employees wear face shields when servicing clients. Another option would be to wear fake glasses or for those who wear glasses to do so instead of contacts. Just as an added layer of protection.
- **Gloves** – It is recommended that employees wear disposable gloves when servicing clients and change gloves between each client to the greatest

extent possible. CDC stated that gloves are not as safe as hand washing after serving each client.

Hand-washing with soapy, warm water, for a minimum of 20 seconds will be required by employees between every client service. This is an industry standard practiced globally and instilled early in training at every cosmetology school, before we are even licensed.

- **Capes** - Each client should be draped with a clean cape. Capes should be laundered following the fabric recommendations between each client, or salons/shops may consider using disposable capes and dispose of the cape after it is used.
- **Smocks** -Employees should wear a clean smock between each client. Smocks should be laundered following the fabric recommendations between each client, or salons/shops may consider using disposable smocks and dispose of the smock after use on a client.
- **Employee clothing** – Employees should arrive at the salon/shop showered and wearing clean clothing. Employees should change clothes and shoes before entering their homes when they return from work.
- **PPE**, such as gloves, gowns, drapes, linens and eye coverings should be changed between each client. These used items should be cleaned and disinfected or discarded in a closed container.

Disinfection

- All salons/shops should be thoroughly cleaned and disinfected prior to opening each day. Disinfect all surfaces, tools, and linens.
- Use disinfectants that are EPA –registered and labeled as bactericidal, virucidal and fungicidal. No product will be labeled for COVID-19 yet, but many will have human coronavirus efficacy either on the label or available on their website. The EPA has approved any product that has tested as effective against human coronavirus. If in doubt of the effectiveness, check the EPA website. Our industry has been trained and licensed on all of these requirements from the state.
- Disinfectant for immersion of tools, must be mixed daily and replaced sooner if it becomes contaminated throughout the work day. Disinfectant only works on a clean surface so clean all surfaces and tools with hot soapy water, Ship-shape or cleaning wipes (if using wipes, be sure to cover surface thoroughly) before disinfecting.
- Contact time on label must be observed for disinfectant to work. Contact time refers to how long the disinfectant is visibly wet on the surface allowing it to thoroughly destroy all of the pathogens. Typical contact time for immersion/sprays is 10 minutes, for disinfectant wipes is 2-4 minutes.

- Disinfectants used for immersion must be changed daily or sooner if it becomes contaminated (ex: hair/debris floating in solution or cloudy solution.)
- Disinfection is for hard non-porous surfaces, glass metal and plastic.
- Porous/soft surfaces can not be disinfected and must only be used once and then discarded (tools such as cardboard files, buffers, drill bits etc.)
- Launder all linens, towels drapes, and smocks in hot soapy water and dry completely at the warmest temperature allowed and store in an airtight cabinet. Store all used/dirty linens in an airtight container.
- Our industry has been trained and licensed (as well as retrained and retested to renew a licenses) on Sanitation and Sterilization. We must also know OSHA Responsibilities, Environmental Safety, HIV & Aides and Florida State Law to hold an active license.

Reception area

- Remove all unnecessary items such as magazines, newspapers, service menus, any other unnecessary paper products and decor. Wipe down all seats and tables.
- Wipe reception desk with disinfectant. Consider discontinuing use of paper appointment books or cards, and replace with electronic options.
- Employees should frequently wash their hands after the using the phones, computer, cash register and/or credit card machine. Wipe these surfaces between each use.
- Avoiding the exchange of cash can help greatly in preventing spread of virus.
- The use of credit/debit transactions is preferred, using touch/swipe/no signature technology. 92% of salon transactions are credit card and this should be the suggested means of safe payment.
- Clean and disinfect after each place a client has sat. All capes and gowns or cover ups should be washed after each use, gathered and keep in a closed container until they are cleaned and sanitized.
- retail areas should be managed by the receptionist to safely pull products and answer questions instead of the client reading labels. Basically, try to avoid client touching products that they don't plan to purchase.
- Clean and wipe all door handles and other surfaces that are regularly touched by clients and staff with disinfectant wipes.

- Provide hand sanitizer for employees and clients.
- Consider floor stickers and signage that provide guidance for social distance during the check out process.
- Placement of visible and appropriate signage to communicate to the customer that thorough sanitation procedures are in place.
- Discontinue beverage services and advise clients if they would like to bring a beverage with a closed lid would be fine.
- Ask clients to enter only with the bare minimum in hand. No large bags, back packs or totes that have been all over town with them. Consider just a phone that would fit in the Gown or Coverup pocket and a wallet.

Restrooms

- Clean and disinfect ALL restroom surfaces including floors, sinks and toilet bowls. Store paper products in a closed cabinet and provide antibacterial hand soap. Place trashcan by door. Remove anything that does not have to be in the restrooms.

Shampoo Bowls

- Clean and disinfect all bowls, hoses, spray nozzles, foist handles, shampoo chairs and arm rests. Wipe down all back-bar products and shelves. Discard and replace any products that have not been stored in a closed container.

- If available, wrap shampoo bowls in plastic and discarded between each client.
- To reduce the possible spread, consider making the shampoo area a “Quite Zone” with no talking to reduce the possibility of airborne droplets from anyone in that area.
- Or limit as much as possible face-to-face contact with clients, and consider using face-shields by those employees providing shampoo services.

Work stations

- Clean and disinfect all work area surfaces. Clean and disinfect chairs, head rest, arm rests. Clean and disinfect all reusable tools and store in an airtight closed container. Clean and disinfect all appliances, sheers, clippers, clipper guards, clippies, rollers, combs, brushes, rolling carts and any other items used in connection with servicing after each client.
- Clean and disinfect all linen hampers and trash container and only use such container that can be closed and use with liners that can be removed and discarded.
- Provide hand sanitizer at all work locations for employees and clients.
- Consider station barriers between work stations if closer than 6 foot apart.
- No Blow dry services should be performed, as this is an airborne virus and reducing the air circulation makes sense.

Pedicure Bowls

- Remove all parts that can be removed.
- Clean all removed parts with soap and water, rinse in clear water and then immerse into properly diluted disinfectant for full recommended contact time.
- Scrub bowl with soap and water and replace removed parts to bowl.
- Rinse with bowl with clean water.
- Fill bowl with again with clean water and proper amount of disinfectant and let stand for proper time (at least 10 minutes).
- If your bowl has jets, allow the jets run for a full 10 minutes with disinfectant.

Treatment rooms

- Clean and disinfect all surfaces such as, chairs, tables, electrical appliances (don't forget the cords).
- Clean and disinfect all linens and store in a closed container/cabinet.
- Clean and disinfect all hampers that hold soiled linens and be sure to use one that can be lined and closed.
- Remove and discard any products that could have been contaminated by improper unsanitary use. Replace with new product.
- Empty all wax pots and disinfect before refilling them with new wax. Purchase new single use

applicators that can be disposed of in an airtight trash bin. The airtight trash bin should have a lid and should be lined with a disposable plastic bag.

Administrative Controls

- Employees who are sick will be expected to stay home.
- Salon/shop owner/managers should provide training, educational materials, and reinforcement on proper sanitation, hand-washing, cough and sneeze etiquette, using PPE, and other protective behaviors.
- Ensure break-rooms are thoroughly cleaned and sanitized and not used for congregating by employees.
- Ensure that all sinks in the workplace have antibacterial soap available and paper towels.
- Post hand washing signage in the restrooms.
- Provide alcohol wipes for use at phone stations.
- Be flexible with work schedules/salon hours to reduce the numbers of people (employees and clients) in salons/shops at all times in order to maintain social distancing.
- Provide Barbicide® or EPA disinfectant wipes, liquid disinfectant containers, and Barbicide® concentrate/or EPA approved disinfectant for disinfecting technical implements and work areas.
- Consider discontinuing hand relief treatments as well as scalp, neck, and shoulder massages during this time.