

# 2020-2021 ACTION PLAN

## EXECUTIVE SUMMARY



**HOUSING AND COMMUNITY  
DEVELOPMENT DIVISION**  
**525 EAST SOUTH STREET**  
**ORLANDO, FL 32801**



## Table of Contents

<b>APPLICATIONS FOR FEDERAL ASSISTANCE (SF-424 &amp; SF-424D)</b>	<b>2</b>
<b>I. EXECUTIVE SUMMARY</b>	<b>13</b>
A. Orange County's 2016-2020 Consolidated Plan	13
B. 2020-2021 One-Year Action Plan	14
C. 2020-2021 Action Plan Budget and Projects	15
D. Goals, Objectives, and Outcomes	18
E. Past Performance	18
<b>II. CITIZEN PARTICIPATION PLAN</b>	<b>21</b>
A. Community Development Advisory Board (CDAB)	21
B. Request for Applications (RFA) and Technical Assistance	21
C. Public Notices, Public Hearings and Period of Availability	22
D. Non-English Speaking and Handicapped Provisions	22
E. Project Selection	23
<b>III. ACTION PLAN ACTIVITIES</b>	<b>23</b>
A. Community Development Block Grant Program (CDBG)	27
i. Program Description	27
ii. Capital Improvement Projects (CIPs)	27
iii. CDBG Housing Projects	29
iv. Public Service Activities	30
v. CDBG Program Administration	32
B. HOME Investment Partnerships Program (HOME)	33
i. Program Description	33
ii. Affordable Housing Development	33
iii. Community Housing Development Organizations (CHDOs)	34
iv. Rental Housing Rehabilitation Projects	34
v. Down Payment Assistance	34
vi. Resale and Recapture Provisions	35
vii. Tenant Based Rental Assistance (TBRA)	35
viii. HOME Program Administration	35
C. Emergency Solutions Grant Program (ESG)	36
i. Program Description	36
ii. ESG Program Administration and Match Requirements	38
<b>IV. SUBSTANTIAL AMENDMENTS</b>	<b>39</b>
<b>V. PUBLIC COMMENT PERIOD</b>	<b>40</b>
<b>VI. PUBLIC NOTICES</b>	<b>41</b>

## APPLICATIONS FOR FEDERAL ASSISTANCE (SF-424 &amp; SF-424D)

View Burden Statement

OMB Number: 4040-0004

Expiration Date: 12/31/2022

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>	
* 3. Date Received: <input type="text" value="09/15/2020"/>		4. Applicant Identifier: <input type="text" value="200206122180C"/>	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>	
State Use Only:			
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:			
* a. Legal Name: <input type="text" value="Orange County Board of County Commissioners"/>			
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="59-6000773"/>		* c. Organizational DUNS: <input type="text" value="0647972510000"/>	
d. Address:			
* Street1: <input type="text" value="525 E. South Street"/>		Street2: <input type="text"/>	
* City: <input type="text" value="Orlando"/>		County/Parish: <input type="text"/>	
* State: <input type="text" value="FL: Florida"/>		Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>		* Zip / Postal Code: <input type="text" value="32801-1393"/>	
e. Organizational Unit:			
Department Name: <input type="text" value="Planning, Env and Dev Services"/>		Division Name: <input type="text" value="Housing and Community Developm"/>	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Mitchell"/>		
Middle Name: <input type="text" value="L."/>			
* Last Name: <input type="text" value="Glasser"/>			
Suffix: <input type="text"/>			
Title: <input type="text" value="Division Manager"/>			
Organizational Affiliation: <input type="text" value="County Division"/>			
* Telephone Number: <input type="text" value="407-836-5190"/>		Fax Number: <input type="text" value="407-836-5193"/>	
* Email: <input type="text" value="Mitchell.Glasser@ocfl.net"/>			

<b>Application for Federal Assistance SF-424</b>		
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <p>B: County Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p>		
<p><b>* 10. Name of Federal Agency:</b></p> <p>U.S. Department of Housing and Urban Development</p>		
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <p>14.218</p> <p>CFDA Title:</p> <p>Community Development Block Grant (CDBG) /Entitlement Grant</p>		
<p><b>* 12. Funding Opportunity Number:</b></p> <p>B20UC120003</p> <p>* Title:</p> <p>Community Development Block Grant (CDBG)</p>		
<p><b>13. Competition Identification Number:</b></p> <p>Title:</p>		
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <p>Add Attachment Delete Attachment View Attachment</p>		
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <p>Capital Improvement Projects, Public Services, Housing Projects, Acquisition of Real Property and Administration</p>		
<p>Attach supporting documents as specified in agency instructions.</p> <p>Add Attachments Delete Attachments View Attachments</p>		

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant	5, 7, 8
* b. Program/Project	5, 7, 8
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date:	10/01/2020
* b. End Date:	09/30/2021
<b>18. Estimated Funding (\$):</b>	
* a. Federal	7,049,851.00
* b. Applicant	
* c. State	
* d. Local	2,691,000.00
* e. Other	
* f. Program Income	
* g. TOTAL	9,740,851.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input checked="" type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on 07/03/2020 . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b> <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix:	Mayor
* First Name:	Jerry
Middle Name:	L.
* Last Name:	Demings
Suffix:	
* Title:	Orange County Mayor
* Telephone Number:	407-836-7370
Fax Number:	
* Email:	JDemings@ocfl.net
* Signature of Authorized Representative:	
* Date Signed:	

View Burden Statement

OMB Number: 4040-0004  
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="09/15/2020"/>	4. Applicant Identifier: <input type="text" value="200206122180C"/>	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="Orange County Board of County Commissioners"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="59-6000773"/>	* c. Organizational DUNS: <input type="text" value="0647972510000"/>	
d. Address:		
* Street1:	<input type="text" value="525 E. South Street"/>	
Street2:	<input type="text"/>	
* City:	<input type="text" value="Orlando"/>	
County/Parish:	<input type="text"/>	
* State:	<input type="text" value="FL: Florida"/>	
Province:	<input type="text"/>	
* Country:	<input type="text" value="USA: UNITED STATES"/>	
* Zip / Postal Code:	<input type="text" value="32801-1393"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Planning, Env and Dev Services"/>		Division Name: <input type="text" value="Housing and Community Developm"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:	<input type="text" value="Mr."/>	* First Name: <input type="text" value="Mitchell"/>
Middle Name:	<input type="text" value="L."/>	
* Last Name:	<input type="text" value="Glasser"/>	
Suffix:	<input type="text"/>	
Title:	<input type="text" value="Division Manager"/>	
Organizational Affiliation: <input type="text" value="County Division"/>		
* Telephone Number:	<input type="text" value="407-836-5190"/>	Fax Number: <input type="text" value="407-836-5193"/>
* Email:	<input type="text" value="Mitchell.Glasser@ocfl.net"/>	

<b>Application for Federal Assistance SF-424</b>		
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <p>B: County Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p>		
<p>* 10. Name of Federal Agency:</p> <p>U.S. Department of Housing and Urban Development</p>		
<p>11. Catalog of Federal Domestic Assistance Number:</p> <p>14.239</p> <p>CFDA Title:</p> <p>HOME Investment Partnerships Program (HOME)/Entitlement Grant</p>		
<p>* 12. Funding Opportunity Number:</p> <p>M20UC120213</p> <p>* Title:</p> <p>Home Investment Partnerships Program (HOME)</p>		
<p>13. Competition Identification Number:</p> <p>Title:</p>		
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <p>Add Attachment Delete Attachment View Attachment</p>		
<p>* 15. Descriptive Title of Applicant's Project:</p> <p>Affordable housing (Tenant Based Rental Assistance, Homeowners Single Family Rehabilitation, Rental Housing Rehabilitation, Community Housing Development Organisations) and Administration</p>		
<p>Attach supporting documents as specified in agency instructions.</p> <p>Add Attachments Delete Attachments View Attachments</p>		

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant	5, 7, 8
* b. Program/Project	5, 7, 8
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date:	10/01/2020
* b. End Date:	09/30/2021
18. Estimated Funding (\$):	
* a. Federal	2,792,794.00
* b. Applicant	
* c. State	11,700,000.00
* d. Local	10,000,000.00
* e. Other	
* f. Program Income	
* g. TOTAL	24,492,794.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input checked="" type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on 07/03/2020 . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	Mayor
* First Name:	Jerry
Middle Name:	L.
* Last Name:	Demings
Suffix:	
* Title:	Orange County Mayor
* Telephone Number:	407-836-7370
Fax Number:	
* Email:	JDemings@ocfl.net
* Signature of Authorized Representative:	
* Date Signed:	



View Burden Statement

OMB Number: 4040-0004  
Expiration Date: 12/31/2022

## Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		* If Revision, select appropriate letter(s): <input type="text"/>
				* Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="09/15/2020"/>		4. Applicant Identifier: <input type="text" value="200206122180C"/>		
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>		
<b>State Use Only:</b>				
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>		
<b>8. APPLICANT INFORMATION:</b>				
* a. Legal Name: <input type="text" value="Orange County Board of County Commissioners"/>				
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="59-6000773"/>		* c. Organizational DUNS: <input type="text" value="0647972510000"/>		
<b>d. Address:</b>				
* Street1:	<input type="text" value="525 E. South Street"/>			
Street2:	<input type="text"/>			
* City:	<input type="text" value="Orlando"/>			
County/Parish:	<input type="text"/>			
* State:	<input type="text" value="FL: Florida"/>			
Province:	<input type="text"/>			
* Country:	<input type="text" value="USA: UNITED STATES"/>			
* Zip / Postal Code:	<input type="text" value="32801-1393"/>			
<b>e. Organizational Unit:</b>				
Department Name: <input type="text" value="Planning, Env and Dev Services"/>		Division Name: <input type="text" value="Housing and Community Developm"/>		
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>				
Prefix:	<input type="text" value="Mr."/>	* First Name:	<input type="text" value="Mitchell"/>	
Middle Name:	<input type="text" value="L."/>			
* Last Name:	<input type="text" value="Glasser"/>			
Suffix:	<input type="text"/>			
Title:	<input type="text" value="Division Manager"/>			
Organizational Affiliation: <input type="text" value="County Division"/>				
* Telephone Number:	<input type="text" value="407-836-5190"/>	Fax Number:	<input type="text" value="407-836-5193"/>	
* Email:	<input type="text" value="Mitchell.Glasser@ocfl.net"/>			

<b>Application for Federal Assistance SF-424</b>		
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <p>B: County Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p>		
<p><b>* 10. Name of Federal Agency:</b></p> <p>U.S. Department of Housing and Urban Development</p>		
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <p>14.231</p> <p>CFDA Title:</p> <p>Emergency Solutions Grant (ESG)/Entitlement Grant</p>		
<p><b>* 12. Funding Opportunity Number:</b></p> <p>E20UC120003</p> <p>* Title:</p> <p>Emergency Solutions Grant (ESG)</p>		
<p><b>13. Competition Identification Number:</b></p> <p>Title:</p>		
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <p>Add Attachment Delete Attachment View Attachment</p>		
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <p>Emergency Shelter; Essential Services and Shelter Operations; Homeless Prevention; Rapid Re-housing; HMIS; Administration</p>		
<p>Attach supporting documents as specified in agency instructions.</p> <p>Add Attachments Delete Attachments View Attachments</p>		

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant	5, 7, 8
* b. Program/Project	5, 7, 8
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date:	10/01/2020
* b. End Date:	09/30/2021
<b>18. Estimated Funding (\$):</b>	
* a. Federal	587,025.00
* b. Applicant	
* c. State	150,000.00
* d. Local	1,550,000.00
* e. Other	
* f. Program Income	
* g. TOTAL	2,287,025.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input checked="" type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on 07/03/2020 .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix:	Mayor
* First Name:	Jerry
Middle Name:	L.
* Last Name:	Demings
Suffix:	
* Title:	Orange County Mayor
* Telephone Number:	407-836-7370
Fax Number:	
* Email:	JDemings@ocfl.net
* Signature of Authorized Representative:	
* Date Signed:	

View Burden Statement

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
- Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
- Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
- Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Orange County Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
Orange County, Florida	

SF-424D (Rev. 7-97) Back

## I. EXECUTIVE SUMMARY

### A. Orange County's 2016-2020 Consolidated Plan

The statutes mandating the CDBG, HOME and ESG programs require the submission of a Five-Year Plan and a One-Year Action Plan. The Consolidated Plan provides the direction for housing and community development programs for a period of five years.

The Orange County's 2016-2020 Consolidated Plan was approved by the Board of County Commissioners on August 2, 2016. A copy of the 2016-2020 Consolidated Plan is available at:

<http://www.ocfl.net/NeighborsHousing/CommunityDevelopment.aspx>.

The Consolidated Plan covers three statutory objectives established by the U.S. Department of Housing and Urban Development (HUD):

1. Providing decent and affordable housing,
2. Creating a suitable living environment, and/or
3. Expanding economic opportunities

Orange County developed its 2016-2020 Consolidated Plan through a collaborative community engagement process. Numerous needs were identified relating to the issues of housing affordability, homelessness, and services for special needs populations, job training, and community infrastructure needs. In order to address the identified needs, the County has developed the following goals and objectives, which are aligned with the listed statutory objectives.

**Goal 1:** Collaborate with local and regional stakeholders on provision of affordable housing for low- to moderate-income households

- **Objective 1.1** – Preserve the existing supply of affordable housing units and ensure sustainable investments in affordable rental housing
- **Objective 1.2** – Support creation of new affordable housing units
- **Objective 1.3** – Continue housing rehabilitation efforts to support preservation and maintain quality of affordable owner-occupied housing units
- **Objective 1.4** – Expand the range of affordable housing choices and ensure access to affordable housing
- **Objective 1.5** – Increase homeownership opportunities for low to moderate income households

**Goal 2:** Enhance the quality of life of low- to moderate-income residents through a variety of revitalization and sustainability efforts, and social and economic activities

- **Objective 2.1** – Support infrastructure improvements and community revitalization efforts in low to moderate income neighborhoods
- **Objective 2.2** – Prevent housing discrimination in our communities
- **Objective 2.3** – Expand access to public services for low income persons to encourage self-sufficiency
- **Objective 2.4** – Continue to provide adequate access to quality public facilities for low to moderate income residents



**Goal 3:** Utilize a comprehensive strategy to eliminate and prevent homelessness

- **Objective 3.1** – Support activities to eliminate homelessness, particularly among literally homeless, families with children, and veterans
- **Objective 3.2** – Expand activities that lead to permanent housing and stabilization of homeless households
- **Objective 3.3** – Collaborate with the Continuum of Care (CoC) and other stakeholders to effectively share data and resources to improve delivery of homeless services
- **Objective 3.4** – Support activities that focus on preventing households from becoming homeless

## B. 2020-2021 One-Year Action Plan

Orange County's Action Plan is the annual operating plan of the County's 2016-2020 Consolidated Plan designed to identify specific activities that Orange County intends to pursue. The Action Plan represents the official application to the U.S. Department of Housing and Urban Development (HUD) for the following federal entitlement programs: Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and the Emergency Solutions Grant (ESG). The 2020-2021 Action Plan represents the last (fifth) fiscal year of the 2016-2020 Consolidated Plan, and it is effective starting October 1, 2020 through September 30, 2021.

Orange County anticipates receiving approximately \$10,429,670 to pursue community development and housing activities as follows:

- Community Development Block Grant (CDBG) – \$7,049,851
- HOME Investment Partnerships Program (HOME) – \$2,792,794
- Emergency Solutions Grants (ESG) – \$587,025

The three federal programs that are part of the 2020-2021 Action Plan are intended to satisfy a variety of community development and housing needs in Orange County. The CDBG program is utilized for capital improvement projects, affordable housing, public service activities, and grant administration (to include fair housing activities). Under the CDBG funding allocation, the amount spent on public service activities is limited to 15 percent, while administration costs are limited to 20 percent of the total allocation.

Under the HOME program, the activities to be implemented include homeowner and rental housing rehabilitation, tenant based rental assistance (TBRA), housing activities implemented in partnership with Community Housing Development Organizations (CHDOs), and program administration. The HOME program may also be used for new housing construction activities. Administration costs for the HOME Investment Partnerships Program are limited to 10 percent of the total allocation, while the amount spent on CHDO activities is a minimum of 15 percent of the annual allocation.

CDBG and HOME grants are designed to assist very low, and low- to moderate-income persons (income up to 80 percent of the area's median income). The County, however, designates its allocated funding under these grants primarily to local programs and activities that typically target low-income persons (income up to 50% of the area's median income).

ESG program funds will be used to assist with emergency shelter operations (including operational expenses and essential services), homeless prevention (including financial assistance and stabilization services), and rapid re-housing (including relocation and financial assistance and stabilization services) for households at risk of homelessness or those who have recently become homeless. Additionally, ESG funds will be used to conduct collection of data on the homeless individuals served with ESG funds, and to support management of the Homeless Management Information System (HMIS). Under the ESG funding allocation, the amount spent on shelter operations is limited to 60 percent of the total allocation, while administrative costs are capped at 7.5 percent.

ESG activities target individuals and families that meet the established HUD definition of homeless, including those who are at risk of becoming homeless. This funding is designated for individuals and families with extremely low incomes. Unlike CDBG and HOME, ESG prevention activities assist individuals and families with gross incomes below 30 percent of the area's median income (AMI) when they seek assistance. For rapid re-housing activities, individuals have to qualify based on the HUD's definition of literally homeless, while their incomes may not exceed 30% of AMI at the time of assessment, which takes place within several month of the program start date.

Orange County's Action Plan explains how federal funds are leveraged and provides information on planned activities, their allocated funding for the grant year, and how these activities will help the County meet the 2016-2020 Consolidated Plan goals. The 2020-2021 Action Plan is leveraged by other federal and local programs, such the State Housing Initiative Program (SHIP) and local general revenue funds targeted for special housing activities.

The other major components of the Action Plan include: consultation and plan participation process; identification of annual goals and objectives; projects and activities to be implemented with formula grant funding; activities planned to meet priority needs established by the County; activities related to addressing affordable housing needs; homeless and other special needs activities that will be implemented; and other actions.

This Action Plan also includes required certifications, public comments, and program specific requirements.

### C. 2020-2021 Action Plan Budget and Projects

As part of the Action Plan process, project proposals for capital improvement, housing, public service, and homeless service activities were reviewed and scored on a competitive basis prior to being recommended for funding. Similar to previous years, recommendations for funding were made based on project/program eligibility, alignment of the proposed program/activity with the priorities and goals of the Consolidated Plan, and the amount of available funding. A list of proposed activities and anticipated funding sources included in the 2020-2021 One-Year Action Plan are provided below.



**FY 2020-2021 ACTION PLAN BUDGET  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

**CAPITAL IMPROVEMENT PROJECTS***Construction of Public Facilities*

Christ the King Episcopal Church, Inc. (Azalea Park)	\$ 157,300
Freedom Ride, Inc.	\$ 316,797

*Rehabilitation of Public Facilities*

Aspire Health Partners, Inc. (Clarcona Pointe Project)	\$ 143,984
Catholic Charities of Central Florida, Inc. (Phase II)	\$ 272,000
Hope Community Center, Inc. (Phase II)	\$ 51,519
Jewish Family Services of Greater Orlando, Inc.	\$ 119,400
LifeStream Behavioral Center, Inc. (Anthony House, Phase II)	<u>\$ 330,242</u>

**Total Capital Improvement Projects** **\$1,391,242**

**HOUSING PROJECTS***Rental Housing Rehabilitation*

Catholic Charities of Central Florida, Inc. (Monsignor Bishop, Phase II)	\$ 105,675
Winter Park Housing Authority (Tuscany at Aloma)	\$ 992,626

*Single Family Rehabilitation*

Habitat for Humanity Greater Orlando and Osceola County, Inc.	\$ 570,643
Rebuilding Together of Central Florida, Inc.	\$ 273,050
Homeowners Single Family Rehabilitation	\$ 800,000
Housing Rehabilitation Administration	<u>\$ 450,000</u>

**Total Housing Projects** **\$3,191,994**

**PUBLIC SERVICES**

Aspire Health Partners, Inc.	\$ 60,000
Boys and Girls Clubs of Central Florida, Inc.	\$ 40,000
Center for Independent Living in Central Florida, Inc.	\$ 42,000
Coalition for the Homeless of Central Florida, Inc.	\$ 50,000
Community Coordinated Care for Children, Inc.	\$ 166,000
Consumer Credit Counseling Service of Puerto Rico, Inc.	\$ 30,000
Covenant House Florida, Inc.	\$ 35,000
Embrace Families Solutions, Inc.	\$ 35,000
Grand Avenue Economic Community Development Corporation	\$ 40,000
Harbor House of Central Florida, Inc.	\$ 37,000
Health Care Center for the Homeless, Inc.	\$ 55,000
iDignity, Inc.	\$ 30,000
IMPOWER, Inc.	\$ 38,000
Jewish Family Services of Greater Orlando, Inc.	\$ 52,000
Life Concepts, Inc.	\$ 55,000
Lighthouse Central Florida, Inc.	\$ 55,000
Primrose Center, Inc.	\$ 45,000
Seniors First, Inc. (Meals on Wheels)	\$ 131,645
SOS by Urbander, Inc.	\$ 30,000
The Lifeboat Project, Inc.	<u>\$ 30,000</u>

**Total Public Services** **\$1,056,645**

**ADMINISTRATION**

Fair Housing Activities and Training	\$ 10,000
General Administration	<u>\$1,399,970</u>

**Total Administration** **\$1,409,970**

**TOTAL CDBG BUDGET** **\$7,049,851**

**HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FY 2020-2021**

Tenant Based Rental Assistance	\$1,400,000
Homeowners Single Family Rehabilitation	\$ 300,000
Rental Housing Rehabilitation	\$ 394,595
Community Housing Development Organizations	\$ 418,920
Administration	<u>\$ 279,279</u>

***TOTAL HOME BUDGET*** ***\$2,792,794***

**EMERGENCY SOLUTIONS GRANT (ESG) FY 2020-2021**

**SHELTER OPERATIONS**

Coalition for the Homeless of Central Florida, Inc.	\$ 145,000
Covenant House Florida, Inc.	\$ 70,000
Family Promise of Greater Orlando, Inc.	\$ 53,000
Harbor House of Central Florida, Inc.	<u>\$ 75,000</u>

**Total Shelter Operations** ***\$ 343,000***

**RAPID REHOUSING AND STABILIZATION SERVICES**

Catholic Charities of Central Florida, Inc.	<u>\$ 100,000</u>
<b>Total Rapid Rehousing and Stabilization</b>	<b><i>\$ 100,000</i></b>

**HOMELESSNESS PREVENTION SERVICES**

Family Promise of Greater Orlando, Inc.	<u>\$ 80,000</u>
<b>Total Homelessness Prevention</b>	<b><i>\$ 80,000</i></b>

**HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)**

Homeless Services Network of Central Florida, Inc.	<u>\$ 20,000</u>
<b>Total HMIS</b>	<b><i>\$ 20,000</i></b>

**ESG ADMINISTRATION** ***\$ 44,025***

***TOTAL ESG BUDGET*** ***\$ 587,025***

**TOTAL 2020-2021 ACTION PLAN BUDGET** ***\$10,429,670***

## D. Goals, Objectives, and Outcomes

The U.S. Department of Housing and Urban Development (HUD) requires each of the proposed projects and activities to be linked to a specific outcome, objective and a performance indicator. HUD has established a performance measurement system for formula grant programs to evaluate Orange County's performance under each project and activity through the specific outcomes that have been established in the Action Plan. Additionally, Orange County utilizes the Integrated Disbursement and Information System (IDIS); a real-time web-based application that provides tracking and reporting on all grant activities. IDIS provides timely performance information regarding goals and outcomes.

## E. Past Performance

Orange County is required to assess its performance each fiscal year as part of the Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER is the reporting tool that HUD utilizes to monitor and assess performance relating to each Action Plan under the Five-Year Consolidated Plan. Orange County submits the CAPER to HUD for review by December 30<sup>th</sup> of each year.

The CAPER summarizes accomplishments and outcomes for all activities implemented in the previous program year, as well as the efforts to ensure that the activities were consistent with the program regulations and federal requirements. On February 27, 2020, Orange County received notification from HUD's Community Planning Division in Jacksonville that, after review of the CAPER, it was determined that Orange County has managed its program funds in compliance with the HUD-approved Consolidated Plan and program regulations.

In the Fiscal Year 2018-2019, Orange County received a CDBG grant of \$6,508,258. CDBG is Orange County's principal funding source for revitalization of low-income neighborhoods for a range of capital improvement projects, including acquisition, rehabilitation or construction of public facilities. The program requires that at least 70 percent of its funding benefits low to moderate income persons during each program year. Orange County utilized 75.46% of its CDBG funding to benefit low and moderate income persons.

Public services funded under CDBG included case management for homeless individuals, shelter for victims of domestic violence and their families, subsidized child care for working low income families, mental health and substance abuse services for homeless and low-income persons, case management for low-income families going through a financial crisis, employment training and placement services for disabled individuals, financial education and counseling, and meal delivery service for low-income and disabled seniors.

Housing activities funded under CDBG included housing rehabilitation services, rental housing rehabilitation, and housing administration. Orange County also completed five capital improvement projects funded with CDBG, with a few more projects underway. One rental housing rehabilitation project funded with CDBG was completed in FY 2018-2019. Overall, CDBG public service activities benefitted approximately 1,980 low-income individuals; capital improvement projects are estimated to benefit 5,687 individuals, and housing rehabilitation activities (to include single-family homeowner rehabilitation and rental housing rehabilitation) benefitted 258 households.

As a participating jurisdiction for the HOME program, Orange County has utilized HOME funding for Tenant Based Rental Assistance (TBRA); homeowners single family rehabilitation; rental housing rehabilitation; and housing activities with Community Housing Development Organizations (CHDOs). In FY 2018-2019, a total of 204 households, all of which were elderly and/or disabled, benefitted from HOME activities through the TBRA program.

HOME requires a set-aside for projects implemented by Community Housing Development Organizations (CHDOs). The Forest Edge affordable rental project, implemented by the Orlando Neighborhood Improvement Corporation (ONIC), a certified CHDO, consists of 43 HOME assisted units and was completed in June, 2019. There is also a HOME program match liability requirement of 25% of program disbursements for housing activities, which the County has met every year.

Orange County received an allocation of \$518,950 in Emergency Solutions Grant (ESG) funding. In collaboration with its partner agencies, the County expended ESG funds on activities that increased the availability and accessibility of emergency shelter beds and essential services for homeless persons in support of the local plan to end homelessness. ESG activities included shelter operations, homeless prevention, rapid re-housing, and data collection through the Homeless Management Information System (HMIS). The 2018-2019 CAPER reported that 1,062 homeless individuals, including adults and children, were assisted with shelter and essential services. Additionally, 35 households (92 individuals) received rapid re-housing services and 3 households (10 individuals) received homelessness prevention services. ESG has a match liability requirement of 100% of disbursements, which the County and its subrecipients have met within the program timeline requirements.

Other federal programs administered by the Orange County Housing and Community Development Division include two awards under the Neighborhood Stabilization Program (NSP-1 and NSP-3), the Section 8 Housing Choice Voucher Program, and the Shelter Plus Care (SPC) Program. These programs address a variety of housing priorities identified in the Consolidated Plan. Under NSP Program, 3 homes were purchased, rehabilitated and made available for sale to qualified low-income homebuyers. In FY 2018-2019, Section 8 rental subsidies were provided to approximately 1,177 households (with an additional 605 out-of-state vouchers serviced); 63 veterans received subsidies under the VASH; and the Shelter Plus Care program provided rental subsidies to 72 chronically homeless individuals with disabilities.

The SHIP Program is the only revenue source from the State of Florida dedicated exclusively to affordable housing. The program has experienced major funding cuts in recent years. Despite this challenge, the program assisted 155 low- to moderate-income households with down payment assistance to purchase homes, and it assisted in providing 1,757 individuals with homebuyer education training. Orange County also utilizes SHIP funds to provide local contributions to tax credit projects. Last year, assistance was provided to Hawthorn Village senior complex for the development of 116 new affordable rental units.

Orange County's track record indicates that the County is on track in meeting the goals of its Five-Year Consolidated Plan for housing and community development activities. Tracking and evaluation of Orange County's performance is an ongoing process that involves reviewing progress and performance reports through the Integrated Data Information System (IDIS), and ongoing monitoring of programs and services. Strong

internal controls also contribute to carrying out programs that comply with the Housing and Community Development Act and other applicable laws and regulations.

More details about activities and past performance can be obtained from the Orange County's 2016-2020 Consolidated Plan and the 2018-2019 CAPER by visiting the County's website at:

<http://www.ocfl.net/NeighborsHousing/CommunityDevelopment.aspx>.

## II. CITIZEN PARTICIPATION PLAN

To encourage public participation in community development activities throughout the County, and in keeping with HUD requirements, Orange County established a Citizen Participation Plan, which was updated in August of 2016 and amended in May of 2020. The County utilizes a designated process based on this plan to determine community development needs and activities that can address these needs through federally funded housing and community development programs. D

Due to the public health crisis presented by the coronavirus (COVID-19) pandemic, some new procedures were implemented for public participation for the FY 2020-2021 Action Plan. These procedures are consistent with the Citizen Participation Plan and include the use of virtual meetings to fulfill public hearing requirements and the option for a five (5) day public comment period instead of a thirty (30) day comment period for substantial amendments to the Annual Action Plan and Consolidated Plan.

The process for the 2020-2021 Action Plan included input from the Community Development Advisory Board, a Request for Applications (RFA) process for potential projects, two (2) technical assistance workshops, two (2) public notices, and a public comment period from June 15, 2020 to July 17, 2020. Additionally, a public hearing to obtain comments on the proposed 2020-2021 Action Plan was held virtually on June 17, 2020.

### A. Community Development Advisory Board (CDAB)

Orange County's Community Development Advisory Board (CDAB) serves as a liaison between the Board of County Commissioners, the Housing and Community Development Division, and Orange County residents. Orange County's six district commissioners appoint the CDAB members, giving priority consideration to persons residing in, or representing all six (6) districts in Orange County. In addition, Orange County's Mayor appoints one at-large member. Representatives serve a two-year term and may be reappointed. The Board usually convenes on a monthly basis, and members are also encouraged to attend scheduled neighborhood organization meetings and public hearings.

Typically, CDAB members contribute to the development of the Action Plan by entertaining project presentations and providing input and recommendations on activities and projects to be funded. Due to recommendations for social distancing and limited in-person public gatherings released by public health authorities, the CDAB was provided with budget recommendations by Orange County Housing and Community Development staff via email and held a virtual public meeting to provide feedback for the 2020-2021 Action Plan and recommended activities on June 17, 2020.

### B. Request for Applications (RFA) and Technical Assistance

The process of obtaining citizen input and preparing the Action Plan begins with the solicitation of proposals through the Request for Applications (RFA) process. The RFA ads for 2020-2021 were published in LaPrensa and Orlando Sentinel on February 20 and February 23, 2020, respectively, announced the preliminary estimates of federal grant funding available to Orange County for housing and community development programs under the U.S. Department of Housing and Urban Development (HUD) for FY 2020-2021.

Three mandatory pre-award technical assistance workshops were conducted on Friday, February 28, 2020. A workshop for ESG homeless services was held at 9:30 am, followed by a CDBG public services workshop at 10:00am, and a CDBG capital improvements projects, public facilities, and housing projects workshop at 11:30 am. The audience included individuals and representatives from agencies and community groups interested in learning about and possibly of submitting proposals under the CDBG and/or ESG programs, the application process, and associated requirements.

All applications submitted are evaluated on a set of eligibility requirements and scored on a competitive basis. The RFA scoring criteria includes five main evaluation components: Project Description and Need, Organizational Experience and Capacity, Fiscal Management, Project Approach and Outcomes, and Project Budget and Leverage of Funds.

### C. Public Notices, Public Hearings and Period of Availability

Orange County citizens have an opportunity to comment on the draft Action Plan prior to its approval by the Board of County Commissioners. A public notice to announce the proposed budget, availability of the draft Action Plan and stating the public comment period and date of the public hearing, is advertised in the local newspaper prior to the public comment period. Public Hearings are conducted by the Community Development Advisory Board (CDAB) during the course of its regular monthly meetings. Additionally, the draft Action Plan is available for a minimum period of 15 days to provide an opportunity for citizen input and clarifications on the Action Plan.

A public notice containing information about the proposed Action Plan budget, announcement of a public hearing, and dates for public review and comment period for the Action Plan was published in the Orlando Sentinel on Sunday, June 14, 2020. The public notice was also published in a Spanish newspaper of general circulation, LaPrensa. The public hearing was held virtually on Wednesday, June 17, 2020. The public comment period began on Monday, June 15, 2020, and it will end on Friday, July 17, 2020.

Any comments received during the public hearing or during the public comment period, as well as subsequent responses, will be incorporated into the final document. Due to public health authorities' recommendations for social distancing or limited in-person public gatherings, a draft Action Plan was made available for public review online, on the Orange County Housing and Community Development webpage. The Housing and Community Development Division is committed to providing a written response within 15 working days to any written comments submitted.

### D. Non-English Speaking and Handicapped Provisions

The Orange County Housing and Community Development Division has full time bilingual staff available to assist non-English speakers. Orange County provides access to all interested non- English speaking individuals, and information in Spanish is included in the Division's public notices. Bilingual information and translators for non-English speaking persons are made available to residents that express a desire to participate in the process. Public notices are also published in LaPrensa, the Spanish newspaper of general circulation that is available at no cost to the general public.



Additionally, Orange County developed collaborations and working relationships with numerous organizations serving persons with disabilities. Should physically disabled, blind, speaking- or hearing-impaired persons express a desire to participate, appropriate measures are undertaken to accommodate those individuals.

#### E. Project Selection

The Request for Applications (RFA) process to solicit projects is advertised each year in February or March. Viable projects and activities under each grant program are selected for funding at the conclusion of a competitive application process. All applicants are required to participate in the technical assistance workshops that provide guidance and information about the Action Plan and the project selection process.

It should be noted that Orange County staff has in place a framework for evaluating the risks posed by applicants before they receive federal awards. This evaluation may incorporate results of the evaluation of the applicant's eligibility or the quality of its application. If Orange County determines that a federal award will be made, special conditions that correspond to the degree of risk assessed may be applied to the federal award.

Once applications are received, staff from the Housing and Community Development Division reviews the applications, conducts a risk and funding feasibility analysis in accordance to OMB Circular Part 200, and makes recommendations to the members of the Community Development Advisory Board (CDAB). When a consensus is reached, the recommendations from staff and the CDAB are submitted to the Board of County Commissioners (BCC) for approval. The funding recommendations will be submitted for approval to the BCC and to the Department of Housing and Urban Development (HUD) prior to or on September 15, 2020. All funding recommendations are contingent upon HUD's approval of the Action Plan and the availability of funds.

It should be noted that funding availability is a critical factor in determining which projects will be funded in any given fiscal year.

### III. ACTION PLAN ACTIVITIES

Each of the Action Plan activities must address goals and objectives of the 2016-2020 Consolidated Plan and meet at least one of the three statutory objectives:

1. Providing decent and affordable housing,
2. Creating a suitable living environment, and/or
3. Expanding economic opportunities

**Table 1** summarizes all of the planned activities for the Fiscal Year 2020-2021 and provides details on the specific objectives, as well as performance indicators and anticipated outcomes of each activity proposed to be funded. Each federal formula grant covered by the Consolidated Plan is represented in **Tables 2-6** of the Action Plan. The tables list all the projects and strategies under each grant program. Further details about the projects are provided in the narrative descriptions under each grant program.



**Table 1: Summary of Goals, Objectives and Activities – 2020-2021 Action Plan**

<b>Consolidated Plan Goal 1:</b> Collaborate with local and regional stakeholders on provision of affordable housing for low- to moderate-income households					
<b>Consolidated Plan Objective</b>	<b>Action Plan Activities FY 2020-2021</b>	<b>Sources of Funds* FY 2020-2021</b>	<b>Performance Indicators</b>	<b>Anticipated Outcomes</b>	<b>HUD Objective/ Outcome</b>
<b>1.1.</b> Preserve the existing supply of affordable housing units and ensure sustainable investments in affordable rental housing	Multi-unit rental housing rehabilitation	CDBG <i>General Revenue</i> HOME	Rental units rehabilitated	321	Decent Housing and Affordability
<b>1.2.</b> Support creation of new affordable housing units	Financial incentives for new housing development CHDO projects Regulatory incentives (impact fees, expedited permitting)	<i>General Revenue</i> SHIP HOME	Rental units constructed  Homeowner housing added	—  31	Decent Housing Accessibility and Availability
<b>1.3.</b> Continue housing rehabilitation efforts to support preservation and maintain quality of affordable owner-occupied housing units	Homeowners single-family rehabilitation	CDBG HOME SHIP	Homeowner housing rehabilitated (units)	155	Decent Housing Accessibility and Availability
<b>1.4.</b> Expand the range of affordable housing choices and ensure access to affordable housing	Initiate regulatory changes (Regional Affordable Housing Initiative) Rental assistance subsidies	All	—  Tenant Based Rental Assistance	—  200	Decent Housing Accessibility and Availability
<b>1.5.</b> Increase homeownership opportunities for low to moderate income households	Financial incentives for first time home buyers (down payment and closing costs)	SHIP	Direct financial assistance to homebuyers (individuals)	160	Decent Housing and Affordability

\* Sources of funds may include non-federal resources, such as Orange County's Citizens Review Panel (CRP) funding and other programs from Orange County's general revenue sources, other state and local sources.

**Table 1: Summary of Goals, Objectives and Activities – 2020-2021 Action Plan (cont.)**

<b>Consolidated Plan Goal 2:</b> Enhance the quality of life of low- to moderate-income residents through a variety of revitalization and sustainability efforts, and social and economic activities					
<b>Consolidated Plan Objective</b>	<b>Action Plan Activities FY 2020-2021</b>	<b>Sources of Funds* FY 2020-2021</b>	<b>Performance Indicators</b>	<b>Anticipated Outcomes</b>	<b>HUD Objective/ Outcome</b>
<b>2.1.</b> Support infrastructure improvements and community revitalization efforts in low to moderate income neighborhoods	Rehabilitation and/or construction of public facilities	CDBG	Public facility or infrastructure activity other than LMI housing benefit (persons)	20,185	Suitable Living Environment
			Jobs created/retained	70	Accessibility and Availability
<b>2.2.</b> Prevent housing discrimination in our communities	Fair housing education Training of subrecipients Technical assistance Conciliation, referral and follow-up New collaborations	CDBG	Fair housing training and technical assistance (persons)	150	Suitable Living Environment  Accessibility and Availability
<b>2.3.</b> Expand access to public services for low income persons to encourage self-sufficiency	Case management and crisis intervention Job training and placement Services for homeless Services for persons with severe disabilities Childcare assistance Self-sufficiency skills training	CDBG ESG SHIP	Public service activities other than LMI housing benefit	1,600	Suitable Living Environment
			Public service activities for LMI housing benefit	1,800	Accessibility and Availability
<b>2.4.</b> Continue to provide adequate access to quality public facilities for low to moderate income residents	Rehabilitation of public facilities	CDBG	Public facility rehabilitated/constructed	7	Suitable Living Environment
	Increased access for persons with disabilities				Accessibility and Availability

\* Sources of funds may include nonfederal resources, such as Orange County's Citizens Review Panel (CRP) funding and other programs from Orange County's general revenue sources, other state and local sources.

Table 1: Summary of Goals, Objectives and Activities – 2020-2021 Action Plan (cont.)

<b>Consolidated Plan Goal 3: Utilize a comprehensive strategy to eliminate and prevent homelessness</b>					
<b>Consolidated Plan Objective</b>	<b>Action Plan Activities FY 2020-2021</b>	<b>Sources of Funds* FY 2020-2021</b>	<b>Performance Indicators</b>	<b>Anticipated Outcomes</b>	<b>HUD Objective/ Outcome</b>
<b>3.1.</b> Support activities to eliminate homelessness, particularly among literally homeless, families with children, and veterans	Support for operations and essential services of homeless facilities	ESG	Homeless persons overnight shelter	1,080	Decent Housing and Affordability
<b>3.2.</b> Expand activities that lead to permanent housing and stabilization of homeless households	Rental assistance subsidies	ESG HOME HUD-VASH Shelter Plus Care SHIP	Public facility or infrastructure activities for LMI housing benefit (persons)	155	Suitable Living Environment
	Rapid re-housing and stabilization services		Rapid Re-housing (households)	20	Accessibility and Availability
<b>3.3.</b> Collaborate with the Continuum of Care (CoC) and other stakeholders to effectively share data and resources to improve delivery of homeless services	Consultation with the CoC  Homeless Management Information System (HMIS)  Coordinated Entry System	ESG	HMIS Training (agencies assisted)	5	Accessibility and Availability
<b>3.4.</b> Support activities that focus on preventing households from becoming homeless	Homelessness prevention services	ESG	Homelessness prevention (persons)	25	Decent Housing and Affordability

\* Sources of funds may include nonfederal resources, such as Orange County's Citizens Review Panel (CRP) funding and other programs from Orange County's general revenue sources, other state and local sources.

A. Community Development Block Grant Program (CDBG)

i. Program Description

The CDBG program requires that each activity proposed in the Action Plan meets one of three statutory goals or national objectives:

- To benefit low and moderate-income persons;
- To eliminate slum and/or blight; or
- To address an urgent need.

Orange County anticipates receiving \$7,049,851 in CDBG funding for FY 2020-2021 to implement activities aimed at improving the lives of low-income residents and revitalizing low-income communities. These activities are broken into several categories, including capital improvement projects, housing projects, and public services.

To ensure transparency and accountability, Orange County reports outcomes for each project implemented with CDBG funds. The outcomes are tracked in the HUD's Integrated Disbursement and Information System (IDIS) used for reporting and summarized in the Consolidated Annual Performance and Evaluation Report (CAPER) no later than ninety (90) days after the end of each fiscal year.

In accordance with the HUD's guidelines, to be selected for funding, at least 51% of the project's beneficiaries must be individuals with low- to moderate-incomes (HUD considers low income households to be those with gross income not exceeding 80 percent of the area median income, based on HUD's income guidelines updated annually). Orange County's CDBG activities typically target households at 50% or below the area's median income in order to assist those in most need.

ii. Capital Improvement Projects (CIPs)

For Fiscal Year 2020-2021, approximately 20% of CDBG funds are targeted for capital improvement projects, with the remainder directed to housing projects, public service activities and administration. Capital improvement funds are generally used to address infrastructure needs of low-income neighborhoods and to assist agencies providing services to low-income individuals and families by providing them with funds needed to conduct improvements on their facilities. The infrastructure improvements and construction and rehabilitation projects also provide contracting opportunities for local businesses and create additional jobs, therefore helping to promote economic prosperity. There are seven (7) capital improvement projects planned for the next fiscal year, which address a variety of community needs. These projects are summarized in **Table 2**.

**Table 2: Proposed CDBG Capital Improvement and Housing Projects**

<b>Activity Name or Agency Name</b>	<b>Project Description</b>	<b>Proposed Funding Allocation</b>
<i>Construction of Public Facilities</i>		
Christ the King Episcopal Church, Inc. (Azalea Park)	Acquisition and installation of two (2) modular facilities, which will house offices for at least four (4) place-based community organizations, and resources, including a food pantry	\$157,300
Freedom Ride, Inc.	Purchase of a prefabricated barn to be used for increased equine-facilitated mental, physical, and sensory therapy to disabled adults and veterans	\$316,797
<i>Rehabilitation of Public Facilities</i>		
Aspire Health Partners, Inc. (Clarcona Pointe Project)	Clarcona Pointe campus renovations – rehabilitation of the facility that provides residential treatment for adults and adolescents coping with substance use, mental health and co-occurring disorders. Renovations will include upgrades to the bathroom facilities and flooring, among other improvements to six (6) units and common areas.	\$143,984
Catholic Charities of Central Florida, Inc. (Phase II)	Catholic Charities of Central Florida main office renovations – rehabilitation of two (2) facilities that provide case management and client services for low- and moderate-income individuals, and some administrative offices. Renovations will include upgrades to the roof, HVAC, and a security system.	\$272,000
Hope Community Center, Inc. (Phase II)	Improvements to the Hope Community Center, where a variety of services to low-moderate income individuals are provided, to include increasing storage space for an emergency food pantry, replacing the security gate, and rewiring the building for data.	\$51,519
Jewish Family Services of Greater Orlando, Inc.	Office renovations at a public facility that provides a variety of services to low-moderate income individuals. Renovations to include roof replacement, restroom renovations, and installation and insulation of a new HVAC and dehumidifier system.	\$119,400
LifeStream Behavioral Center, Inc. (Anthony House, Phase II)	Anthony House renovations – improvements to the 50-bed residential facility for homeless substance misusing women and their children, including a new recreational space, computer lab, childcare facility, and a wellness area.	\$330,242
<b>Total CDBG Capital Improvement Projects</b>		<b>\$1,391,242</b>

Due to the scope of work and complexity of the projects, including working with first-time sub-recipients and implementing unique campus expansions, some improvements may extend beyond the program year. However, it is anticipated that the majority of the projects described above will be completed within Fiscal Year 2020-2021.

*iii. CDBG Housing Projects*

The 2020-2021 Annual Action Plan will continue to address affordable housing needs of the community by providing funding to projects aimed at preservation and rehabilitation of affordable housing. Most activities will benefit very low-income households, senior citizens, and persons with disabilities.

Orange County's Housing Rehabilitation Program, which is funded by CDBG, HOME and SHIP, provides housing rehabilitation services, including minor repairs up to a maximum of \$20,000 per unit, and substantial repairs up to \$75,000 per unit, to qualified low-income households. There is a requirement that homeowners seeking assistance with housing rehabilitation must meet federal household income guidelines, as well as residency requirements. The housing rehabilitation program assists very low-income households that earn up to 50 percent of the area median income.

The County will also partner with Habitat for Humanity Greater Orlando and Seminole County, Inc. to continue a Roof Replacement Program for very low and low-income homeowners. The program is expected to provide services to 40 low-income households on a county-wide basis. Rebuild Together of Central Florida, Inc., a new partner with a successful record of accomplishments in the region, will provide home repairs to 15 very low and low-income households, primarily elderly and persons with disabilities through their Safe at Home Program.

In addition to the single-family homeowner rehabilitation activities, CDBG funds are set aside for multifamily rental housing rehabilitation. Orange County entertains proposals from experienced non-profit or private development organizations for this activity during the Request for Applications process and throughout the program year.

As **Table 3** indicates, Orange County plans to fund renovations at two apartment complexes that provide affordable housing options to Orange County residents. These rehabilitation projects are part of a long-term strategy to preserve affordable rental units.

**Table 3: Proposed CDBG Housing Projects**

Activity Name or Agency Name	Project Description	Proposed Funding Allocation
<i>Rental Housing Rehabilitation</i>		
Catholic Charities of Central Florida, Inc. (Monsignor Bishop, Phase II)	Improvements to Monsignor Bishop Manor apartment complex, which provides affordable housing to low-income individuals and families, to include replacing electrical panels in 143 units and updating the security system.	\$105,675
Winter Park Housing Authority (Tuscany at Aloma)	Improvements to Tuscany at Aloma apartment complex, which provides 178 units of affordable housing. Rehabilitation projects are part of a long-term, phased capital improvement campaign intended to preserve the affordable rental units.	\$992,626
<i>Single Family Rehabilitation</i>		
Habitat for Humanity Greater Orlando and Osceola County, Inc.	Roof Replacement Program – to replace deteriorating roofs on forty (40) existing homes that are owned by very low and low-income households.	\$570,643
Rebuilding Together of Central Florida, Inc.	Homeowner Housing Rehabilitation Program – to provide various repairs on fifteen (15) existing homes owned by very low and low-income households, primarily elderly and persons with disabilities.	\$273,050
<b>Total CDBG Housing Projects (Includes \$800,000 single family rehab &amp; \$450,000 housing rehab admin)</b>		<b>\$3,191,994</b>

**iv. Public Service Activities**

Public service activities funded by CDBG cannot exceed fifteen percent (15%) of the total grant allocation. For Fiscal Year 2020-2021, public service funding comes in at just under 15% of the total grant allocation.

Objective 2.3 of the 2016-2020 Consolidated Plan calls for expanding access to public services for low-income persons to encourage self-sufficiency. Public service activities proposed for Fiscal Year 2020-2021 generally fall under one of the following categories:

- Case managements and crisis intervention;
- Job training and placement;
- Educational programs;
- Services for homeless;
- Services for persons with severe disabilities;
- Child care assistance; and
- Self-sufficiency skills training.

**Table 4** provides a summary of the CDBG public service activities proposed to be funded in FY 2020-2021.



**Table 4: Proposed CDBG Public Services Activities**

<b>Activity Name or Agency Name</b>	<b>Project Description</b>	<b>Proposed Funding Allocation</b>
Aspire Health Partners, Inc.	Women & Children's Residential Program – comprehensive substance abuse treatment & behavioral health care services for pregnant and postpartum homeless and low-income women and their children	\$60,000
Boys & Girls Clubs of Central Florida, Inc.	Read, Achieve, Progress, Succeed (RAPS)-child care, educational supports and after school program for homeless and low-income children	\$40,000
Center for Independent Living in Central Florida, Inc.	Disability Inclusion: Employment and Self-Sufficiency – employment services and intensive case management for individuals with disabilities	\$42,000
Coalition for the Homeless of Central Florida, Inc.	Shelter and Services for Homeless Persons and Families – case management and support services at the Center for Women and Families and Men's Service Center	\$50,000
Community Coordinated Care for Children, Inc.	School Readiness Program – child care subsidies for children of low-income working families (Note: CDBG funding serves as a required match for the State program funds)	\$166,000
Consumer Credit Counseling Service of Puerto Rico, Inc.	Financial Wellness Program – financial education and credit counseling for seniors and low-income individuals, including persons with Limited English Proficiency	\$30,000
Covenant House Florida, Inc.	Safe Haven Parenting and Child Development Program – case management and supportive services for homeless youth	\$35,000
Embrace Families Solutions, Inc.	Public Allies Central Florida – case management, leadership development and job training (nonprofit apprenticeship) for low-income young adults	\$35,000
Grand Avenue Economic Community Development Corp.	RESTORE Community Services Specialist – wraparound case management and support services for formerly homeless individuals	\$40,000
Harbor House of Central Florida, Inc.	Children's Services Program – childcare & case management services for homeless children (0-18) staying at the domestic violence shelter	\$37,000
Health Care Center for the Homeless, Inc.	Mental Health and Substance Use Disorder Services – individual outpatient counseling, medication management, and referral services for homeless and low-income individuals	\$55,000
iDignity, Inc.	iDignity Identification Services – legal identification services for homeless and precariously housed/low-income individuals	\$30,000



Activity Name or Agency Name	Project Description	Proposed Funding Allocation
IMPOWER, INC.	The Village – supportive transitional housing and homelessness prevention program for former foster care and/or at-risk unaccompanied or homeless youth (18-24)	\$38,000
Jewish Family Services of Greater Orlando, Inc.	Family Stabilization Program (FSP) – comprehensive case management, financial counseling and crisis intervention for at-risk individuals and families to help them gain stability and self-sufficiency	\$52,000
Life Concepts, Inc.	Essentials of Independent Living Program – supported independent living skills training for low-income individuals with disabilities, including those who are about to age out of the foster care system	\$55,000
Lighthouse Central Florida, Inc.	Vision Rehabilitation for Older Blind – vision rehabilitation instructions and independent living skills training for seniors who are blind or visually impaired	\$55,000
Primrose Center, Inc.	Supported Employment Services Program – employment training and placement for Intellectually and developmentally disabled adults to enable them to live a more independent life	\$45,000
Seniors First, Inc. (Meals on Wheels)	Meals on Wheels Program – meal delivery service, to include nutrition education and case management services for homebound, frail elderly persons	\$ 131,645
SOS by Urbander, Inc.	The Azalea Project – training and wraparound services to help families in low-income neighborhood achieve financial stability and self-sufficiency	\$30,000
The Lifeboat Project, Inc.	Human Trafficking Survivor Housing – case management and residential services for human trafficking survivors who are considered homeless	\$30,000
<b>Total CDBG Public Services</b>		<b>\$1,056,645</b>

All agencies receiving CDBG funds are required to enter into a one-year project administration agreement with Orange County that specifies the scope of services to be provided, expected outputs and outcomes, and outlines compliance requirements under CDBG prior to receiving any reimbursement.

#### *v. CDBG Program Administration*

A total of \$1,409,970, just under 20% of the total allocation, has been designated for CDBG program administration. This includes an allocation of \$10,000 for Fair Housing Activities and Training.

## B. HOME Investment Partnerships Program (HOME)

### i. Program Description

In Fiscal Year 2020-2021, Orange County anticipates receiving \$2,792,794 in HOME funds to address eligible housing activities, as required by the HOME final rule 24 CFR Part 92. The HOME program requires a twenty-five percent (25%) non-Federal match of the total grant amount (minus administration costs) for eligible HOME activities.

Orange County will continue to use State Housing Initiatives Partnership (SHIP) Program funds to provide the required match. Orange County expects to receive approximately \$11.7M in SHIP funds in the upcoming fiscal year. The SHIP funding has increased drastically in the past year as the result of intense advocacy for the full appropriation of the Sadowski Housing Trust Fund.

Any program income received from HOME activities will be reprogrammed to other eligible activities in need of resources. However, Orange County does not anticipate receiving any program income from HOME activities.

The following housing activities are planned for Fiscal Year 2020-2021:

- Tenant Based Rental Assistance (TBRA);
- Homeowners Single Family Rehabilitation;
- Rental Rehabilitation Projects; and
- Activities with Community Housing Development Organizations (CHDOs).

Ten percent (10%) of the total HOME allocation, or \$279,279, will be used for Administration.

### ii. Affordable Housing Development

A total of \$300,000 in HOME funding will be designated for homeowners' single family rehabilitation that will help preserve affordable units. This HOME activity is well aligned with the 2016-2020 Consolidated Plan goals and objectives related to addressing the affordable housing needs of our community.

The production and preservation of affordable housing continues to be a top priority for Orange County. In 2019, Mayor Jerry Demings assembled the Housing for All Task Force with public and private sector representatives to develop solutions for the local housing crisis and expand housing options for residents. The resulting *Housing for All 10-Year Action Plan* provides a roadmap with strategies and tools to create or preserve 11,000 affordable units in Orange County by 2030. As part of implementing the 10-Year Action Plan, a local Affordable Housing Trust Fund was adopted in March of 2020. These Trust Fund monies can be leveraged with federal dollars for increased affordable housing options that benefit low to moderate-income households in Orange County.

*iii. Community Housing Development Organizations (CHDOs)*

The HOME program requires that jurisdictions commit a minimum of fifteen percent (15%) of their HOME funds to projects conducted in collaboration with Community Housing Development Organizations (CHDOs). CHDOs are organizations involved in the development of affordable housing units. They receive a special designation based on their experience, composition and non-profit status.

For FY 2020-2021, a total of \$418,920 has been allocated to CHDO projects. HOME CHDO funds may be used to construct or acquire affordable housing, and to rehabilitate, refinance and/or pay for project related costs that result in new affordable housing units. Orange County is planning to partner with two certified CHDOs – Hannibal Square Community Land Trust and HANDS of Central Florida – to construct three (3) affordable single-family homes for sale.

In Orange County, all CHDOs are required to leverage HOME funds with local and/or private resources. Each CHDO project requires entering into a developer's agreement that summarizes all of the Federal rules, provides land use restrictions, and covers long-term affordability requirements. Orange County has been successful in creating and preserving affordable rental housing units with CHDOs.

*iv. Rental Housing Rehabilitation Projects*

HOME funds may also be used for acquisition and/or rehabilitation of rental housing projects. Funded projects must meet HOME occupancy guidelines by low-income households. Due to the limited amount of funding available, HOME funds are usually used to leverage other funding sources in affordable rental housing projects. In FY 2020-2021, a total of \$394,595 in HOME funds has been designated for rental housing rehabilitation.

All HOME funded projects are subject to review and project requirements that include, but are not limited to, rent limitations and compliance with all HOME regulations and performance reports.

*v. Down Payment Assistance*

Orange County does not allocate HOME funds for down payment assistance. Instead, local SHIP funds are used to assist eligible low-income first time home buyers with purchasing a new or existing home. The funding provided can be used to pay for all or a portion of the closing costs and/or the down payment associated with purchasing a home. The total amount of assistance (up to \$35,000) varies depending of the annual household income of a potential applicant. The County recently updated the requirements of its Down payment Assistance Program to increase the maximum amount of assistance and the maximum purchase price, among other changes.

*vi. Resale and Recapture Provisions*

When applicable, Orange County shall recapture HOME funds in HOME assisted unit when the unit fails to meet the affordability standards set forth in the HOME agreement. If a HOME-funded property or any interest in it is sold, rented, refinanced, conveyed, or transferred, the HOME investment in the property shall be recaptured. The amount to be recaptured is subject to the stipulations of the HOME agreement or the available net sales proceeds. Recapture provisions, pursuant to 24 CFR 92.254, include any HOME funds for construction, down payment assistance and/or closing costs.

When HOME funds are used for homeownership activities, recapture provisions are enforced in the deed and through a promissory note. Circumstances in which the assisted unit is subject to recapture of funds include cases when an assisted single family home does not continue to be the principal residence of the family (i.e. if the property is rented) or when the property is sold. The amount of assistance provided is recaptured by Orange County in full upon default. The amount of HOME funds subject to recapture is based on the amount of assistance identified in the note and deed that enabled the homebuyer to purchase the unit.

HOME funds may be forgiven contingent upon the amount of per unit subsidy received, with a minimum affordability period of five (5) years.

*vii. Tenant Based Rental Assistance (TBRA)*

During FY 2020-2021, Orange County will continue assisting disabled, elderly and/or homeless individuals with tenant based rental assistance. This activity will be funded in the amount of \$1,400,000 to serve approximately 200 very low- and low-income senior and/or disabled households.

*viii. HOME Program Administration*

Funding will be allocated to planning, program administration, and project monitoring for all HOME funded activities. The amount allocated for HOME program administration is \$279,279.

**Table 5** lists the HOME Program activities that are proposed in FY 2020-2021.

**Table 5: HOME Projects Budget**

<b>Activity</b>	<b>Proposed Funding Allocation</b>
Tenant Based Rental Assistance	\$1,400,000
Homeowners Single Family Rehabilitation	\$300,000
Rental Housing Rehabilitation	\$394,595
Community Housing Development Organizations	\$418,920
Administration	\$279,279
<b>Total HOME Budget</b>	<b>\$2,792,794</b>

## C. Emergency Solutions Grant Program (ESG)

### i. Program Description

Orange County's ESG projects to be funded under the 2020-2021 Action Plan will address homeless needs under the following designated ESG activities:

- **Emergency Shelter** – Operations and essential services, to include costs for operating, maintaining, and repairing a facility for the homeless; costs for essential services associated with case management and related assistance intended to help homeless persons become more self-sufficient.
- **Rapid Re-housing** – Housing relocation and stabilization services and short and/or medium-term rental assistance, as necessary to help families living in shelters or in places not meant for human habitation to quickly move into permanent housing and achieve stability in that housing.
- **Homelessness Prevention** – Housing relocation and stabilization services and short and/or medium-term rental assistance, as necessary to prevent individuals and families from becoming homeless.
- **Homeless Management Information System (HMIS)** – HMIS data collection, administration, and technical assistance.

Orange County anticipates receiving a total of \$587,025 in ESG funds during FY 2020-2021. Of those funds, \$543,000 will be awarded to six (6) agencies. Approximately 58.4% (\$343,000) of the total allocation has been budgeted for shelter operations and essential services, 17% (\$100,000) for rapid re-housing assistance, 13.6 % (\$80,000) for homelessness prevention, and 3.4% (\$20,000) for management and maintenance of the HMIS and associated training for ESG-funded agencies (with an exception of a domestic violence shelter provider).

The Emergency Solutions Grant regulations (24 CFR Part 576) contain a 100% match requirements, and recipient jurisdictions must ensure that there is a match for all ESG dollars provided. The jurisdictions may do so by requiring its subrecipients to provide a match equal to 100% of the value of their individual allocation. Consequently, Orange County includes provisions for an eligible match from subrecipient agencies, which is equal in value to the amount of funding received, as part of the project administration agreements. Each source of match is reviewed to determine eligibility.

**Table 6** outlines ESG activities that are proposed to be funded during FY 2020-2021.

Table 6: Proposed ESG Projects Budget

Activity Name or Agency Name	Project Description	Proposed Funding
<b>SHELTER OPERATIONS</b>		
Coalition for the Homeless of Central Florida, Inc.	Shelter Operations for Homeless Individuals and Families – to cover essential costs of shelter operations at two facilities serving the homeless population (Center for Women and Families and Men's Service Center)	\$145,000
Covenant House Florida, Inc.	Youth Housing Focused Shelter – to support operational expenses and provision of essential services at the shelter facility for homeless unaccompanied youth ages 18-20.	\$70,000
Family Promise of Greater Orlando, Inc.	Interfaith Hospitality Network (IHN) Shelter Program – to cover the cost of case management and a portion of the operational expenses at the shelter facilities for homeless families	\$53,000
Harbor House of Central Florida, Inc.	Emergency Domestic Violence Shelter – to assist with operating costs of the shelter facility for victims of domestic abuse and their children	\$75,000
<b>Total Shelter Operations</b>		<b>\$343,000</b>
<b>RAPID RE-HOUSING AND STABILIZATION SERVICES</b>		
Catholic Charities of Central Florida, Inc.	Family Stability Rapid Re-housing Program – funding for rapid re-housing assistance, including case management, housing stabilization and rental assistance for qualified individuals and families	\$100,000
<b>HOMELESSNESS PREVENTION SERVICES</b>		
Family Promise of Greater Orlando, Inc.	Homeless Prevention Program – comprehensive services (housing stability case management and financial assistance) for individuals and families who are at risk of becoming homeless	\$80,000
<b>HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)</b>		
Homeless Services Network of Central Florida, Inc.	Funding to support HMIS data collection, data maintenance and provision of technical assistance to ESG-funded agencies	\$20,000
<b>Total ESG Projects (includes \$44,025 in ESG Admin)</b>		<b>\$587,025</b>

*ii. ESG Program Administration and Match Requirements*

As part of the FY 2020-2021 Annual Action Plan budget, \$44,025, or just under 7.5% of the total ESG allocation, is budgeted for program administration activities. ESG funds will assist over 1,200 individuals with emergency shelter, rapid re-housing, and homeless prevention services.

All agencies receiving ESG funding have committed to providing matching funds. The agencies are also required to enter into a project administration agreement with Orange County that specifies the source of match, outlines the scope of services to be provided, includes anticipated outputs and outcomes, and summarizes compliance requirements under ESG prior to receiving any reimbursement for services provided.

The Housing and Community Development Division verifies match requirements for the Emergency Solutions Grant (ESG) to ensure compliance with guidelines. All ESG funded agencies must provide a 100% match. In addition to being stated in the agreement for project administration with ESG funded agencies and verified during the reimbursement process, match requirements are also monitored by the Housing and Community Development staff during the on-site monitoring visits.



#### IV. SUBSTANTIAL AMENDMENTS

No modifications are anticipated to the 2020-2021 One-Year Action Plan.

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into law making available supplemental Community Development Block Grant (CDBG-CV) and Emergency Solutions Grant (ESG-CV) funds to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19). As a result, Orange County is currently making a substantial amendment to the 2019-2020 One-Year Action Plan to enable the County to receive and administer the funding from Department of Housing and Community Development (HUD), and an amendment to its Citizen participation Plan. The amendment to the Citizen Participation Plan will allow for a reduced public comment period of no less than five (5) days and for virtual meetings as a method of citizen participation during a declared disaster or a health-related emergency event, such as the COVID-19 pandemic.

The substantial amendment to the 2019-2020 One-Year Action Plan incorporates supplemental funding received under the CARES Act and outlines a list of activities to be undertaken with those funds to prevent, prepare for, and respond to the coronavirus pandemic. The proposed budget for the substantial amendment includes funding from the supplemental CDBG-CV Program for the sum of \$4,147,196 and the supplemental ESG-CV for the sum of \$2,024,224, as well as the projects and activities that will be implemented using these funds. The proposed budget has been reviewed and approved by the Community Development Advisory Board on May 20, 2020.

A Public Notice outlining the proposed CDBG-CV and ESG-CV budgets was posted on the Orange County Housing and Community Development website, and it was also published in the Orlando Sentinel on June 14, 2020 announcing the amendments and availability for review and comments from June 15, 2020 through June 19, 2020.

It should be noted that, due to the timing of this allocation, the projects and activities being funded with CDBG-CV and ESG-CV are likely to be implemented throughout the 2020-2021 Fiscal Year. The County anticipates executing project administration agreements for those projects and activities in July of 2020, with CDBG-CV agreements likely starting on July 1, 2020 and ending on June 30, 2021, and ESG-CV agreements starting retroactively on April 1, 2020 and ending on September 30, 2020.

## V. PUBLIC COMMENT PERIOD

To uphold the safety and health of Orange County constituents by diminishing the transmission of COVID-19, Orange County Housing and Community Development Division has closed its offices to the public in March of 2020. To adhere to the recommendations of health authorities related to social distancing guidelines, the County will make a draft of its FY 2020-2021 One-Year Action Plan available online, on its website. The residents and public will have the opportunity to review and comment on the proposed Action Plan beginning Monday, June 15, 2020, through Friday, July 17, 2020. The draft document will be available for review on the Orange County Housing and Community Development web page:

<http://www.ocfl.net/NeighborsHousing/CommunityDevelopment.aspx>

The Executive Summary of the Action Plan will also be available in an electronic format upon request. Upon approval, the 2020-2021 Action Plan will be available on the Orange County website at [www.ocfl.net](http://www.ocfl.net).

All comments regarding this document should be submitted in writing to:

Janna Souvorova, Ph.D., AICP, Chief Planner  
Housing and Community Development Division  
525 E. South Street, Orlando, FL 32801  
Phone: (407) 836-0963  
E-mail: [Janna.Souvorova@ocfl.net](mailto:Janna.Souvorova@ocfl.net)

For additional information about the public hearing, please call 407-836-5191.

## VI. PUBLIC NOTICES

### Orlando Sentinel

MEDIA GROUP

633 North Orange Avenue  
MP 130  
Orlando, FL 32801

**Account Name:** Orange County Office of Community  
Development  
**Account Number:** CU00121820  
**Attn:** Elizabeth Rico

To Whom It May Concern:

This is to confirm that the advertisement for Orange County Office of  
Community Development published in *The Orlando Sentinel* on the  
following dates.

**Publication Date:** Feb 23, 2020

**Ad Caption:** OC Office of Comm Dev\_Action Plan 20-21

**Section:** Orange Zone

**Size:** 1/2V (3 x 21)

**Order ID:** 6604520

**Cost:** \$1,695.79

Should you need further information, please feel free to contact me.

Sincerely,



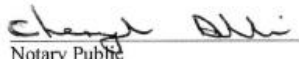
LeAnne Rollins  
Account Representative Assistant  
The Orlando Sentinel

/mdu

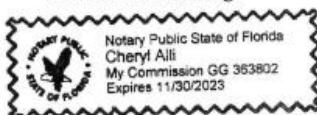
---

State of Florida  
County of Orange

The foregoing instrument was acknowledged before me this  
26 day of February, 2020, by LeAnne Rollins,  
who is personally known to me.



Notary Public  
State of Florida at Large



**NOTICE OF FUNDING OPPORTUNITIES –  
INITIAL ANNOUNCEMENT  
TO ALL INTERESTED ORGANIZATIONS,  
AGENCIES AND PERSONS**

ANNUAL ACTION PLAN FISCAL YEAR 2020-2021  
FOR FEDERAL GRANT PROGRAMS:  
COMMUNITY DEVELOPMENT BLOCK GRANT (820-UC-12-0003)  
(CFDA 14.218)  
EMERGENCY SOLUTIONS GRANT (E20-UC-12-0003) (CFDA 14.231)  
HOME INVESTMENT PARTNERSHIP PROGRAM (M20-UC-12-0213)  
(CFDA14.239)

Orange County, through its Housing and Community Development Division, is in the process of developing a One-Year Action Plan for the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and the HOME Investment Partnerships Program (HOME) funded by the Department of Housing and Urban Development (HUD). The Action Plan lists the activities Orange County intends to pursue through the CDBG, ESG and HOME programs to address the needs identified in the 2016-2020 Orange County Consolidated Plan.

The primary objective of the CDBG program is the development of viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities for persons of low to moderate income. The primary objective of the ESG program is the provision of housing stabilization and services to the homeless. The primary objective of the HOME program is the provision of decent affordable housing to low-income households and leveraging of efforts to preserve and expand affordable housing stock.

Orange County anticipates receiving the following formula allocations: CDBG \$6,693,750, ESG \$552,240, and HOME \$2,265,027 for eligible activities and grant administration. A Request For Applications (RFA) process will begin on March 2, 2020, and will end on April 3, 2020, at 5:00 p.m. for state certified 501(c)(3) organizations, public entities, jurisdictions participating in Orange County's Urban County program, and neighborhood organizations located in qualified low-income areas of Orange County. Proposals will be reviewed for consistency with federal regulations, priority needs, feasibility of the project, and other criteria outlined in the Request for Applications (RFA).

The priorities for FY 2020-2021 are aligned with the current Consolidated Plan goals, which are as follows:

Goal #1: Collaborate with local and regional stakeholders on provision of affordable housing for low to moderate-income households; Goal #2: Enhance the quality of life of low to moderate-income residents through a variety of revitalization and sustainability efforts, and social and economic activities; Goal #3: Utilize a comprehensive strategy to eliminate and prevent homelessness. Priority consideration will also be given to multi-year projects already in implementation, projects that can be implemented in the least amount of time or are "shovel ready," and projects that prove to provide a direct benefit to limited clientele (presumed low-income populations in accordance to HUD) and low-income populations.

Orange County has in place a framework for evaluating the risks posed by applicants before they receive federal awards. This evaluation incorporates ability of the applicant to carry out the project, financial stability of the organization, quality of management systems, applicant's record in managing federal awards, prior experience (specifically for capital improvement and housing projects), reports and findings from the audits, and the quality of the application.

The mandatory pre-award technical assistance workshops will be Friday, February 28, 2020:

- ESG homeless services - from 9:00 a.m. to 10:00 a.m.
- CDBG Public Services - from 10:00 a.m. to 11:00 a.m.
- CDBG Capital Improvements, Public Facilities, and Housing Projects - from 11:30 a.m. to 12:30 p.m.

Workshops will be held at the Orange County Administration Building (Commission Chambers, First Floor) located at 201 S. Rosalind Avenue, Orlando, Florida 32801. The workshops will provide technical assistance and information about funding criteria for project submissions. Organizations interested in submitting a proposal must attend the workshops. To confirm attendance, please e-mail [Gonzalo.Lopez@ocfd.net](mailto:Gonzalo.Lopez@ocfd.net).

Proposals are specifically requested for, but are not limited to the following categories:

1. **CDBG Public Services** – To include senior services, services for the disabled, health services, and other services that benefit low-income individuals.
2. **ESG Homeless Activities** – To include funding for operation of homeless shelters, and homelessness prevention and rapid re-housing services.
3. **CDBG Capital Improvement Projects** – To include capital improvement projects in low-income neighborhoods and rehabilitation and/or construction of public facilities. Priority will be given to Orange County's multi-year projects.
4. **CDBG/HOME Housing Projects** – To include funding for experienced non-profit organizations for projects that create or preserve affordable housing and housing projects for individuals with special needs.

Request For Applications (RFA) may be accessed at: <http://www.ocfd.net/NeighborhoodHousing/CommunityDevelopment.aspx> and must be completed and submitted online through ZoomGrants™. No paper copies will be accepted. If you experience difficulty finding the RFA, you may contact: [Robert.Ramos@ocfd.net](mailto:Robert.Ramos@ocfd.net) for additional information and assistance.

All funding recommendations are contingent upon the Board of County Commissioner's approval and HUD's final approval of the Action Plan. Orange County reserves the right to accept or reject any or all applications, and to fund applications that best serve the interest of Orange County. If you have any additional questions, please contact Jenna Souvorova, Chief Planner, at (407) 836-0963, or via email at [Jenna.Souvorova@ocfd.net](mailto:Jenna.Souvorova@ocfd.net).

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5631.

Para mayor información en español, por favor llame al (407) 836-5631.



## Affidavit of Performance

Agency Name	Client Name (Advertiser) Housing and Community Development
Size/Quantity Full Page ( 9.625" x 11")	Insertion Date(s) 02/20/20
Community/Additional Information Ad# 82728	Newspaper La Prensa Orlando

I verify that the ad(s)/inserts described above was/were inserted in the above named publication on the dates(s) shown.

Name (print) Maritza Beltrán

Signature

Title

General Manager



**AVISO DE OPORTUNIDADES PARA OBTENCIÓN DE FONDOS – ANUNCIO INICIAL PARA TODAS LAS ORGANIZACIONES, AGENCIAS Y PERSONAS INTERESADAS  
PLAN DE ACCIÓN ANUAL DEL AÑO FISCAL 2020-2021 PARA PROGRAMAS DE SUBSIDIOS FEDERALES:**

**COMMUNITY DEVELOPMENT BLOCK GRANT (B20-UC-12-0003) (CFDA 14.218)  
EMERGENCY SOLUTIONS GRANT (E20-UC-12-0003) (CFDA 14.231)  
HOME INVESTMENT PARTNERSHIP PROGRAM (M20-UC-12-0213) (CFDA 14.239)**

El Condado de Orange, a través de su División de Vivienda y Desarrollo Comunitario, está en proceso de desarrollar un Plan de Acción de un Año para los programas federales Community Development Block Grant (CDBG), el Emergency Solutions Grant (ESG), y los Programas HOME que utilizan fondos del Departamento de Vivienda y Desarrollo Urbano (HUD). El Plan de Acción detalla actividades que el Condado Orange tiene intenciones de perseguir a través de los programas CDBG, ESG y HOME para abordar las necesidades identificadas en el Plan Consolidado 2016-2020 del Condado Orange.

El objetivo principal del programa CDBG es el desarrollo de comunidades urbanas viables al brindar viviendas dignas, un ambiente de vida adecuado y la expansión de oportunidades económicas para personas de recursos bajos a moderados. El objetivo principal del programa ESG es el suministro de servicios y el sostenimiento de viviendas para las personas sin hogar. El objetivo principal del programa HOME es brindar viviendas económicas y dignas a familias de bajos ingresos y extender los esfuerzos para preservar y expandir la disponibilidad de viviendas económicas.

El Condado Orange prevé recibir las siguientes asignaciones: CDBG \$6,680,788; ESG \$552,240, y HOME \$2,565,007 para actividades elegibles y la administración del subsidio. El 2 de marzo del 2020 comenzará un pedido para el proceso de solicitudes (RFA) que terminará el 3 de abril del 2020 a las 5:00 p.m. para organizaciones certificadas por el estado 501(c)(3), entidades públicas, jurisdicciones participantes en el Programa Urbano CDBG del Condado Orange y organizaciones vecinales. Las propuestas se revisarán para fines de consistencia con las regulaciones federales, necesidades de prioridades, factibilidad del proyecto y otros criterios detallados en el Pedido de Solicitudes (RFA).

Las prioridades para el Año Fiscal 2020-2021 se alinean con los objetivos del Plan Consolidado actual, y son los siguientes: Objetivo N.º 1: Colaborar con depositarios locales y regionales para suministrar viviendas dignas y económicas para familias de ingresos bajos a moderados; Objetivo N.º 2: Mejorar la calidad de vida de residentes de ingresos bajos y moderados a través de una variedad de esfuerzos de revitalización y sostenibilidad, y actividades sociales y económicas; Objetivo N.º 3: Utilizar una estrategia integral para eliminar y prevenir la falta de vivienda. Se dará también consideración prioritaria a proyectos de varios años que ya están siendo implementados, proyectos que pueden ser implementados en el menor tiempo posible o listos para implementación "inmediata", y proyectos que demuestren ofrecer un beneficio directo a un grupo limitado de clientes (poblaciones que se presume tienen bajos ingresos conforme a HUD) y poblaciones de bajos ingresos.

El Condado de Orange tiene establecida una estructura para evaluar los riesgos que ofrecen los solicitantes antes de recibir fondos federales. Esta evaluación tiene en cuenta la capacidad del solicitante para llevar a cabo el proyecto, la estabilidad financiera de la organización, la calidad de los sistemas de administración, experiencia del solicitante para administrar programas federales, los informes y hallazgos de las auditorías y la calidad de la solicitud.

Para los proyectos CDBG de mejoramiento de capital, instalaciones públicas y viviendas, se realizará un taller de entrenamiento mandatorio de asistencia técnica el Viernes, 28 de Febrero, 2020:

- ESG servicios a personas sin hogar - de 9:00 a.m. to 10:00 a.m.
- CDBG servicios públicos - de 10:00 a.m. to 11:00 a.m.
- CDBG proyectos CDBG - de 11:30 a.m. to 12:30 p.m.

Condado Orange, Edificio de Administración, en la Cámara de la Junta de los Comisionados, ubicada primer piso en el 201 S. Rosalind Avenue, Orlando, Florida 32801.

El taller brindará soporte técnico e información sobre el criterio de fondos para las propuestas de proyectos. Las organizaciones interesadas en presentar una propuesta deben asistir a este taller. Para confirmar asistencia envíe un correo electrónico a Gonzalo.Loayza@ocfl.net

Las propuestas se requieren específicamente para, pero no se limitan a las siguientes categorías:

1. **CDBG Servicios Públicos** – Propuestas de servicios para personas mayores, servicios para personas discapacitadas, servicios de salud y otros servicios que beneficien a las personas de bajos ingresos.
2. **ESG Actividades para las Personas sin Hogar** – Propuestas de fondos para el funcionamiento de refugios para las personas sin hogar y servicios para realojamiento de vivienda inmediato.
3. **CDBG Proyectos de Mejoramiento de Capital** – Propuestas para proyectos de mejora de capital en barrios de bajos ingresos y rehabilitación y/o construcción de instalaciones públicas. Se dará prioridad a los proyectos en proceso de implementación del Condado de Orange.
4. **CDBG/HOME Proyectos de Vivienda** – Propuestas para fondos para organizaciones sin fines de lucro para proyectos que crean o preservan viviendas económicas y proyectos de vivienda para personas con necesidades especiales. Las entidades interesadas pueden acceder las solicitudes para proyectos (RFA) en: [www.ocfl.net/NeighborsHousing/CommunityDevelopment.aspx](http://www.ocfl.net/NeighborsHousing/CommunityDevelopment.aspx) y debe completarse y entregarse en línea a través de ZoomGrants™. No se aceptarán copias en papel. Si tiene dificultades para encontrar la RFA, puede contactarse con: Inalbert.Ramos@ocfl.net para solicitar ayuda e información adicional.

Todas las recomendaciones de fondos están sujetas a la aprobación de la Junta de Comisionados del Condado Orange y a la aprobación final del Departamento Federal de Vivienda (HUD) del Plan de Acción. Orange County se reserva el derecho de aceptar o rechazar cualquier solicitud, y las solicitudes de fondos que mejor sirvan a los intereses de Orange County. Si tiene preguntas adicionales, contáctese con Janna Souvorova, Directora de Programas, al 407-836-0963, o por email a [Janna.Souvorova@ocfl.net](mailto:Janna.Souvorova@ocfl.net)

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5631.

Para mayor información en español, por favor llame al (407) 836-5631.



**NOTICE OF FUNDING OPPORTUNITIES – INITIAL ANNOUNCEMENT  
TO ALL INTERESTED ORGANIZATIONS, AGENCIES AND PERSONS  
ANNUAL ACTION PLAN FISCAL YEAR 2020-2021  
FOR FEDERAL GRANT PROGRAMS:  
COMMUNITY DEVELOPMENT BLOCK GRANT (B20-UC-12-0003) (CFDA 14.218)  
EMERGENCY SOLUTIONS GRANT (E20-UC-12-0003) (CFDA 14.231)  
HOME INVESTMENT PARTNERSHIP PROGRAM (M20-UC-12-0213) (CFDA 14.239)**

Orange County, through its Housing and Community Development Division, is in the process of developing a One-Year Action Plan for the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and the HOME Investment Partnerships Program (HOME) funded by the Department of Housing and Urban Development (HUD). The Action Plan lists the activities Orange County intends to pursue through the CDBG, ESG and HOME programs to address the needs identified in the 2016-2020 Orange County Consolidated Plan.

The primary objective of the CDBG program is the development of viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities for persons of low to moderate income. The primary objective of the ESG program is the provision of housing stabilization and services to the homeless. The primary objective of the HOME program is the provision of decent affordable housing to low-income households and leveraging of efforts to preserve and expand affordable housing stock.

Orange County anticipates receiving the following formula allocations: CDBG \$6,680,788; ESG \$552,240, and HOME \$2,565,007 for eligible activities and grant administration. A request for applications (RFA) process will begin on **March 2, 2020**, and will end on **April 3, 2020, at 5:00 p.m.** The process is open for state-certified 501(c)(3) organizations, public entities, jurisdictions participating in Orange County's Urban County program, and neighborhood organizations located in qualified low income areas of Orange County. Proposals will be reviewed for consistency with federal regulations, priority needs, feasibility of the project, and other criteria outlined in the Request for Applications (RFA).

The priorities for FY 2020-2021 are aligned with the current Consolidated Plan goals, which are as follows:

*Goal #1:* Collaborate with local and regional stakeholders on provision of affordable housing for low to moderate-income households; *Goal #2:* Enhance the quality of life of low to moderate-income residents through a variety of revitalization and sustainability efforts, and social and economic activities; *Goal #3:* Utilize a comprehensive strategy to eliminate and prevent homelessness. Priority consideration will also be given to multi-year projects already in implementation, projects that can be implemented in the least amount of time or are "shovel ready," and projects that prove to provide a direct benefit to limited clientele (presumed low-income populations in accordance to HUD) and low-income populations.

Orange County has in place a framework for evaluating the risks posed by applicants before they receive federal awards. This evaluation incorporates ability of the applicant to carry out the project, financial stability of the organization, quality of management systems, applicant's record in managing federal awards, prior experience (specifically for capital improvement and housing projects), reports and findings from the audits, and the quality of the application.



The mandatory pre-award technical assistance workshops will be on Friday, February 28, 2020:

- **ESG Homeless Services** - from 9:00 a.m. to 10:00 a.m.
- **CDBG Public Services** - from 10:00 a.m. to 11:00 a.m.
- **CDBG Capital Improvements, Public Facilities, and Housing projects**- from 11:30 a.m. to 12:30 p.m.

All workshops will be held at the Orange County Administration Building (Commission Chambers, 1<sup>st</sup> Floor) located at 201 S. Rosalind Avenue, Orlando, Florida 32801. The workshops will provide technical assistance and information about funding criteria for project submissions. Organizations interested in submitting a proposal must attend the workshops. To confirm attendance, please e-mail [Gonzalo.Loayza@ocfl.net](mailto:Gonzalo.Loayza@ocfl.net).

Proposals are specifically requested for, but are not limited to the following categories:

1. **CDBG Public Services** – To include senior services, services for the disabled, health services, and other services that benefit low-income individuals.
2. **ESG Homeless Activities** – To include funding for operation of homeless shelters, and homelessness prevention and rapid re-housing services.
3. **CDBG Capital Improvement Projects** – To include capital improvement projects in low-income neighborhoods and rehabilitation and/or construction of public facilities. Priority will be given to Orange County's multi-year projects.
4. **CDBG/HOME Housing Projects** – To include funding for experienced non-profit organizations for projects that create or preserve affordable housing and housing projects for individuals with special needs.

Request For Applications (RFA) may be accessed at:

<http://www.ocfl.net/NeighborsHousing/CommunityDevelopment.aspx> and must be completed and submitted online through ZoomGrants™. No paper copies will be accepted. If you experience difficulty finding the RFA, you may contact: [Inabert.Ramos@ocfl.net](mailto:Inabert.Ramos@ocfl.net) for additional information and assistance.

All funding recommendations are contingent upon the Board of County Commissioner's approval and HUD's final approval of the Action Plan. Orange County reserves the right to accept or reject any or all applications, and to fund applications that best serve the interest of Orange County. If you have any additional questions, please contact Janna Souvorova, Chief Planner, at (407) 836-0963, or via email at [Janna.Souvorova@ocfl.net](mailto:Janna.Souvorova@ocfl.net).

**Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.**

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5631.

Para mayor información en español, por favor llame la División de Vivienda y Desarrollo Comunitario al número 407-836-5191.



**NOTICE OF PUBLIC HEARING  
COMMUNITY DEVELOPMENT ADVISORY BOARD  
JUNE 17, 2020**

Notice is hereby given that on **Wednesday, June 17, 2020** beginning at 12:00 p.m., the **Community Development Advisory Board ("CDAB")** will hold a public meeting "virtually" utilizing communications media technology, pursuant to Governor Ron DeSantis's Emergency Executive Order No. 20-68 related to the Covid-19 state of emergency, as amended.

During this meeting, the CDAB will hold a public hearing to solicit comments on the priority needs and proposed activities to be included in the 2020-2021 One-Year Action Plan for housing and community development. All citizens comments received will be incorporated into the final documents in accordance to 24 CFR Part 91, and submitted to the U.S. Department of Housing and Urban Development on or about September 15, 2020.

The Action Plan is the annual spending plan designed to identify specific activities that Orange County intends to pursue through the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Emergency Solutions Grant (ESG), and other state and local housing and community development programs, to address the objectives identified in the 2016-2020 Orange County Consolidated Plan. The Action Plan will cover the period starting October 1, 2020 through September 30, 2021. A list of proposed activities and anticipated funding sources included in the 2020-2021 One-Year Action Plan was provided on the next page.

The public will have the opportunity to review and comment on the proposed 2021 Action Plan beginning Monday, June 15, 2020 through Friday, July 17, 2020. The draft document will be available for review at the following link: <http://www.ocfd.net/Neighborhoods/CommunityDevelopment.aspx>

Comments regarding the 2020-2021 Action Plan should be submitted via e-mail to [Jenna.Schroeder@ocfd.net](mailto:Jenna.Schroeder@ocfd.net)

**Attendance or Testimony Matters**

The members of the CDAB will participate from different locations via WebEx®. The meeting will be hosted by the chairperson or vice-chairperson of the CDAB, a quorum will be maintained during the meeting, and the meeting will be conducted and operated by Orange County Government. Members of the public can observe and participate in the meeting by either:

1. Accessing the following link:  
[https://ocfd.webex.com/ocfd/j.php?MTID=mb61cfe2ba4b1632426471143105\\_000](https://ocfd.webex.com/ocfd/j.php?MTID=mb61cfe2ba4b1632426471143105_000)
2. Calling the following phone number: +1 (408) 762-4200, Access Code 203 536 727.  
Meeting password: mb61cfe2ba

**Providing Public Comments**

Public comment will be limited to 500 words if written, or three minutes. Members of the public who would like to provide public comment may do so during the meeting by accessing WebEx® at the above link, or by calling in to the above number.

Members of the public may also submit written public comments via e-mail to [Housing@ocfd.net](mailto:Housing@ocfd.net) not later than **Thursday, June 18, 2020 at 5:00 p.m.** timely received written public comments will be read into the record during the scheduled public comment period at the beginning of the meeting.

**Members of the public that wish to observe or participate in this meeting but are unable to access it via computer or the telephone, are directed to call the Housing and Community Development Division at 407-436-1118 not later than 24 hours before the meeting, so that the County can see if other arrangements are acceptable and feasible. The Housing and Community Development Division's regular business hours are between the hours of 8:30 a.m. and 5:00 p.m., Monday through Friday, except legal holidays.**

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-0021.

For more information on equalized, per hour fees at (407) 836-2111. For job information on Knight, people rate (407) 836-2111.

**2020-2021 ONE-YEAR ACTION PLAN**

<b>COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)(2020)</b>	
<b>CAPITAL IMPROVEMENT PROJECTS</b>	
<b>Construction of Public Facilities</b>	
Orlando City Hospital Church, Inc. (Orlando Park)	\$ 157,300
Freedom Hills, Inc.	\$ 216,757
<b>Rehabilitation of Public Facilities</b>	
Apex Health Partners, Inc. (Ocala Pointe Project)	\$ 143,084
Catholic Charities of Central Florida, Inc. (Phase II)	\$ 272,000
Hope Community Center, Inc. (Phase II)	\$ 513,616
Jewish Family Services of Greater Orlando, Inc.	\$ 118,400
Libertarian Behavioral Center, Inc. (Anthony House, Phase II)	\$ 230,242
<b>Total Capital Improvement Projects</b>	<b>\$1,367,242</b>
<b>HOUSING PROJECTS</b>	
<b>Rental Housing Rehabilitation</b>	
Catholic Charities of Central Florida, Inc. (Montgomery Square Manor, Phase II)	\$ 125,675
Winder Park Housing Authority (Tracing of Atlanta)	\$ 902,626
<b>Owner-Occupied Housing Rehabilitation</b>	
Habitat for Humanity Greater Orlando and Osceola County, Inc.	\$ 1,071,643
Rehabilitating Together of Central Florida, Inc.	\$ 272,000
Homeowners Single Family Rehabilitation	\$ 800,000
Housing Rehabilitation Administration	\$ 453,000
<b>Total Housing Projects</b>	<b>\$3,191,864</b>
<b>PUBLIC SERVICES</b>	
Apex Health Partners, Inc.	\$ 63,000
Boys and Girls Clubs of Central Florida, Inc.	\$ 40,000
Center for Independent Living in Central Florida, Inc.	\$ 40,000
Coalition for the Homeless of Central Florida, Inc.	\$ 50,000
Community Consolidated Care for Children, Inc.	\$ 66,000
Consumer Credit Counseling Service of Florida, Inc.	\$ 30,000
Covenant House Florida, Inc.	\$ 35,000
Endeavor Family Solutions, Inc.	\$ 25,000
Central Avenue Economic Community Development Corp.	\$ 40,000
Harbor House of Central Florida, Inc.	\$ 27,000
Health Care Center for the Homeless, Inc.	\$ 55,000
Orlando, Inc.	\$ 30,000
NEWPORT, Inc.	\$ 30,000
Jewish Family Services of Greater Orlando, Inc.	\$ 50,000
Life Concepts, Inc.	\$ 55,000
Lighthouse Central Florida, Inc.	\$ 15,000
Providence Center, Inc.	\$ 40,000
Sanjour Trust, Inc. (Medicare/Medicaid)	\$ 121,646
SES by Uniden, Inc.	\$ 30,000
The United Project, Inc.	\$ 30,000
<b>Total Public Services</b>	<b>\$1,866,646</b>
<b>CDBG ADMINISTRATION</b>	
Anti-Housing Activities and Training	\$ 10,000
General Administration	\$1,335,079
<b>Total Administration</b>	<b>\$1,400,079</b>
<b>TOTAL CDBG</b>	<b>\$7,464,861</b>
<b>HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)(2021)</b>	
Tenant Based Rental Assistance	\$1,400,000
Homeowners Single Family Rehabilitation	\$ 200,000
Rental Housing Rehabilitation	\$ 204,500
Community Housing Development Organizations Administration	\$ 418,000
<b>Total HOME</b>	<b>\$2,202,500</b>
<b>EMERGENCY SOLUTIONS GRANT (ESG)(2020)</b>	
<b>SHelter OPERATIONS</b>	
Coalition for the Homeless of Central Florida, Inc.	\$ 145,000
Covenant House Florida, Inc.	\$ 70,000
Family Promise of Greater Orlando, Inc.	\$ 53,000
Harbor House of Central Florida, Inc.	\$ 25,000
<b>Total Shelter Operations</b>	<b>\$343,000</b>
<b>RAPID REHABILITATION AND STABILIZATION SERVICES</b>	
Catholic Charities of Central Florida, Inc.	\$ 107,000
<b>Total Rapid Rehabilitation and Stabilization</b>	<b>\$ 107,000</b>
<b>HOMELESSNESS PREVENTION SERVICES</b>	
Family Promise of Greater Orlando, Inc.	\$ 10,000
<b>Total Homelessness Prevention</b>	<b>\$ 10,000</b>
<b>HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)</b>	
Homeless Services Network of Central Florida, Inc.	\$ 27,000
<b>Total HMIS</b>	<b>\$ 27,000</b>
<b>ESG ADMINISTRATION</b>	
<b>TOTAL ESG</b>	<b>\$ 447,000</b>
<b>TOTAL 2020-2021 ACTION PLAN BUDGET</b>	<b>\$11,454,379</b>

**NOTICE OF PUBLIC HEARING  
COMMUNITY DEVELOPMENT ADVISORY BOARD  
JUNE 17, 2020**

Notice is hereby given that on **Wednesday, June 17, 2020** beginning at **12:00 p.m.**, the **Community Development Advisory Board** (“CDAB”) will hold a public meeting “virtually,” utilizing communications media technology, pursuant to Governor Ron DeSantis’s Emergency Executive Order No. 20-69 related to the Covid-19 state of emergency, as amended.

During this meeting, the CDAB will hold a public hearing to solicit comments on the priority needs and proposed activities to be included in the 2020-2021 One-Year Action Plan for housing and community development. All citizen comments received will be incorporated into the final documents in accordance to 24 CFR Part 91, and submitted to the U.S. Department of Housing and Urban Development on or about September 15, 2020.

The Action Plan is the annual operating plan designed to identify specific activities that Orange County intends to pursue through the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Emergency Solutions Grant (ESG), and other state and local housing and community development programs, to address the objectives identified in the 2016-2020 Orange County Consolidated Plan. The Action Plan will cover the period starting October 1, 2020 through September 30, 2021. A list of proposed activities and anticipated funding sources included in the 2020-2021 One-Year Action Plan are provided below.

The public will have the opportunity to review and comment on the proposed 2020-2021 Action Plan beginning Monday, June 15, 2020 through Friday, July 17, 2020. The draft document will be available for review at the following link: <http://www.ocfl.net/NeighborsHousing/CommunityDevelopment.aspx>

Comments regarding the 2020-2021 Action Plan should be submitted via e-mail to [Janna.Souvorova@ocfl.net](mailto:Janna.Souvorova@ocfl.net)

Attending or Observing the Meeting

The members of the CDAB will participate from different locations via WebEx®. The meeting will be hosted by the chairperson or vice-chairperson of the CDAB, a quorum will be maintained during the meeting, and the meeting will be conducted and operated by Orange County Government. Members of the public can observe and participate in the meeting by either:

1. Accessing the following link:  
<https://ocfl.webex.com/ocfl/e.php?MTID=mb61cffe2da9bfc1b924d59471147cf8>; **OR**
2. Calling the following phone number: +1 (408) 792-6300, Access Code: 283 509 727.  
Meeting password: ahEqaQm3S36

Providing Public Comment

Public comment will be limited to 500 words if written, or three minutes. Members of the public who would like to provide public comment may do so during the meeting by accessing WebEx® at the above link, or by calling in to the above number.

Members of the public may also submit written public comments via e-mail to [Housing@ocfl.net](mailto:Housing@ocfl.net) no later than **Tuesday, June 16, 2020, at 5:00 p.m.** Timely received written public comments will be read into the record during the scheduled public comment period at the beginning of the meeting.

**Members of the public that wish to observe or participate in this meeting but are unable to access it via computer or the telephone, are directed to call the Housing and Community Development Division at 407-**

**836-5180 not later than 24 hours before the meeting, so that the County can see if other arrangements are acceptable and feasible. The Housing and Community Development Division's regular business hours are between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, except legal holidays.**

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5651.

Para mayor información en español, por favor llame al (407) 836-3111. Pou plis enfòmasyon an Kreyòl, souple rele (407) 836-3111.

## 2020-2021 ONE YEAR ACTION PLAN

### COMMUNITY DEVELOPMENT BLOCK GRANT (B20UC120003)

#### CAPITAL IMPROVEMENT PROJECTS

##### *Construction of Public Facilities*

Christ the King Episcopal Church, Inc. (Azalea Park)	\$ 157,300
Freedom Ride, Inc.	\$ 316,797

##### *Rehabilitation of Public Facilities*

Aspire Health Partners, Inc. (Clarcona Pointe Project)	\$ 143,984
Catholic Charities of Central Florida, Inc. (Phase II)	\$ 272,000
Hope Community Center, Inc. (Phase II)	\$ 51,519
Jewish Family Services of Greater Orlando, Inc.	\$ 119,400
LifeStream Behavioral Center, Inc. (Anthony House, Phase II)	\$ 330,242

**Total Capital Improvement Projects** **\$1,391,242**

#### HOUSING PROJECTS

##### *Rental Housing Rehabilitation*

Catholic Charities of Central Florida, Inc. (Monsignor Bishop Manor, Phase II)	\$ 105,675
Winter Park Housing Authority (Tuscany at Aloma)	\$ 992,626

##### *Owner-Occupied Housing Rehabilitation*

Habitat for Humanity Greater Orlando and Osceola County, Inc.	\$ 570,643
Rebuilding Together of Central Florida, Inc.	\$ 273,050
Homeowners Single Family Rehabilitation	\$ 800,000
Housing Rehabilitation Administration	\$ 450,000

**Total Housing Projects** **\$3,191,994**

#### PUBLIC SERVICES

Aspire Health Partners, Inc.	\$ 60,000
Boys and Girls Clubs of Central Florida, Inc.	\$ 40,000
Center for Independent Living in Central Florida, Inc.	\$ 42,000
Coalition for the Homeless of Central Florida, Inc.	\$ 50,000
Community Coordinated Care for Children, Inc.	\$ 166,000
Consumer Credit Counseling Service of Puerto Rico, Inc.	\$ 30,000
Covenant House Florida, Inc.	\$ 35,000
Embrace Families Solutions, Inc.	\$ 35,000
Grand Avenue Economic Community Development Corp.	\$ 40,000
Harbor House of Central Florida, Inc.	\$ 37,000
Health Care Center for the Homeless, Inc.	\$ 55,000
iDignity, Inc.	\$ 30,000
IMPOWER, Inc.	\$ 38,000
Jewish Family Services of Greater Orlando, Inc.	\$ 52,000

Life Concepts, Inc.	\$ 55,000
Lighthouse Central Florida, Inc.	\$ 55,000
Primrose Center, Inc.	\$ 45,000
Seniors First, Inc. (Meals on Wheels)	\$ 131,645
SOS by Urbander, Inc.	\$ 30,000
The Lifeboat Project, Inc.	<u>\$ 30,000</u>
<b>Total Public Services</b>	<b>\$1,056,645</b>

**CDBG ADMINISTRATION**

Fair Housing Activities and Training	\$ 10,000
General Administration	<u>\$1,399,970</u>
<b>Total Administration</b>	<b>\$1,409,970</b>

**TOTAL CDBG** **\$7,049,851**

**HOME INVESTMENT PARTNERSHIPS PROGRAM (M20UC120213)**

Tenant Based Rental Assistance	\$1,400,000
Homeowners Single Family Rehabilitation	\$ 300,000
Rental Housing Rehabilitation	\$ 394,595
Community Housing Development Organizations	\$ 418,920
Administration	<u>\$ 279,279</u>

**TOTAL HOME** **\$2,792,794**

**EMERGENCY SOLUTIONS GRANT (E20UC120003)**

**SHELTER OPERATIONS**

Coalition for the Homeless of Central Florida, Inc.	\$ 145,000
Covenant House Florida, Inc.	\$ 70,000
Family Promise of Greater Orlando, Inc.	\$ 53,000
Harbor House of Central Florida, Inc.	<u>\$ 75,000</u>
<b>Total Shelter Operations</b>	<b>\$ 343,000</b>

**RAPID REHOUSING AND STABILIZATION SERVICES**

Catholic Charities of Central Florida, Inc.	<u>\$ 100,000</u>
<b>Total Rapid Rehousing and Stabilization</b>	<b>\$ 100,000</b>

**HOMELESSNESS PREVENTION SERVICES**

Family Promise of Greater Orlando, Inc.	<u>\$ 80,000</u>
<b>Total Homelessness Prevention</b>	<b>\$ 80,000</b>

**HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)**

Homeless Services Network of Central Florida, Inc.	<u>\$ 20,000</u>
<b>Total HMIS</b>	<b>\$ 20,000</b>

**ESG ADMINISTRATION** **\$ 44,025**

**TOTAL ESG** **\$ 587,025**

**TOTAL 2020-2021 ACTION PLAN BUDGET** **\$10,429,670**



