



2013 - 2014



Action Plan

525 East South Street
Orlando, Florida 32801
407-836-5150
orangecountyfl.net





2013 - 2014 Action Plan

Orange County Florida

Fiscal Year 2013-2014

Total Allocation: \$7,364,869

Community Development
Block Grant (CDBG) Program

\$5,201,032

Home Investment Partnership
(HOME) Program

\$1,816,106

Emergency Solutions Grant
(ESG) Program

\$ 347,731

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2013 - 2014 Action Plan

ACKNOWLEDGEMENTS

Orange County Mayor Teresa Jacobs

Orange County Board of County Commissioners

District 1 S. Scott Boyd
District 2 Frederick Brummer
District 3 Pete Clarke
District 4 Jennifer Thompson
District 5 Ted Edwards
District 6 Tiffany Moore Russell

Community Advisory Board Members

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District 3 Jose Bosque
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**APPLICATION FOR FEDERAL ASSISTANCE
(STANDARD FORM 424)**



The SF 424 is part of the CPMP FY 2013-2014 Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted: 08/07/13	Applicant Identifier: 200206122180C	Type of Submission	
Date Received by state: 6/21/13	State Identifier: N/A	Application	Pre-application
Date Received by HUD: August 15, 2013	Federal Identifier: B-13-UC-120003; M-13-UC-120213; S-13-UC-120015	<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
APPLICANT INFORMATION			
Orange County Board of County Commissioners 525 East South Street		FL129095 ORANGE COUNTY Organizational DUNS: 064797251 Organizational Unit: County Government	
City: Orlando	Florida	Department: Community Environmental Development Services	
ZIP:32801	Country U.S.A.	Division: Housing & Community Development	
Employer Identification Number (EIN): 59-6000773		County: Orange County Program Year Start Date (MM/DD): 10/01/13	
Applicant Type: Local Government: County		Specify Other Type if necessary: Specify Other Type	
PROGRAM FUNDING		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles—Funds will be used for capital improvements, public services, housing activities, and administrative costs to benefit low to moderate-income persons and geographic areas.		Description of Areas Affected by CDBG Project(s) All eligible Orange County unincorporated areas and within jurisdictions with active Inter-local agreements with the Orange County Board of County Commissioners	
CDBG Grant Amount—\$5,201,032	Additional HUD Grant(s) Leveraged \$800,000	Describe: CDBG administration used to leverage HOME rehabilitation and ESG admin.	
Additional Federal Funds Leveraged: \$500,000 Shelter Plus Grants		Additional State Funds Leveraged \$ 911,903 Weatherization programs and \$1.2M in childcare State funds	
Locally Leveraged Funds - \$1,600,000 General Revenue for capital improvement projects		Grantee Funds Leveraged \$0	
Anticipated Program Income - \$500,000		Other (Describe): Resale of acquired foreclosed properties	
Total Funds Leveraged for CDBG-based Project(s): \$5,067,423 from local and State government funds (Orange County General Revenue funds, State of Florida Weatherization, SHIP and other matching funds)			

2013-2014 Orange County Action Plan

Home Investment Partnerships Program		14.239 HOME
HOME Project Titles—Provision for CHDO/rental rehabilitation or construction, tenant-based rental assistance, and homeowner’s rehabilitation activities benefiting low -income persons.		Description of Areas Affected by HOME Projects(s)—Orange County unincorporated areas and within jurisdictions with active Inter-local agreements with the Orange County Board of County Commissioners
HOME Grant Amount \$1,816,106	Additional HUD Grant(s) Leveraged \$400,000	Describe: CDBG Homeowners Rehabilitation Service Delivery
Additional Federal Funds Leveraged \$900,000 weatherization funds through the State of Florida		Additional State Funds Leveraged \$ 1,000,000 from SHIP State funds
Locally Leveraged Funds 100% MATCH after administration, from SHIP funds		Grantee Funds Leveraged \$0
Anticipated Program Income \$0		Other (Describe)
Total Funds Leveraged for HOME-based Project(s): \$1,400,000		
Emergency Solutions Grants Program		
14.231 ESG		
ESG Project Titles—Provision of operating expenses and essential services to nonprofit agencies delivering services to homeless individuals and families.		Description of Areas Affected by ESG Projects(s)—Orange County unincorporated areas and within jurisdictions with active Inter-local agreements with the Orange County Board of County Commissioners
ESG Grant Amount \$347,731	Additional HUD Grant(s) Leveraged N/A	Describe:
Additional Federal Funds Leveraged Shelter Care Plus, Continuum of Care \$500,000.		Additional State Funds Leveraged \$
Locally Leveraged Funds \$ 347,731 (100% match) in-kind and cash contributions		Grantee Funds Leveraged \$0
Anticipated Program Income \$0		Other (Describe)
<p>Congressional Districts of: Is application subject to review by state Executive Order 12372 Process? Applicant D.: 5,7,8,9,10 Project D.: 5,7,8,9,10</p> <p>Is the applicant delinquent on any federal debt? If “Yes” please include an additional document explaining the situation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>This application was made available to the state EO 12372 processes for review on 7/13. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Program is not covered by EO 12372 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Program has not been selected by the state for review Total Funds Leveraged for ESG-based Project(s): \$</p>		
Person to be contacted regarding this application		
First Name: Mitchell	Middle Initial: L.	Last Name: Glasser
Title: Manager	Phone: (407) 836-5190	Fax: (407) 836-5193
email: Mitchell.Glasser@ocfl.net	Grantee Website: www.orangecountyfl.net	Other Contact: Frantz Dutes, Assistant Manager (407) 836-5170
Signature of Authorized Representative		Date Signed

I. EXECUTIVE SUMMARY

A. *Consolidated Plan*

The Orange County 2011-2016 Consolidated Plan is a five year strategic plan for federal housing and community development programs, which addresses the needs of low to moderate income persons in Orange County. The Consolidated Plan is also a compliance tool for the Community Development Block Grant (CDBG), the HOME Investment Partnership Program (HOME), and the Emergency Solutions Grant (ESG) programs. Each year, the U.S. Department of Housing and Urban Development (HUD) provides funding to Orange County for these programs based on a formula allocation that considers population, income and other demographics.

The Consolidated Plan has three (3) statutory objectives established by HUD:

1. Providing decent and affordable housing,
2. Creating a suitable living environment, and
3. Expanding economic opportunities.

The goals and objectives identified in Orange County's 2011-2016 Consolidated Plan are aligned with the statutory objectives referenced above, as well as the mission of the Orange County Housing and Community Development Division, which is:

"To create and maintain a viable urban community by providing affordable housing opportunities, neighborhood improvements, human services and expanded economic opportunities principally for low and moderate-income residents of Orange County. The Housing and Community Development Division accomplishes this mission by providing excellent customer service through strong partnerships with government agencies, non-profit organizations, private corporations and citizen groups."

On August 11, 2011, the Board of County Commissioner approved the following goals and objectives specified in the Orange County 2011-2016 Consolidated Plan:

Goal #1:

To work in collaboration with local governments, other County departments, nonprofit organizations and housing industry partners to stabilize low to moderate income communities through redevelopment, infill and affordable housing initiatives

Objectives to Achieve Goal #1:

- 1.1 Increase homeownership opportunities for low to moderate-income households through financial incentives
- 1.2 Increase access to affordable housing units for sale for low to moderate income families
- 1.3 Increase the availability of affordable rental housing units for very low to low income households
- 1.4 Support the preservation of affordable housing stock through housing rehabilitation, weatherization and accessibility programs to enable low income homeowners remain in their homes
- 1.5 Support the efforts of Community Housing Development Organizations (CHDOs) seeking to develop affordable rental housing projects
- 1.6 Assist households at risk of homelessness remain in their homes
- 1.7 Support housing redevelopment initiatives including infill housing and mixed-use affordable housing
- 1.8 Increase the availability of affordable housing for the elderly, frail elderly and disabled

Goal #2:

To utilize capital projects, affordable housing and public services as a platform to improve the quality of life of low to moderate income residents

Objectives to Achieve Goal #2:

- 2.1 Improve the safety and livability of low to moderate income neighborhoods through infrastructure improvements and sustainability initiatives
- 2.2 Increase access to quality public facilities
- 2.3 Revitalize distressed neighborhoods through acquisition, rehabilitation and disposition of foreclosed homes
- 2.4 Revitalize distressed neighborhoods through demolition of dilapidated and vacant structures that are not suitable for rehabilitation
- 2.5 Expand neighborhood connectivity through streets and sidewalk improvements
- 2.6 Support public services benefiting low income persons, especially those addressing elderly, youth, disabled and homeless individuals
- 2.7 Support public services related to job creation, training and placement

2013-2014 Action Plan

- 2.8 Promote energy conservation in all affordable housing and capital improvement projects
- 2.9 Continue working with local municipalities through inter-local agreements and in the implementation of housing and community development initiatives in low to moderate income neighborhoods
- 2.10 Support fair housing choice and enforcement
- 2.11 Address housing and service needs of homeless and at risk populations, including outreach/assessment; emergency shelter; transitional housing; and permanent housing for homeless and chronically homeless persons
- 2.12 Revitalize distressed neighborhoods through acquisition, rehabilitation and rental of foreclosed housing
- 2.13 Continue to address crime and safety concerns through our working collaboration with Code Enforcement by redeveloping or demolishing blighted properties
- 2.14 Assist in efforts to provide homeownership education and counseling for low to moderate-income households

Goal #3:

To expand job opportunities for low to moderate income residents through capital projects, affordable housing and economic development activities

Objectives to Achieve Goal #3:

- 3.1 Expand opportunities for job creation and retention
- 3.2 Collaborate with local Economic Development initiatives to empower low to moderate income households with entrepreneurial and economic opportunities
- 3.3 Expand coordination and implementation of Section 3 goals to expand job opportunities for local low to moderate income residents
- 3.4 Assist in redevelopment efforts in distressed neighborhoods through infrastructure, façade improvements and rehabilitation with emphasis on job opportunities for low to moderate income residents

B. Action Plan

The Action Plan is the annual operational instrument of the Consolidated Plan and represents the official application to HUD for CDBG, HOME, and ESG entitlement funds. The Plan includes required certifications, public comments, and a discussion of federal, state, and local funding sources. The 2013-2014 Action Plan covers the third fiscal year of the 2011-2016 Consolidated Plan and is effective October 1, 2013 through September 30, 2014.

Orange County anticipates receiving approximately \$7,364,869 to pursue community development and housing activities as follows:

- Community Development Block Grant (CDBG) - \$5,201,032
- HOME Investment Partnerships Program (HOME) - \$1,816,106
- Emergency Solutions Grants (ESG) - \$347,731

Table 1, Section III (page 21) of the Action Plan shows how Orange County plans to achieve objectives of the Consolidated Plan and the specific activities that will be implemented in Fiscal Year 2013-2014 to achieve those objectives. This year's CDBG funding represents a \$434,521 increase for the program. CDBG is utilized for capital improvements, affordable housing, public service activities, and grant administration. Under the CDBG funding allocation the amount spent on public service activities is limited to 15 percent. Administration costs are limited to 20 percent of the total allocation.

The HOME Program received a modest increase over last year's allocation. Under the HOME program, the activities to be implemented include housing rehabilitation, tenant based rental assistance (TBRA), and housing activities under Community Housing Development Organizations (CHDOs).

In Fiscal Year 2013-2014, the funding Orange County will receive under the Emergency Solutions Grant (ESG) represents a \$133,429 reduction from last year's allocation. ESG program funds will assist with shelter operating costs (including essential services), homeless prevention (including financial assistance and stabilization services), and rapid re-housing (including relocation assistance, financial assistance and stabilization services) for households at risk of homelessness.

During the past fiscal year, the Emergency Solutions Grant replaced the Emergency Shelter Grant following the 2009 enactment of the HEARTH Act (Homeless Emergency Assistance and Rapid Transition to Housing). This grant has adopted some components of the stimulus grant known as the Homeless Prevention and Rapid Re-housing (HPRP) Program to emphasize homeless prevention activities. ESG activities target individuals and families that meet the newly established definition of homeless including those who are at risk of homelessness. Unlike CDBG and HOME, ESG prevention and re-housing activities are designed to assist individuals and families with gross incomes below 30 percent of the area's median income (AMI). The CDBG and HOME grants are designed to assist very low, and low to moderate income persons (income up to 80 percent of the area's median income); however, the County designates its allocated funding under these grants primarily to local programs and activities that target low-income persons (income up to 50% of the area's median income).

2013-2014 Action Plan

Each year, Action Plan activities are typically supplemented by other federal and local programs such as the Neighborhood Stabilization Program, the State Housing Initiative Program (SHIP) and the State Weatherization Program. The Action Plan explains how federal funds are leveraged and also provides detailed information on each planned activity and its allocated funding for the grant year. Other major components of the Action Plan are:

- A summary of federal and non-federal resources applicable to FY 2013-2014
- Activities to be implemented with CDBG, HOME, and ESG formula grant funding
- Activities planned to meet priority needs established by the County
- Goals, objectives and outcome measures for each activity
- Homeless and other special needs activities that will be implemented
- Geographic areas targeted for assistance, and
- Monitoring standards to ensure outcomes and program compliance

C. Budget and Projects

On May 30, 2013, the U.S. Department of Housing and Urban Development informed Orange County of the fiscal year (2013) allocations for the Office of Community Planning and Development's (CPD) formula programs. This much needed funding is used for affordable housing, capital improvement projects, and human services benefitting low to moderate income persons and special needs groups. As previously mentioned, Orange County anticipates receiving a total of \$7,364,869 in federal formula grant funding under the 2013-2014 Action Plan. This amount reflects approximately a 5% reduction attributable to sequestration as well as the impact of annual changes to individual FY 2013 program appropriation levels.

During the month of April, the County evaluated and scored proposals for projects and activities to be funded from its federal grant allocations. Project proposals for capital improvement, affordable housing, and public service activities are reviewed and scored on a competitive basis prior to funding recommendations. As in previous years, recommendations for funding were made based on eligibility, alignment with the priorities, goals of the Consolidated Plan, and the amount of available funding.

Federal budget reductions imposed by the "sequestration" mainly affected the funding allocation for the Emergency Solutions Grant program. As a result, some activities received less funding than requested and others were not funded due to the limited resources available.

The following budget provides a summary of the funding allocations for each of the federal programs and the specific activities that will be implemented during FY 2013-2014.

**HOUSING AND COMMUNITY DEVELOPMENT DIVISION
2013-2014 ACTION PLAN BUDGET**

COMMUNITY DEVELOPMENT BLOCK GRANT

	Actual
Capital Improvement Projects	
Holden Heights Community Center	\$ 287,617
The Center for Drug Free Living, Inc.	\$ 135,000
Lighthouse Central Florida, Inc.	\$ 900,000
Neighborhood Preservation and Revitalization Division	\$ 100,000
BETA Center, Inc.	\$ 54,000
Kingdom Harvest, Inc., dba Community Food and Outreach	\$ 600,000
Harbor House of Central Florida, Inc.	<u>\$ 220,000</u>
Subtotal: CIP Projects	\$2,296,617
Public Service Activities	
Boys and Girls Clubs of Central Florida, Inc.	\$ 39,858
Center for Independent Living in Central Florida, Inc.	\$ 36,642
Coalition for the Homeless of Central Florida, Inc.	\$ 40,000
Community Coordinated Care for Children, Inc.	\$ 179,360
Covenant House, Inc.	\$ 60,000
Harbor House of Central Florida, Inc.	\$ 38,561
Health Care Center for the Homeless, Inc.	\$ 50,135
Jewish Family Services of Greater Orlando, Inc.	\$ 45,800
Life Concepts Inc., dba Quest, Inc.	\$ 52,516
Lighthouse of Central Florida, Inc.	\$ 37,500
Primrose Center, Inc.	\$ 34,750
Seniors First, Inc. (Meals on Wheels)	\$ 116,989
The Center for Drug Free Living, Inc.	<u>\$ 33,865</u>
Subtotal: Public Services	\$ 765,976
Housing Activities	
Housing Rehabilitation Administration	\$ 400,000
Housing Rehabilitation Projects	\$ 598,233
Seniors First (H.E.A.R.T. Program)	<u>\$ 100,000</u>
Subtotal: Housing Activities	\$1,098,233
Administration	<u>\$1,040,206</u>
TOTAL CDBG BUDGET	\$5,201,032

**HOUSING AND COMMUNITY DEVELOPMENT DIVISION
2013-2014 ACTION PLAN BUDGET (continued)**

EMERGENCY SOLUTIONS GRANT

Shelter Operations

Coalition for the Homeless of Central Florida, Inc.	\$100,000
Harbor House of Central Florida, Inc.	\$ 25,000
Family Promise of Greater Orlando Inc.	<u>\$ 43,722</u>
Subtotal: Shelter Operations	\$168,722

Homeless Prevention

Heart of Florida United Way	<u>\$117,465</u>
Subtotal: Homeless Prevention	\$117,465

Rapid Re-Housing

Heart of Florida United Way	<u>\$ 61,544</u>
Subtotal: Rapid Re-housing	\$ 61,544

Administration	<u>\$ 0</u>
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TOTAL ESG BUDGET **\$347,731**

**HOME INVESTMENT PARTNERSHIP PROGRAM
2013-2014 ACTION PLAN BUDGET**

Housing Rehabilitation Projects	\$ 421,887
Community Housing Development Organizations	\$ 272,416
Tenant Based Rental Assistance	\$ 944,416
Program Administration	<u>\$ 181,387</u>

TOTAL HOME BUDGET **\$1,816,106**

D. Goals, Objectives, and Outcomes

The U.S. Department of Housing and Urban Development (HUD) requires that all activities in the Action Plan must be linked to a particular goal, strategy/objective and outcome(s), including the number of proposed units or households that will be served. HUD has established a performance measurement system for formula grant programs to evaluate Orange County's performance under each project and activity, through the specific outcomes that have been established in the Action Plan are used to accomplish this.

Each of the proposed projects and activities is linked to a specific outcome, objective and a performance indicator. Table 1: Summary of Goals, Objectives and Activities, 2013-2014, on page 21 identifies the "HUD Objective/Outcome," "HUD Specific Objective," and "HUD Performance Indicator" for each project and activity in the Action Plan. Additional details are provided for each project/activity in the narrative descriptions under each grant program included in the Action Plan.

E. Past Performance

Orange County's past performance is evaluated each year in the Consolidated Performance and Evaluation Report (CAPER), the reporting tool that HUD utilizes to monitor and assess performance relating to each Action Plan under the Five Year Consolidated Plan. The CAPER focuses on housing and community development goals established in the Consolidated Plan. It is a means of self evaluation that examines specific accomplishments of the previous fiscal year, and charts progress made annually towards the five year goals established in the Consolidated Plan.

Federal entitlement programs such as CDBG, ESG and the HOME program are implemented through states and local governments called participating jurisdictions or "PJs". Orange County Housing and Community Development Division will continue to manage and direct resources received under these CPD formula programs to address housing and community needs of low to moderate-income county residents. Through CDBG, HOME and ESG, Orange County and local community partners, including private and nonprofit entities, have come together to implement a myriad of activities aimed at providing economic opportunities, promoting job creation, and revitalizing low to moderate income neighborhoods.

Orange County has used CDBG funding to contribute to the revitalization of low-income neighborhoods through a range of infrastructure improvements including street paving, sidewalks, water and sewer improvements, parks, and neighborhood facilities. Additionally, CDBG funding has been used to meet public service needs such as services for seniors and disabled persons, mental health services for the homeless; after school care for homeless children, subsidized childcare and job training and placement programs. Most public service activities conducted under the current Consolidated Plan have generally met or exceeded established goals. A total of 2,210 individuals benefitted from CDBG funded social services as reported in the CAPER for FY 2011-2012, the last complete year reported. In the current FY 2012-2013 ending September 30, 2013, most public agencies are on track with their proposed goals. The goal for the current FY 2012-

2013-2014 Action Plan

2013 is to assist approximately 5,096 individuals with CDBG funding, including capital improvement projects, rehabilitation projects and public services.

CDBG is also used to address affordable housing. The main housing activities in FY 2011-2012 under CDBG are housing rehabilitation for very low income homeowners and acquisition and rehabilitation of affordable (foreclosed) housing stock. In FY 2011-2012 a total of 176 housing units were rehabilitated with CDBG, including 40 owner-occupied units of elderly residents assisted with minor repairs through Seniors First HEART funded activities, and 13 units acquired for repair and resale.

As a participating jurisdiction for the HOME program, Orange County has a great deal of flexibility in designing and managing the program. Under HOME, all activities are focused on affordable housing. Orange County uses HOME funding for the following:

- Home repairs for elderly and disabled households
- Down payment assistance
- Tenant based rental assistance for seniors and the disabled
- Acquisition for affordable housing development
- Rental housing or homeownership activities with Community Housing Development Organizations (CHDOs).

The CAPER reported a total of 185 households benefitting from HOME activities in FY 2011-2012 in the form of tenant based rental assistance. In the current FY 2012-2013, approximately 282 households are expected to be assisted with HOME funds including CHDO down payment assistance, tenant based rental assistance and housing rehabilitation activities.

The ESG Program has provided funding in Orange County to support activities aimed at assisting homeless households and individuals, and to prevent homelessness. In FY 2011-2012, Orange County received approval from HUD to amend the Action Plan to include new definitions for homelessness and new activities to the Emergency Solutions Program as a result of the adoption of the HEARTH Act of 2009. The amended program incorporated two additional activities in addition to shelter operations and homeless prevention. These activities are rapid re-housing and data collection through the Homeless Information Management System (HMIS). HMIS allows sub-grantees to manage client data and serves as a comprehensive tool for collection of the area's homeless data. The CAPER for FY 2011-2012 reported that 1,536 persons were assisted with HUD's initial ESG allocation of \$269,768. A second (remaining) ESG allocation (\$151,745) received in July of FY 2011-2012 is currently being expended over a HUD approved extended period until September 30, 2013. For the current year, FY 2012-2013, the goal is 992 persons.

In addition to homelessness assistance provided by the Emergency Solutions Grant, the Shelter plus Care (S+C) program is another source of funding directed to assist the homeless, specifically homeless persons with disabilities who can benefit from subsidized rental housing assistance and supportive services. The Homeless Services Network (HSN) has administered this program. A total of 87 disabled homeless individuals were served in FY 2011-2012. The goal is 92 individuals for the current FY 2012-2013.

2013-2014 Action Plan

Orange County has also set goals in its Consolidated Plan to serve non-homeless special needs populations. These are defined by HUD as elderly, frail elderly, severely mentally ill, developmentally disabled, physical disabled persons, and persons with drug addictions, individuals living with AIDS, and victims of domestic violence. The 2011-2016 Consolidated Plan has established a multi-year goal of assisting 3,225 persons with special needs. These populations are generally in the very low income category and at the highest risk of becoming homeless.

Orange County administers other federally funds programs under the HUD's Community Planning and Development such as the Neighborhood Stabilization Program (NSP) and programs funded by the State of Florida such as the State Housing Initiatives program (SHIP). These programs are also centered on housing, mostly homeownership activities. Orange County has made a significant investment in neighborhoods highly impacted by foreclosures by utilizing the Neighborhood Stabilization program (NSP). The program allowed for the acquisition of foreclosed homes, demolition, rehabilitation and resale to stabilize neighborhoods highly impacted by home foreclosures.

Orange County administers and monitors the progress of each activity funded in its Action Plan. This is an ongoing process that involves reviewing progress and performance through monthly subrecipient reports and site monitoring visits. The County also manages data input and reviews reports in HUD's Integrated Disbursement and Information System (IDIS).

Orange County submits a Consolidated Annual Performance Evaluation Report (CAPER) to the Department of Housing and Urban Development (HUD) for review at end of December of each year. Orange County residents and other interested parties can access the CAPER, and obtain more details on past performance for the CDBG, ESG and HOME programs, by visiting the County's website at: <http://www.ocfl.net/NeighborsHousing/CommunityDevelopment.aspx> .

II. CITIZEN PARTICIPATION PLAN

Orange County utilizes a citizen participation process to determine community development needs and the activities that can address these needs. The process includes but is not limited to: Input from the Community Development Advisory board, a Request for Applications process for potential projects, technical assistance workshops, public notices, a 30-day public comment period, and a public hearing to obtain comments on the proposed Action Plan.

Orange County's Citizen's Participation Plan is the instrument used to encourage public participation in community development activities throughout the County. Efforts to solicit input directly from Orange County citizens are a vital component of the planning process.

A. Community Development Advisory Board (CDAB)

Orange County's CDAB serves as a liaison between the Board of County Commissioners, the Housing and Community Development Division, and Orange County residents. Orange County's six district commissioners appoint the CDAB members, giving priority consideration to persons residing in or representing all the six districts in Orange County. In addition, Orange County's Mayor appoints one at-large member. Representatives serve a two-year term and may be reappointed. The board usually convenes on a monthly basis and members are also encouraged to attend scheduled neighborhood organization meetings and public hearings.

CDAB members also assist in the development of the Action Plan by reviewing project proposals and providing input and recommendations on activities and projects to be funded. The CDAB approved the recommendations for the 2013-2014 Action Plan on June 5, 2013.

B. Request for Applications and Technical Assistance

The process of obtaining citizen input and preparing the Action Plan begins with the solicitation of proposals through the Request for Applications (RFA) process. The RFA for 2013-2014 was published in the Orlando Sentinel, a local newspaper of general circulation on Sunday February 24, 2013. The RFA is a comprehensive application that is evaluated on a set of eligibility requirements and scored on a competitive basis. The RFA scoring criteria includes five main evaluation components: Project Description, Approach, Outcomes, Organizational Capacity, and Project Budget.

Two technical assistance workshops were conducted this year: a CDBG workshop on the morning of March 13, 2013 and an ESG workshop on the afternoon of March 13, 2013. The audience consisted of agencies and community groups interested in submitting proposals under the CDBG and/or ESG programs.

C. Public Notices, Public Hearings and Period of Availability

Orange County citizens have the opportunity to comment on the draft Action Plan prior to approval by the Orange County Mayor and the Board of County Commissioners. A public notice to announce the proposed budget, availability of the Draft Action Plan and announcing the public comment period and date of the public hearing, is advertised in the local newspaper prior to the public comment period. Public Hearings are conducted by the Community Development Advisory Board (CDAB) during the course of its regular monthly meetings. Additionally, the draft Action Plan is available for 30 days to provide an opportunity for citizen input and questions about the Action Plan.

On June 16, 2013, a public notice was published in the Orlando Sentinel with the announcement of a public hearing on June 19, 2013 and the 30- day period for public review and comment of the Action Plan. This year's period of availability is June 17, 2013 to July 17, 2013.

Citizens Comments and Response to Citizens Comments - Any comments received during the public hearing or during the 30-day review period, as well as subsequent responses, are included the Action Plan. Orange County's Citizen Participation Plan includes input and recommendations from citizens, and continuous technical assistance. All interested citizens and parties had the opportunity to review the Plan and submit comments. The Plan was available at the following locations: Orange County Housing and Community Development Division, 525 East South Street, Orlando, FL 32801; the Orange County Public Library, Planning and Local Government Section, 101 East Central Avenue, Orlando, FL 32801. The Housing and Community Development Division is committed to providing a written response within 15 working days to any written comments submitted.

D. Non-English Speaking and Handicapped Provisions

Orange County has developed collaborations and working relationships with numerous organizations serving persons with disabilities. Should physically disabled, blind, speaking or hearing-impaired persons express a desire to participate, appropriate measures are undertaken to accommodate those persons.

Orange County provides access to all interested non- English speaking individuals. Contact information in Spanish is included in the Division's public notices and to the extent possible; we provide bilingual information and translators to non-English speaking persons that express a desire to participate in the process.

Public hearings are usually held at facilities with adequate access for persons with physical disabilities. In addition to the public notice in The Orlando Sentinel, information about the proposed activities of the 2013-2014 Action Plan has been published in El Sentinel, the Spanish version of the local Orlando Sentinel which is available at no cost to the general public.

E. Project Selection

The development of Orange County's Action Plan includes a Request for Applications (RFA) process to solicit projects that will achieve the priority needs of the Consolidated Plan. The process is advertised each year in January or February.

Viable projects and activities under each grant program are selected for funding at the conclusion of a competitive application process. Two Technical Assistance sessions are held to provide guidance and information about the project selection process.

Funding availability is a critical factor in determining which projects will be funded on any given fiscal year. For Fiscal Year 2013-2014, funding for ESG was significantly decreased. Consequently, the amount available to fund homeless activities was negatively impacted. Orange County also waived the 7.5 percent allocation for ESG administrative costs to make up for the lost of funding.

Part IV of the Action Plan, on page 43, provides detailed information about the projects and activities that will be implemented to achieve the goals of the Five Year Consolidated Plan in FY 2013-2014.

III. ACTION PLAN ACTIVITIES

Each of the Action Plan activities must meet one of the three (3) Consolidated Plan statutory objectives: Providing decent and affordable housing, creating a suitable living environment, and/or expanding economic opportunities: “Summary of Goals, Objectives and Activities - 2013-2014” on page 21 shows the Five Year Consolidated Plan goals, objectives under each goal, and the activities that will be implemented in FY 2013-2014 to achieve Orange County’s Consolidated Plan goals.

Each federal formula grant covered by the Consolidated Plan is represented in Tables 2-5 of the Action Plan. The tables list all the projects and strategies under each grant program, specifying the “HUD Objective/Outcome,” “HUD Specific Objective,” and “HUD Performance Indicators” used for HUD reporting requirements. Further details about the projects are provided in the narrative descriptions under each grant program.

2013-2014 Action Plan

Table 1: Summary of Goals, Objectives and Activities - 2013-2014 Action Plan

Five Year Consolidated Plan Goal #1: Work in collaboration with local governments, other County departments, nonprofit organizations and housing industry partners to stabilize low to moderate income communities through redevelopment, infill and affordable housing initiatives.					
Five Year Objectives	Activities In 2013-2014 Action Plan	Sources of Funds for FY 2013-2014*	Performance Indicators	Expected Outcomes **	HUD Outcome/ Objective
Statutory Objective #1: Providing decent affordable housing.					
1.1. Increase affordable homeownership for low to moderate income households through financial incentives to purchase homes.	Down Payment Assistance Financial Incentives	SHIP NSP	Number of Individuals	25 50	Decent Housing/ Affordability
1.2. Increase access to affordable housing through acquisition and rehabilitation of foreclosed and/or abandoned homes.	Acquisition, Rehabilitation and Disposition of Foreclosed Homes	NSP	Number of Units	50	Decent Housing/ Accessibility and Availability
1.3 Increase the availability of affordable rental housing units for very low to low income households.	Community Housing Development Organizations (CHDOs)	HOME- CHDO	Number of Units	50	Decent Housing/ Accessibility and Availability
1.4 Support the preservation of affordable housing stock through housing rehabilitation, weatherization and accessibility programs to enable low income homeowners to remain in their homes.	CDBG Housing Rehabilitation HOME Rehabilitation Seniors First (HEART Program)	CDBG HOME	Number of Units	120	Decent Housing/ Affordability

* Sources of funds may include nonfederal resources such as Orange County's Citizens Review Panel (CRP,) funding and other programs from Orange County's general revenues sources, other State and local sources.

2013-2014 Action Plan

Table 1: Summary of Goals, Objectives and Activities - 2013-2014 Action Plan

Five Year Consolidated Plan Goal #1: Work in collaboration with local governments, other County departments, nonprofit organizations and housing industry partners to stabilize low to moderate income communities through redevelopment and affordable housing initiatives.					
Five Year Objectives	Activities In 2013-2014 Action Plan	Sources of Funds for FY 2013-2014*	Performance Indicators	Expected Outcomes **	HUD Outcome/ Objective
Statutory Objective #1: Providing decent affordable housing.					
1.5 Support the efforts of Community Housing Development Organizations (CHDOs) seeking to implement affordable rental housing projects.	CHDO Rental Housing Activities	HOME	Number of Units	50	Decent Housing/ Affordability
1.6 Assist households at risk of homelessness to remain in their homes.	Public Services through Jewish Family Services Homeless Prevention Services and Re-housing (Rental Assistance) through United Way	CDBG	Number of Individuals	30	Decent Housing/ Affordability
		ESG		55	
1.7 Support housing redevelopment initiatives including infill housing and mixed-use affordable housing.	Housing activities through Habitat for Humanity	NSP	Number of Units	10	Decent Housing/ Sustainability
1.8 Increase the availability of affordable housing for the elderly, frail elderly and disabled.	Tenant Based Rental Assistance	HOME	Number of Individuals	200	Decent Housing/ Affordability and Availability

* Sources of funds may include nonfederal resources such as Orange County's Citizens Review Panel (CRP,) funding and other programs from Orange County's general revenues sources, other State and local sources.

2013-2014 Action Plan

Table 1: Summary of Goals, Objectives and Activities - 2013-2014 Action Plan

Five Year Consolidated Plan Goal #2: Utilize capital projects, housing and public services as a platform to improve the quality of life of low and moderate income residents.					
Five Year Objectives	Activities In 2013-2014 Action Plan	Sources of Funds for FY 2013-2014*	Performance Indicators	Expected Outcomes **	HUD Outcome/ Objective
Statutory Objective #2: Creating a Suitable Living Environment					
2.1. Improve the safety and livability of low to moderate income communities through infrastructure improvements.	Continuation of multi-year capital improvements	CDBG	Number of Households	2 projects Holden Heights Phase IV and community center	Suitable Living Environment/ Sustainability
2.2. Increase access to quality public facilities.	1- Holden Heights Community Center (multi-year project) 2- Harbor House Shelter 3- Beta Center 4- Community Food Outreach 5- Lighthouse 6- Center for Drug Free Living	CDBG	Number of Public facilities	6 Public facilities	Suitable Living Environment/ Accessibility
2.3. Revitalize distressed neighborhoods through acquisition and rehabilitation of foreclosed and abandoned homes.	Acquisition and Rehabilitation of Foreclosed Homes	NSP	Number of Homes	50	Suitable Living Environment/ Sustainability
2.4. Revitalize distressed neighborhoods through demolition of dilapidated and vacant structures not suitable for rehabilitation.	Demolition Activities	NSP-3	Number of Homes/ Structures	20	Suitable Living Environment/ Sustainability

* Sources of funds may include nonfederal resources such as Orange County's Citizens Review Panel (CRP,) funding and other programs from Orange County's general revenues sources, other State and local sources.

2013-2014 Action Plan

Table 1: Summary of Goals, Objectives and Activities - 2013-2014 Action Plan

Five Year Consolidated Plan Goal #2: Utilize capital projects, housing and public services as a platform to improve the quality of life of low to moderate income residents.					
Five Year Objectives	Activities In 2013-2014 Action Plan	Sources of Funds for FY 2013-2014*	Performance Indicators	Expected Outcomes **	HUD Outcome/ Objective
Statutory Objective #2: Creating a Suitable Living Environment					
2.5. Expand neighborhood connectivity through streets and sidewalk improvements.	No activities in FY 2013-2014	N/A	Number of individuals	N/A	Suitable Living Environment/ Accessibility and Sustainability
2.6. Support public services addressing anti-poverty issues, homelessness, and services for special populations.	All public service sub-recipients	CDBG	Number of individuals	1,182	Suitable Living Environment/ Availability and Accessibility
2.7. Support public services related to job training and placement.	Center for Independent Living Lighthouse of Central Fla. Primrose	CDBG	Number of Individuals	55 15 <u>24</u> 94	Suitable Living Environment/ Availability and Accessibility

* Sources of funds may include nonfederal resources such as Orange County's Citizens Review Panel (CRP,) funding and other programs from Orange County's general revenues sources, other State and local sources.

2013-2014 Action Plan

Table 1: Summary of Goals, Objectives and Activities - 2013-2014 Action Plan

Five Year Objectives	Activities In 2013-2014 Action Plan	Sources of Funds for FY 2013- 2014*	Performance Indicators	Expected Outcomes **	HUD Outcome/ Objective
Statutory Objective #2: Creating a Suitable Living Environment					
2.8. Promote energy conservation in all housing and capital improvement projects.	Rehabilitation of foreclosed homes Weatherization Housing Rehabilitation	State Weatherization NSP	Number of Units	180	Suitable Living Environment/ Affordability
2.9. Continue working with municipalities through inter-local agreements and in the implementation of housing and community development initiatives in low to moderate income neighborhoods.	Housing Rehabilitation Public Services Homeless Services	All programs	Number of Individuals	N/A	Suitable Living Environment/ Sustainability
2.10 Support fair housing choice and enforcement.	Implement Actions included in the Analysis of Impediments to Fair Housing Choice Including Media Outreach Training Intake Coordination	CDBG Administration	Number of Activities	2 activities	Suitable Living Environment/ Availability and Accessibility
			Number of Individuals Assisted with technical assistance	20 individuals	

* Sources of funds may include nonfederal resources such as Orange County's Citizens Review Panel (CRP,) funding and other programs from Orange County's general revenues sources, other State and local sources.

2013-2014 Action Plan

Continuation Table 1: Summary of Goals, Objectives and Activities - 2013-2014 Action Plan

Five Year Objectives	Activities In 2013-2014 Action Plan	Sources of Funds FY 2013-2014*	Performance Indicators	Expected Outcomes **	HUD Outcome/ Objective
Statutory Objective #2: Creating a Suitable Living Environment					
2.11 Address housing and service needs of homeless and at risk populations, including homelessness prevention; outreach/assessment; emergency shelter; transitional housing; and permanent housing for homeless and chronically homeless persons	Public Services provided by Boys and Girls Club Coalition for Homeless Covenant House Harbor House Health Care Center Homeless Center for Drug Free Living	CDBG	Number of individuals	750	Suitable Living Environment/ Availability and Accessibility
	Operational Costs at Shelters Essential Services Homelessness Prevention Permanent Supportive Housing	ESG Shelter Care Plus		952	
2.12 Revitalize distressed neighborhoods through acquisition, rehabilitation, and rental of foreclosed housing.	Acquisition, Rehabilitation and Rental of foreclosed housing	NSP	Units of Housing	N/A	Suitable Living Environment/ Affordability
2.13 Continue to address crime and safety concerns through our working collaboration with Code Enforcement by redeveloping or eliminating blight properties.	Demolition	CDBG NSP-1	Units of Housing	20	Suitable Living Environment/ Sustainability
2.14 Assist in efforts to provide homeownership education and counseling for low to moderate income households	Homebuyers Education	SHIP	Number of Individuals	1,000	Suitable living environment/ Availability and Accessibility

* Sources of funds may include nonfederal resources such as Orange County's Citizens Review Panel (CRP,) funding and other programs from Orange County's general revenues sources, other State and local sources.

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Continuation Table 1: Summary of Goals, Objectives and Activities - 2013-2014 Action Plan

Five Year Consolidated Plan Goal #3: Expanding job opportunities for low to moderate income residents through capital projects, affordable housing and economic development activities.					
Five Year Objectives	Activities 2013-2014 Action Plan	Sources of Funds* for 2013-2014	Performance Indicators	Expected Outcomes **	HUD Outcome/ Objective
Statutory Objective #3: Expand economic opportunities					
3.1. Expand opportunities for job creation and retention	Implementation of revised Section 3 Plan	CDBG NSP HOME	Number of jobs created or retained	10	Economic Opportunity/ Accessibility
3.2 Expand coordination and implementation of Section 3 goals to expand job opportunities for low to moderate income residents.	Monitoring and Record Keeping of Section 3 requirements for all contracting of federal programs	All federal programs	Number of jobs created or retained	10	Economic Opportunity/ Accessibility
3.3 Collaborate with local economic development initiatives to empower low to moderate income persons with entrepreneurial and job training opportunities.	Collaborate with other County departments Implement revisions to Section 3 Plan	No funding sources assigned for FY 2013-2014	Number of individuals/ businesses	5	Economic Opportunity/ Accessibility
3.4 Assist in redevelopment efforts in distressed neighborhoods through infrastructure, façade improvements and rehabilitation with emphasis on job opportunities for low to moderate income residents.	Façade improvement program in low income community	CDBG	Number of individuals/ businesses	10 Private businesses in low-income area	Sustainability

** Sources of funds may include nonfederal resources such as Orange County's Citizens Review Panel (CRP,) funding and other programs from Orange County's general revenues sources, other State and local sources. ** TBD- number of units will be subject to the type of project selected for implementation*

A. Community Development Block Grant Program (CDBG)

i. Program Description

Orange County anticipates receiving \$5,201,032 in CDBG funding to implement activities aimed at improving the lives of low income residents and revitalizing low income communities. Forty-four percent (44%) of CDBG funds are targeted for capital improvement projects with the remainder directed to housing and public service activities.

The CDBG program requires that each activity proposed in the Action Plan meets one of three national objectives:

- Benefit low and moderate-income persons
- Eliminate slum and/or blight
- Address an urgent need.

In addition to meeting one of the three national objectives, Orange County must report the outcome for each project it implements. In the selection of projects for the Action Plan, projects must meet eligibility criteria and address a top priority need identified in Orange County's Consolidated Plan.

One hundred percent (100%) of Orange County's CDBG allocation is used for activities that benefit very low, low and moderate income (up to 80 percent of the area's median income based on HUD's guidelines) individuals. However, most of the CDBG activities target households at 50% or below the area's median income.

Most of the activities under Orange County's CDBG Program do not generate program income. When program income is anticipated, Orange County re-assigns this program income into other eligible activities in need of resources, prior to new funding draws. CDBG activities for acquisition and resale of foreclosed housing have generated program income in the past. Orange County estimates to receive \$500,000 from the sale of foreclosed homes during FY 2013-2014.

Program income is not anticipated from public services or other housing activities in FY 2013-2014; however, it is a requirement that any sub-recipient receiving CDBG funds must report program income earned during the program year.

One hundred percent (100%) of Orange County's CDBG allocation is used for activities that benefit very low, low and moderate income (up to 80 percent of the area's median income based on HUD's guidelines) individuals. However, most of the CDBG activities target households at 50% or below the area's median income.

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prior to new funding draws. CDBG activities for acquisition and resale of foreclosed housing have generated program income in the past. Orange County estimates to receive \$500,000 from the sale of foreclosed homes.

Program income is not anticipated from public services or other housing activities in FY 2013-2014; however, it is a requirement that any sub-recipient receiving CDBG funds must report program income earned during the program year.

ii. Capital Improvement Projects (CIPs)

Funding for capital improvements is one of the strategies used to tackle the infrastructure needs of low income communities. These projects also contribute to extend economic prosperity by promoting contracting opportunities for local businesses and the creation of jobs.

Orange County has made significant investments in low income communities through CDBG. Capital improvement projects planned for Fiscal Year 2013-2014 includes continued support to a multi-year project (Holden Heights Phase IV) and the construction of the Holden Heights Community Center. Holden Heights Phase IV is an estimated 4-million dollar project in which Orange County has committed approximately 2.5-million dollars in funding. This year's funding allows for continuation of the project.

The Holden Heights Community Center is currently under design with an anticipated completion date of January 2014. The \$287,617 allocation for FY 2013-2014 is part of the total CDBG commitment of 1.5 million towards the 4-million dollar total project.

Additionally, there are six new capital improvement projects to address a variety of community needs. Two projects involve acquisition of real property: Lighthouse Central Florida will consist of the acquisition of a warehouse/training facility for persons with visual impairment; Community Food Outreach will consist of the acquisition of a multipurpose facility that will offer services for homeless and low income persons at risk of homelessness. Many social services will also be based at this facility to facilitate coordination of services at a centralized location.

Another project, Beta Center, consists of renovations to a transitional housing facility for homeless pregnant youth. There are two new projects for the construction of public facilities. The Center for Drug Free Living will receive funds to expand their supportive housing program to help homeless persons with drug or alcohol addiction with transitional housing and treatment. CDBG funding will also provide capital improvement funds to Harbor House for the design of a new shelter/transitional housing facility for victims of abuse.

Funding for Neighborhood Services will assist in providing façade and exterior renovations for businesses in low income business corridors in the Pine Hills community. Orange County will match 100% of the funding from general revenue funds.

Table 2 presents the proposed capital improvement projects for FY 2013-2014.

Table 2: CDBG Capital Improvement Projects Budget

Activity Name	Project Number	Project Description and Low/Moderate Income Area	Funding Allocation
Holden Heights Community Center	2013-01	Construction of a Community Center in the Holden Heights neighborhood along Orange Blossom Trail and 20 th Street. (multi-year project).	\$287,617
The Center for Drug Free Living-Homeless Facility	2013-02	Expansion to the existing William Just Center Supportive housing program for homeless individuals. Construction of one additional sober house at 25 th Street in Orlando, FL 32805.	\$135,000
Lighthouse Central Florida-Job Training Facility	2013-03	Acquisition of a warehouse facility at 2500 Kunze Street, Orlando, FL 32805. The facility will provide job training and employment for visually impaired low income clients.	\$900,000
Neighborhood Preservation-Façade Improvements	2013-04	The funding will assist in providing façade and exterior renovations in business corridors located in low income census tracts in the Pine Hills community.	\$100,000
Beta Center	2013-05	Windows and floor replacement to transitional housing facility at 4660 Lake Underhill Rd. Orlando, FL 32807. The facility serves homeless and low income pregnant youth.	\$ 54,000
Community Food and Outreach Center	2013-06	Acquisition of multipurpose facility located at 150 W. Michigan St. Orlando, FL 32806 to provide centralized social services for homeless and low income individuals.	\$ 600,000
Harbor House	2013-07	Design costs associated with the construction of shelter facility for homeless victims of abuse and domestic violence. Undisclosed location in northwest Orange County.	\$ 220,000
Total			\$2,296,617

Due to the scope of most major Capital Improvement projects, completion dates are often over several program years. It is anticipated that most of the projects described above will be completed in Fiscal Year 2013-2014.

iii. CDBG Housing Activities

Housing activities continue to be a priority need in the CDBG program. Despite the housing market conditions, Orange County continues to support affordable

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housing activities that address the needs of low and moderate income families. The 2012- 2013 Annual Action Plan proposes to address housing activities aimed at affordable housing preservation/rehabilitation for eligible senior citizens and low income families.

Orange County's Housing Rehabilitation Program provides minor repairs up to a maximum of \$15,000 per unit and up to \$50,000 per unit for substantial repairs. Regulations require that homeowners who are seeking housing rehabilitation assistance must first meet federal household income guidelines. Orange County's housing rehabilitation program assists households that earn up to 50 percent of the area median income.

For several years, Orange County's Housing and Community Development Division have maintained a working partnership with the Seniors First agency. Our partnership has placed an increased emphasis on the housing repair program, Helping Elders Attain Repairs Today (HEART). This fiscal year, funding will be provided to address the increase need in minor home repair and weatherization aimed at conserving energy costs for Orange County's seniors.

Table 3 lists the CDBG housing activities that will be funded in FY 2013-2014.

Table 3: CDBG Housing Activities Budget

Activity	Project Numbers	Funding Allocation
Housing Rehabilitation Administration	2012-17	\$400,000
Housing Rehabilitation Projects	2012-18	\$ 598,233
Seniors First HEART Rehabilitation Program	2012-19	\$100,000
Total		\$ 1,098,233

iv. Public Service Activities

Public service activities under CDBG must meet one of the public service priorities identified in the 2011-2016 Five Year Consolidated Plan. These priorities are:

- Job Training and Placement
- Anti-poverty services (subsidized child care for low income working parents, case management with emergency financial assistance, etc.)
- Services for Limited Clientele (These are clients that are presumed to be low income such as battered or abused spouses, persons with disabilities, homeless, etc.)

For the 2013-2014 Action Plan, the public service funding was based on the priorities identified in the Five Year Consolidated Plan.

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Programs to reduce the number of poverty level families through the provision of case management, emergency assistance, training opportunities and employment; support services for limited clientele; and services to address the basic needs of low income families such as job training & employment opportunities, services for the disabled, senior meals, shelter and case management, child care, after school programs and health care services.

Table 4 lists the CDBG public service activities that will be funded in FY 2013-2014.

Table 4: CDBG Public Service Activities Budget

Activity Name	Project Numbers	Funding Allocation
Boys and Girls Clubs of Central Florida	2013-08	39,858
Center for Independent Living in Central Florida	2013-09	36,642
Coalition for the Homeless of Central Florida	2013-10	40,000
Community Coordinated Care for Children	2013-11	179,360
Covenant House, Inc.	2013-12	60,000
Harbor House of Central Florida	2013-13	38,561
Health Care Center for the Homeless	2013-14	50,135
Jewish Family Services of Greater Orlando	2013-15	45,800
Quest	2013-16	52,516
Lighthouse of Central Florida	2013-17	37,500
Primrose Center	2013-18	34,750
Seniors First – Meals on Wheels	2013-19	116,989
The Center for Drug Free Living	2013-20	33,865
Total Public Services		\$ 765,976

The following is a description of public service activities that will be conducted during FY 2013-2014:

- *Boys & Girls Clubs* - This agency will provide after school programs for homeless and low income children ages six and up that focus on improving reading skills, study habits, and self esteem. Activities will include tutoring

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and reading comprehension and will be administered on the main campus of the Coalition for the Homeless of Central Florida.

- *Center for Independent Living* - This agency will provide job training and placement for persons with disabilities.
- *Coalition for the Homeless of Central Florida* - This agency will provide counseling and support services to families at the shelter to enable them to seek jobs, permanent housing, and/or medical care.
- *Community Coordinated Care for Children* - This agency will provide subsidized childcare for children of low income families. This CDBG funding receives a 7 to 1 match from the State of Florida.
- *Covenant House Florida* – This agency will provide case management for homeless youth at its emergency shelter facility
- *Harbor House of Central Florida* - This agency will provide emergency shelter and transitional housing for abused women and their children.
- *Healthcare Center for the Homeless* - This agency will provide mental and substance abuse health services for the homeless and low income persons.
- *Jewish Family Services of Greater Orlando* - This agency will provide counseling and crisis intervention to assist households experiencing a financial crisis.
- *Quest* - This agency will provide supportive services for persons with disabilities to help them achieve independent living.
- *Lighthouse of Central Florida* – This agency will provide job training, employment skills and job placement for blind persons.
- *Primrose Center* - This agency will provide job training and placement for severely disabled adults.
- *Seniors First - Meals on Wheels* – This agency will deliver daily meals to homebound, frail elderly persons in Orange County.
- *The Center for Drug Free Living* - This agency will provide substance abuse treatment and counseling, and childcare services, at its transitional housing facility for homeless women.

The amount designated for Public Services funding represents approximately fifteen percent (15%) of the total CDBG budget allocation.

v. CDBG Program Administration

A total of \$1,040,206 has been allocated for CDBG program administration (Activity 2013-24). The funding represents twenty percent (20%) of the total CDBG budget allocation.

B. HOME Investment Partnership Program (HOME)

i. Program Description

Orange County is a participating jurisdiction (PJ) under the HOME Investment Partnership Program (HOME). The Program seeks to address the affordable housing needs of very low and low income persons.

Orange County anticipates receiving \$1,816,106 in HOME funds to address eligible HOME activities as required by the HOME final rule 24 CFR Part 92, According to the HOME rule Participating Jurisdictions (PJs) such as Orange County must provide a 25 percent non-Federal match for eligible HOME activities (minus administration costs). Orange County will continue to use State Housing Initiative Program (SHIP) funds carried over from previous years to provide the match needed. Orange County does not anticipate any program income from HOME funded activities during FY 2013-2014. Any program income received will be reprogrammed to other eligible activities in need of resources.

The following housing activities are planned for Fiscal Year 2013-2014:

- Housing Rehabilitation Projects
- CHDO activities for affordable rental housing or homeownership
- Tenant-Based Rental Assistance

Ten percent (10%) of the total HOME allocation or \$181,387 will be used for Administration.

ii. Affordable Housing Development

HOME funding for FY 2013-2014 will provide for housing rehabilitation of owner occupied homes, multi-family rental rehabilitation with energy efficiency components (as a green initiative) and tenant based rental assistance for disabled and senior citizens.

Despite improvements in the housing market, the availability of affordable housing units for very low income persons will continue to be a challenge for FY 2013-2014. Foreclosures and unemployment continue to shift many families from homeownership to renting. The rental market is experiencing very low vacancy rates and rental prices remain competitive due to high demand.

HOME funds continue to be the primary grant resource for affordable housing in addition to SHIP funding. While NSP funds are also being used to stimulate affordable housing, the NSP program is not a permanent source of funding for affordable housing. HOME activities such as the redevelopment of affordable rental housing (through CHDO partnerships), and the provision of rental assistance for the disabled and the elderly, continue to be critical to address the affordable housing needs of our community.

iii. Community Housing Development Organizations (CHDOs)

Community Housing Development Organizations (CHDOs) are organizations involved in the development of affordable housing units. They receive a special designation based on their experience, composition and nonprofit status. Under the HOME program, the County must designate at least 15% of its HOME allocation for projects owned or developed by CHDOs.

For FY 2013-2014 a total of \$272,416 has been allocated for CHDOs. A request for proposals (RFP) has been issued with previous year's funding for an affordable rental housing green project. The RFA should be awarded by FY 2013-2014.

HOME funds are used to acquire, rehabilitate, refinance and/or pay for project related costs. Orange County works with qualified CHDOs that meet the following minimum HUD requirements:

- History of developing affordable housing with financial accountability;
- Minimum of one year experience in developing affordable housing;
- Evidence that the agency is not controlled by a public or for-profit entity;
- A board of directors that reflects the community, specifically a minimum of one third low-income members with no public sector control;
- Demonstrated capacity and financial accountability; and,
- Status as a 501 (C) (3) or 501 (C) (4) designation.

In Orange County, all CHDOs are required to leverage HOME funds with local and/or private resources. Priority is given to projects that provide affordable housing opportunities for special needs groups like homeless, elderly, disabled, or very low-income individuals. For each CHDO project, Orange County enters into a developer's agreement with the CHDO that includes all of the Federal rules, land use restrictions, and long-term affordability requirements.

Due to the existing credit market conditions, housing developments are encountering many challenges to secure financial commitments from the private sector. CHDOs are becoming more dependent on grants and other types of government support for the development and construction of affordable housing units. Consequently, CHDO projects are becoming more competitive. To be eligible for funding, all CHDOs must be re-certified as a CHDO prior to the award of HOME funding.

iv. Rental Housing Rehabilitation Projects

HOME funds may be used for acquisition and/or rehabilitation of rental housing projects through CHDO designated funding. The project must meet HOME occupancy guidelines by low income households. In FY 2012-2013, Orange

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County solicited proposals for a green multi-family project using previous HOME funds.

All HOME funded projects are subject to review and project requirements that include, but are not limited to rent limitations and compliance with all HOME regulations and performance reports.

The following general guidelines will be used for selection and funding of rental housing projects under HOME:

- The project owner will submit to Orange County a complete proposal and pro-forma of the project.
- The project owner (or CHDO) will execute a written legally binding agreement with Orange County.
- The agreement must specify if the HOME investment to acquire or rehabilitate the project is being used to maintain affordability of the units, create new units or both.
- If the project is owned by a CHDO, the CHDO must provide certification that it currently maintains HOME CHDO eligibility status and should provide this certification annually, throughout the duration of the project, including accountability to low income residents by providing a formal input process or direct participation from the low income residents it represents.
- Units must meet property standards in accordance to 24 CFR Part 92.251.
- The cost to refinance existing debt for multifamily projects will be considered when refinancing is necessary to allow affordability of the units under 24 CFR Part 92.252.
- HOME funds cannot be used to refinance multifamily loans made or insured by the federal government.
- The project must demonstrate that rehabilitation is the primary eligible activity and should meet the minimum rehabilitation per unit cost established by the HOME program.
- Orange County will determine a ratio between rehabilitation and refinancing for the project. The total ratio for refinancing should not exceed 75 percent of the total rehabilitation cost (for every dollar spent in rehabilitation, a maximum of .75¢ may be invested to refinance existing debt in the property); however, refinancing terms shall be reasonable to ensure that the project remains affordable throughout the minimum 15-year affordability period.
- HOME funds may be used to refinance projects in Orange County that meet the project criteria established by Orange County and HOME eligibility guidelines, regardless of neighborhood or target area.

v. Down Payment Assistance

Orange County will not allocate FY 2013-2014 HOME funding for down payment assistance. However, Orange County may utilize carried over funds or other affordable housing funding sources such as SHIP and NSP to assist eligible low

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income home buyers with down payments to purchase homes. To qualify for down payment assistance the following criteria will apply.

The buyer must:

- Secure first mortgage financing,
- Complete a homebuyer's education seminar,
- Provide the greater of \$1,000 in personal funds or 1.75 percent of the sale price towards the purchase,
- Have an annual household income that does not exceed 80 percent of the area median income,
- Must be a first-time homebuyer with demonstrated creditworthiness, a stable employment history and the ability to qualify for a mortgage.
- Depending on the household's income, buyers may qualify to receive up to \$10,000 for down payment.

The property must:

- Be new or existing and located anywhere in Orange County, or within the incorporated city limits of the Cities of Winter Park, Ocoee or Maitland
- Have a sales price that will be locally determined, but shall not exceed the new HOME program single-family maximum limit of \$170,000.
- Receive competitive fixed-rate financing
- Be fee simple ownership

The assistance:

- Is forgiven after fifteen years if the home remains owner-occupied;
- Will be subject to the HOME program recapture provisions;
- May be used for a down payment or closing costs;
- May not exceed 105 percent of appraised value for the total first mortgage and Orange County's second mortgage. These guidelines are subject to periodic changes. Prevailing guidelines will apply.

vi. Recapture Provisions

When applicable, Orange County shall recapture HOME funds if the assisted housing does not continue to be the principal residence of the family for duration of the Period of Affordability pursuant to 24 CFR 92.254. If all or any part of the property or any interest in it is sold, rented, refinanced, conveyed, or transferred, the HOME investment in the property shall be recaptured. The amount to be recaptured shall be subject to the available net sales proceeds.

When HOME funds are used for homeownership activities, recapture provisions will be enforced in the deed and through a promissory note. This includes any HOME funds for down payment assistance and/or closing costs.

The amount of HOME funds subject to recapture is based on the amount of assistance identified in the note and deed that enabled the homebuyer to purchase the unit. Circumstances in which the assisted unit will be subject to recapture of funds include when an assisted single family home does not continue to be the principal residence of the family (i.e. if the property is rented) or when the property

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is sold. The amount of assistance provided shall be recaptured by Orange County in full upon default. HOME funds will be forgiven contingent upon the amount per unit subsidy received, with a minimum affordability period of five (5) years.

vii. Tenant-Based Rental Assistance (TBRA)

During FY 2013-2014, Orange County will assist disabled, elderly or homeless individuals with tenant based rental assistance. This activity will be funded at \$944,416 to serve approximately 200 persons annually.

viii. HOME Program Administration

Funding will be allocated to planning, program administration, and project monitoring for all HOME funded activities. Table 5 lists the HOME Program activities that may be funded during FY 2013-2014.

Table 5: HOME Projects Budget

Activity	Project Numbers	Funding Allocation
Housing Rehabilitation Projects	2013-30	\$421,887
Community Housing Development Organization (CHDO)	2013-31	\$272,416
Tenant Based Rental Assistance	2013-32	\$944,416
Administration	2013-33	\$181,387
Total HOME Grant		\$1,816,106

C. Emergency Solutions Grant Program (ESG)

i. Program Description

This Action Plan for FY 2013-2014 includes the recently established requirements and specific policies and procedures associated with the Emergency Solutions Grant, (which replaced the Emergency Shelter Grant), as mandated by the ESG regulations in the interim rule implemented on January 4, 2012. The Action Plan will continue to follow the ESG related guidelines sent out in the *Substantial Amendment to the 2011-2012 Annual Action Plan*, a detailed resource, which describes important Written Standards for the Provision of ESG for Homeless Prevention and Rapid Re-housing, including the new homeless definition, eligibility determination, income, housing status and residency requirements, levels and extent of assistance, and other details. It also includes Written Standards for Emergency Shelter and Street Outreach Activities, among other requirements.

Orange County's ESG activities and projects to be funded under the 2013-2014 Action Plan will not include Street Outreach. Due to the reduction in ESG funding anticipated, a proposed Street Outreach could not be funded in FY 2013-2014. Some local agencies are conducting street outreach or partnering with agencies that do so.

In FY 2013-2014, ESG funds will be used to target individuals and families that meet the newly established definition of homeless and those at risk of homelessness. Funds designated for ESG prevention and rapid re-housing assistance are intended to assist individuals and families below 30 percent of the area's median income (AMI) during the eligibility assessment process.

Orange County will use ESG funds for the following ESG components:

- **Emergency Shelter** – Operations and Essential Services: – Costs for operating, maintaining, and repairing a facility for the homeless; Costs for Essential Services associated with case management and related assistance intended to help homeless persons become self sufficient.
- **Homelessness Prevention** - Services designed to prevent the incidence of homelessness. Allowable costs include financial and housing stabilization assistance for persons/households at imminent risk of homelessness.
- **Rapid Re-housing** - Relocation assistance, financial assistance and Stabilization Services for households that meet the definition of homeless.

Orange County will receive a total of \$347,731 in ESG funds during FY 2013-2014, (down from \$481,160 for the prior year) and will award these funds to four agencies. Approximately \$168,722 (48%) of the total allocation has been budgeted for shelter operations and essential services, \$117,465 (34%) for homelessness prevention, and \$61,544 (18%) for rapid re-housing assistance.

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Match requirements are included in the Emergency Solutions Grant regulations (24 CFR Part 576). A recipient jurisdiction must ensure that there is a match for all ESG dollars provided, and may do so by requiring its subrecipients to provide a match equal to 100% of the value of their individual allocation. Accordingly, Orange County requests an eligible match from subrecipient agencies that is equal in value to the amount of funding received. A match may be from a single source or may include a combination of funds from various resources, equal in value to 100% of the allocation. Acceptable sources of matching funds are federal resources (other than the ESG and CDBG programs) consistent with any exceptions or limitations, and provided the laws/regulations governing those funds permit their use as a match. Other acceptable sources are state, local and private resources. ESG subrecipients must describe their match in terms of:

- Types of cash and/or non-cash resources used as match
- Specific amounts of resources used as the match
- The proposed uses of match resources

Any Orange County subrecipient providing a match that includes cash contributions must utilize the cash contributions for allowable costs, as defined by OMB Circulars A-87 (2 CFR part 225) and A-122 (2 CFR 230). Program income received must be included in the match, rather than being treated as an addition to the ESG grant. Noncash contributions may include the value of any real property, equipment, goods, or services contributed to the subrecipient's ESG program, provided that if the subrecipient had been required to pay for them with grant funds, the costs would have been allowable, and based on a method that considers fair market value.

A match may also involve salary paid to staff carrying out the ESG Program, and/or time and services contributed by volunteers to carry out the ESG Program. Services provided by individual volunteers must be valued at rates consistent with those ordinarily paid for similar work in the subrecipient's organization. If the recipient or subrecipient does not have employees performing similar work, the rates must be consistent with those ordinarily paid by other employers for similar work in the same labor market.

Some noncash contributions are real property, equipment, goods, or services that, if the subrecipient had to pay for them with grant funds, the payments would have been indirect costs. Matching credit for these contributions may only be given if the subrecipient has established, along with its regular indirect cost rate, a special rate for allocating the value of the matching contributions to individual projects and programs. The County will review each match to determine eligibility.

Table 6 lists ESG activities that will be funded during FY 2013-2014.

Table 6: ESG Projects Budget

Activity Name	Project Numbers	Funding Allocation
SHELTER OPERATIONS AND ESSENTIAL SERVICES (Operations, Case Management & Related)		
Coalition for the Homeless	2013-25	\$100,000
Harbor House	2013-26	\$ 25,000
Family Promise	2013-27	\$ 43,722
Subtotal		\$168,722
HOMELESSNESS PREVENTION (Housing Re-location & Stabilization Services, and Short &/or Medium Term Rental and related assistance <i>to prevent individuals & families from becoming homeless</i>)		
Heart of Florida United Way	2013-28	\$117,465
Subtotal		\$117,465
RAPID RE-HOUSING (Housing Re-location & Stabilization Services, and Short &/or Medium Term Rental and related assistance <i>to help individuals & families living in shelters or unfit places move quickly to permanent housing and stability</i>)		
Heart of Florida United Way	2013-27	\$61,544
Subtotal		\$61,544
ADMINISTRATION		
Grant Administration	N/A	\$ 0
TOTAL ESG GRANT		\$347,731

The following is a description of ESG assistance that will be provided during FY 2013-2014 and the specific match requirements:

- *Coalition for the Homeless of Central Florida* - Funding in the amount of \$100,000 will support operating expenses of two facilities at this agency's campus. The agency will provide matching funds from fundraising/cash sources.
- *Harbor House* - Funding in the amount of \$25,000 will assist with the cost of insurance at this shelter facility for victims of domestic violence and their

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children. The agency will provide a match based on the value of in-kind-hours from volunteers.

- *Family Promise* - Funding in the amount of \$43,722 will provide case management for homeless households. The agency will provide a match based on the value of in-kind-hours from volunteers, and the use of office space.
- *Heart of Florida Heart of Florida United Way* – Funding in the amount of \$61,544 will provide rapid re-housing assistance, case management and relocation services to eligible individuals and families who have recently become homeless. An additional \$117,465 will provide for homeless prevention in the form of financial assistance and case management to eligible households at risk of homelessness. The agency will provide matching funds from fundraising/cash contributions and the HFUW Basic Needs Fund.

The Housing and Community Development Division verifies match requirements for the Emergency Solutions Grant (ESG) to ensure compliance with guidelines. All ESG funded agencies must provide a 100% match. Match requirements are stated in the agreement for project administration with ESG funded agencies and monitored by the Housing and Community Development staff.

D. Project Data for Action Plan Activities

All proposed activities under CDBG, ESG and HOME correspond to a priority need identified in Orange County's Five Year Consolidated Plan. A detailed description of each activity, including the location, number of families that will benefit from the proposed activity, and the specific objectives and outcomes expected, can be found in **Appendix E** of this document (*Project Data for Action Plan Activities*). Each activity has been assigned a project number and will be entered into the Department of Housing and Urban Development (HUD) Integrated Disbursement Information System (IDIS) for tracking and reporting.

IV. FEDERAL AND NON-FEDERAL RESOURCES

During the Action Plan period of 2013-2014 Orange County will utilize the following HUD grants and other federal and non-federal resources as detailed below.

A. Federal Resources

i. HUD Formula Grants:

• Community Development Block Grant (CDBG)	\$ 5,201,032
• HOME Investment Partnership Program (HOME)	\$ 1,816,106
• Emergency Solutions Grants (ESG)	<u>\$ 347,731</u>
Total Allocation	\$ 7,365,117

State Grants:

Weatherization Program Grant	\$ 911,903
SHIP Program	\$1,300,000

Expected Program Income:

CDBG	\$ 500,000
NSP	\$5,000,000

For FY 2013-2014, Orange County anticipates receiving an estimated \$500,000 in program income from previous fiscal years' acquisition and resale activities under the CDBG program and \$5,000,000 under the NSP program. No other income is expected from the above mentioned HUD formula grants. Table 7 describes the distribution of federal funds for affordable housing and non-housing activities for FY 2013 - 2014.

Table 7: Distribution of Funds for Affordable Housing and Non-housing Activities

Program Priority	CDBG	HOME	ESG	Shelter Plus Care & SHP	NSP	Section 8	Total
Affordable Housing	\$1,098,233	\$1,634,719	\$ 179,009	0	No new funding	\$8,316,532	\$11,228,493
Homelessness	(\$1,177,561)*	0	\$ 168,722	\$470,740	0	0	\$ 639,462
Public Services	\$765,976	0	0	0	0	0	\$765,976
Capital Improvements	\$2,296,617	0	0	0	0	0	\$2,296,617
Administration	\$1,040,206	\$181,387	0	0	0	(Included above)	\$ 1,221,593
Total:	\$5,201,032	\$1,816,106	\$ 347,731	\$470,740	No new funding	\$8,316,532	\$16,152,141

* This total is included in the allocations for public services and capital improvements for projects addressing homelessness. CDBG funding to address homelessness constitutes \$222,561 (29%) of the public services funding and \$955,000 (42%) of the total capital improvements budget for a total of \$1,177,561 in CDBG funds to address homelessness.

ii. Housing Choice Voucher Program

In addition to the entitlement grants identified above, Orange County receives and administers a Housing Choice Voucher Program, also known as the Section 8 Program. The Housing Choice Voucher Program is a federally funded rental subsidy program designed to help eligible low-income families with leasing safe, decent, and affordable rental housing.

Persons who qualify for assistance under the Housing Choice Voucher Program are issued a housing voucher and authorized to find a housing unit that meets the basic needs of the family. The housing unit selected by the family must pass a Housing Quality Standards (HQS) inspection. The rent amount charged by the owner must meet a rent reasonableness test in comparison to similar housing units in the area. Once these and other basic criteria have been met, the Housing and Community Development Division staff prepares a Housing Assistance Payments (HAP) contract on behalf of the family. Under this contract the Division agrees to make monthly rental subsidy payments to the landlord on behalf of the family. The amount of housing subsidy is the difference between the actual contract rent and the family's portion of the rent as determined by HUD rules and regulations. To determine continued eligibility, the Division re-evaluates both the family and the housing unit annually.

Program recipients can also receive additional assistance through the Family Self-Sufficiency (FSS) program. This is a voluntary program that provides Housing Choice Voucher program participants with an opportunity to achieve economic independence. The program provides a case manager who supports, monitors, and links FSS families to public and private resources in the community. Each participating family must sign a Contract of Participation that sets out its responsibilities and specific services to be provided through the program. Individual client action plans document the responsibilities each family must fulfill and sets specific, individual goals the family must meet to become self-sufficient. The designated head of household must participate in appropriate job training, education, and/or be employed during the term of the contract. In order to receive the contributions held in an escrow savings account for the program participant, the head of household must successfully complete their contract.

For FY 2013-2014, Orange County estimates receiving \$8,316,532 to manage approximately 1180 vouchers and an estimated 600 portable vouchers.

iii. Shelter Plus Care

The purpose of the Shelter Plus Care (S+C) Program is to provide rental housing assistance for hard-to-place homeless individuals with disabilities. Housing is provided in combination with support services funded from other sources, such as Federal, State, local and/or private sources. Eligible individuals typically include those with HIV/AIDS, serious mental illness, and chronic substance abuse problems. Appropriate services are offered to S+C participants, and these services are tailored to meet each individual's needs.

The goals of Orange County's S+C Program are to assist homeless individuals by providing stable housing and support services, and to foster greater self-sufficiency and

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an improved quality of life for these clients. Eligible participants may come from emergency shelters, detoxification programs, crisis units, group homes, jails, and the streets.

Housing units are community-based one-bedroom apartments, with one person in each unit. Each participant receives supportive services including mental health and substance abuse treatment and counseling sessions, life skills classes, transportation, food, clothing and referral to other specialized services designed to maintain each client's housing stability. Shelter plus Care does not provide funding for these services. Case managers will conduct regular meetings with participants to develop a comprehensive case management plan and track progress with the intended goal of helping formerly chronically homeless individuals maintain permanent housing and reduce their use of community services and develop self-sufficiency.

iv. Supportive Housing Program

The Supportive Housing Program (SHP) is a federal program designated to the Orlando Metropolitan Statistical Area (MSA) for the purpose of developing supportive housing and associated services for homeless persons. Homeless individuals are provided housing options and assistance. The goals of the SHP are residential stability, increased skill levels and/or incomes and greater self determination for clients (i.e. more influence over decisions that affect their lives). This program is administered by the Homeless Services Network of Central Florida.

v. Ryan White Care Act and Other Funds

The Ryan White Part (A) Program is a federally funded program for health and social support services for persons with HIV/AIDS. Services funded under the grant are for care, not prevention.

In Orange County services are provided through contracts with not for profit and government agencies. All services are provided on an outpatient basis and include:

- Core Medical Services- Outpatient Ambulatory Medical Care (Health Services, Pharmaceutical Assistance, Medical Case Management, Oral Health Care, Mental Health Services and Substance Abuse Services)
- Support Services- Food bank and nutritional supplements: Medical Transportation and Psychosocial Support.

vi. Housing Opportunities for Persons With HIV/AIDS (HOPWA)

The HUD HOPWA grant is designated for the Orlando Metropolitan Area (MSA) and is administered by the City of Orlando's Housing and Community Development Department. The organizations selected are under agreement for multi-year (usually 3 years) project funding. The City of Orlando reviews the HOPWA projects, their performance, and projected service for each year. The anticipated 2013-2014 award of \$3,533,678 exceeds the previous year's award by \$132,498.

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The following are agencies and activities being funded in the HOPWA 2013-2014 project year:

HOPWA ALLOCATION \$3,533,678	AMOUNT
<p><u>Catholic Charities, Inc. (dba Pathways to Care, Inc.)</u> <i>(Address not listed due to confidentiality of residents)</i> HOPWA Facility Based housing for approximately 25 clients.</p>	\$133,536
<p><u>Center for Drug Free Living, Inc.</u> – 100 Columbia St. and an outpost office in Seminole County. Services for approximately 1172 low income HIV/AIDS infected individuals and their families in Orange, Osceola, Lake and Seminole Counties:</p> <ul style="list-style-type: none"> • Short Term Rent, Mortgage, and Utility assistance • Tenant Based Rental assistance • Facility Based Operating costs • Permanent Housing Placement • Supportive Services/Case Management <p>Supportive Services/Mental Health & Substance Abuse</p>	\$1,549,038
<p><u>Center for Multicultural Wellness & Prevention</u> – 641 N. Rio Grande Ave. and outpost offices in Lake and Osceola Counties. Services for approximately 706 low income HIV/AIDS infected individuals and their families in Orange, Osceola, Lake and Seminole Counties:</p> <ul style="list-style-type: none"> • Short Term Rent, Mortgage, and Utility • Tenant Based Rental assistance • Facility Based Operating costs • Supportive Services • Permanent Housing Placement assistance 	\$1,063,067
<p><u>Miracle of Love, Inc.</u> – 741 W. Colonial Dr. Services for 561 low income HIV/AIDS infected individuals and their families in Orange, Osceola, Lake and Seminole Counties:</p> <ul style="list-style-type: none"> • Short Term Rent, Mortgage, and Utility assistance • Tenant Based Rental assistance • Permanent Housing Placement assistance • Supportive Services 	\$425,227
<p><u>The St. Francis House of Hospitality, Inc.</u> - <i>(Address not listed due to confidentiality of residents)</i> This project has two facilities. Facility operating costs for housing 40 HIV/AIDS infected, low income, homeless men from Orange, Osceola, Lake and Seminole Counties.</p>	\$128,400

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X-Tending Hands, Inc. - <i>(Address not listed due to confidentiality of residents)</i> This project has two facilities. Facility operating costs for housing 47 HIV/AIDS infected, low income, homeless men and women, from Orange, Osceola, Lake and Seminole Counties.	\$128,400
<hr/>	
HOPWA City of Orlando Planning and Administration	\$106,010
HOPWA Project Sponsor Administration – Total of \$247,357. Administrative funds are included in each HOPWA award above.	
TOTAL PROGRAM YEAR 2013 - HOPWA ALLOCATION	\$3,533,678

vii. Public Housing and Housing Choice Voucher Program Grants

There are two public housing agencies in Orange County providing public housing rentals to low and very low income persons. These are the Winter Park Housing Authority and the Orlando Housing Authority.

The Winter Park Housing Authority provides quality living to very low income residents in the City of Winter Park. The Authority was established in 1970 by a city ordinance. Rent is based on a 30 percent adjusted gross income and most families are under poverty level guidelines. The Authority owns many affordable housing units in addition to public housing units. Residents are typically below 80 percent of the area median income. Orange County HOME and SHIP funding has helped offset the costs of acquisition and rehabilitation so that residents can benefit from lower rents. The Winter Park Housing Authority does not offer Section 8 or vouchers, but it is a participating landlord, and accepts vouchers at the Winter Park Oaks, Railroad Avenue, Santa Barbara, and The Plymouth Apartments.

The Orlando Housing Authority (OHA) also administers public housing and the Housing Choice Voucher Program. For 2013-2014, Orlando Housing Authority anticipates receiving \$36,463,087. The anticipated allocations from primary funding sources are:

- Housing Choice Voucher Program \$26,457,997
- Public Housing Operations- Operating subsidy \$ 4,180,737
- Capital Fund Program – Replacement Housing \$ 2,306,483 (Calendar year 2012 funding level)

Orange County does not own any public housing units; therefore, there is not a public housing residential initiative in place. Orange County manages a Housing Voucher Program (Section 8) and currently administers 1,180 vouchers. The Housing Voucher Program has obtained a high rating in evaluations conducted by the Department of Housing and Urban Development.

viii. Neighborhood Stabilization Program

The Neighborhood Stabilization Program (NSP) was created to respond to rising residential foreclosures and property abandonment. The main purpose of the NSP is to stabilize neighborhoods negatively impacted by foreclosures. Orange County will use NSP funds to assist with demolition of dilapidated housing in targeted neighborhoods, acquisition, repair, and sale of foreclosed homes.

Orange County anticipates acquiring and rehabilitating 50 single family foreclosed properties in fiscal year 2013-2014. The County will also acquire and demolish 20 substandard dilapidated properties to revitalize targeted distressed areas in NSP designated neighborhoods. The amount received from the resale of the NSP homes is considered program income and is used for other eligible activities prior to new funding draws. Approximately \$5 million in program income is expected in fiscal year 2013-2014.

B. Non-Federal Resources

Listed below are the programs or non-federal resources that Orange County expects to receive and/or administer during FY 2013-2014. These programs also address the needs identified in the Five Year Consolidated Plan:

i. State Housing Initiatives Partnership (SHIP)

For many years, the State Housing Initiatives Partnership (SHIP) program provided a dedicated revenue source for the development of affordable housing. For the past 3 years, Orange County has experienced a decrease in SHIP funds due to the economic challenges that the State of Florida is facing. These funds are used to address affordable housing for low and moderate income families, particularly providing down payment and closing costs assistance for eligible homebuyers.

On June 4, 2013, Governor Scott signed Senate Bill 1852 which includes \$40 million in SHIP funding for the 2013-2014 SHIP fiscal year. As a result, Orange County will receive the amount of \$1.3 million for affordable housing activities. Local governments must use this funding according to the SHIP statute and rules and within the parameters of their adopted local housing assistance plan. All funding appropriated under this program must be targeted for one or more of the following strategies:

- (a) Rehabilitating or modifying owner-occupied houses, including blighted homes or neighborhoods.
- (b) Assisting with purchases of existing housing, with or without rehabilitation.
- (c) Providing housing counseling services.
- (d) Providing lease-purchase assistance.
- (e) Implementing strategies related to assisting households and communities impacted by foreclosures, using existing housing stock. Each local government must use a minimum of 20 percent of its allocation to serve persons with special needs as defined in s. 420.0004, Florida Statutes.

ii. Orange County Weatherization Assistance Program

Rising energy costs resulted in the establishment of a Weatherization Assistance Program (WAP) that promotes energy conservation in Orange County. Designed to assist low-income customers with minor repairs to help reduce high utility costs, the program also serves families who are disabled, elderly, or who have small children in the home. Qualified homes are inspected, and low cost repairs are installed to ensure energy efficiency. These repairs include weather-stripping, caulking, replacing windows, doors, heating/cooling units, and other minor repairs. Orange County anticipates receiving State of Florida Weatherization funding in FY 2013-2014 (\$911,903). This estimated amount will weatherize approximately 130 homes and further the Action Plan goals of energy conservation in low to moderate homes.

iii. Orange County Neighborhood Pride Grants Program

Operated by the Neighborhood Services Division, the Neighborhood Pride Grants program utilizes General Revenue funds to improve the physical and social infrastructure of neighborhoods in Orange County. The program is based on need.

iv. Orange County General Revenue Funds

In addition to public service funding made possible with CDBG funds, Orange County also directs funding through the Citizens Review Panel (CRP) for Human Services. Each year the CRP Advisory Board makes funding recommendations to the Orange County Board of County Commissioners concerning the disbursement of funds from county general revenue resources to various local nonprofit agencies.

v. Surplus County Property

From time to time, Orange County may acquire vacant lots or lots suitable for redevelopment for the purpose of constructing new affordable housing. The County maintains an inventory of county-owned lots potentially available for affordable housing. The County's Real Estate Management Department advertises surplus county property to other departments on a parcel-by-parcel basis. The Housing and Community Development Division has utilized this program in the past to grant properties to non-profit developers for development.

C. How federal funds leverage resources from private and non-federal resources

Federal resources help leverage local housing and community development efforts in many ways. These collective efforts include volunteer work at homeless shelters, in-kind and financial contributions to local nonprofit organizations, working partnerships with local jurisdictions, and contracts awarded to private businesses; all of which complete the economic, affordable housing and community development environment in Orange County. For example, in the area of public services, the Community Coordinated Care for Central Florida receives a match from the State of Florida equivalent to \$7 dollars for each CDBG dollar. In the area of capital improvements, federal funds assist in the creation and retention of local construction jobs. In the construction and remodeling sector, over 30 local subcontractors have

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participated in Orange County's housing rehabilitation, capital improvements and stimulus programs. Specific leverage information for each of the activities implemented in the 2013-2014 Action Plan will be reported in the Consolidated Annual Performance Evaluation Report (CAPER) by December 30, 2013.

V. GEOGRAPHIC DISTRIBUTION

A. *Distribution of Funds*

There are many areas within Orange County that demonstrate a need for community development assistance. On June 23, 2013, The Orlando Sentinel reported a study conducted by the University of Central Florida for all 206 Orange County census tracts¹. The study revealed wide gaps in income, educational levels and general standard of living especially between census tracts that were mostly populated by White residents and census tracts that were predominantly Black or Hispanic. For the 20 poorest census tracts in Orange County, with median household incomes of less than \$32,000 annually, 13 were predominantly Black or African-American, 4 were predominantly Hispanic, and 3 were predominantly White. The study also found the highest unemployment rates and lowest rate of college degrees in the poorest census tracts.

CDBG funds are used in areas that meet income eligibility or for activities that serve income eligible clients. An area may meet community development eligibility based on its selection as a target area or the determination that 51 percent or more of area residents by census tract or block group are low-income residents, according to HUD's Area Median Income data.

In addition to eligibility, projects are selected based on needs identified under the 2011-2016 Consolidated Plan. For Fiscal Year 2013-2014, Orange County's rationale to prioritize investments consisted of at least two of the following criteria for each project or activity:

- The activity or project addresses a need identified in the 2011-2016 Consolidated Plan;
- Is eligible;
- Is part of our multi-year project;
- It has been evaluated and scored competitively during the Request for Applications process;
- Will be carried out where the most pressing needs exist;
- The County has evaluated the feasibility and timeliness of project or activity, and
- The County has funding to carry out the activity or project.

During Fiscal Year 2013-2014, forty-four percent (44%) of the total CDBG allocation will be designated for capital improvements but there are other projects and activities offered countywide through CDBG, ESG and HOME. These activities include the following:

- Public service activities, as identified in the 2011-2016 Consolidated Plan;
- Housing rehabilitation activities for very low and low income households, including disabled and senior households;
- Tenant-based rental assistance for the elderly and/or disabled;

¹ Stratton, J. (2013, June 13). Study finds economic misery in minority neighborhoods. *The Orlando Sentinel*.

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- Affordable housing projects with Community Housing Development Organizations (CHDOs);
- Shelter operations (including essential services), homeless prevention and rapid re-housing services for homeless and individuals and families at risk of homelessness.

Most of these activities contribute to enhancing the economic well-being of low income residents, from promoting safe and decent housing to improving the physical environment of low income communities. Furthermore, homeownership is critical to the long term economic stability of Orange County, especially low income areas where unemployment and poverty remain high. Orange County has capitalized on other federal programs such as the Neighborhood Stabilization Program (NSP) to address the foreclosure crisis and support homeownership efforts. The NSP target areas include Azalea Park, Holden Heights, Union Park, Meadow Woods and Pine Hills.

B. Inter-local Agreements

Under the Housing and Community Development Act of 1974, Orange County has entered into collaborative partnerships with local governments that wish to participate in the Community Development Block Grant (CDBG) and the Home Investment Partnership (HOME) programs as part of the Urban County Program. Orange County has completed the Urban County qualification process for three fiscal years. Municipalities that elect to participate in the Urban County Program must decline participation in the State of Florida Department of Community Affairs Small Cities Program for CDBG funds. However, participation in the Urban County Program will not preclude the city or the county from applying for funding under the State of Florida's HOME program.

The County has inter-local agreements with the following cities: Winter Park, Ocoee, and Maitland. These agreements cover fiscal years 2012 through 2014. During this period the county may not undertake activities within the boundaries of the local partnering government without the consent of the governing body of that municipality.

Orange County will not have to re-qualify as an Urban County under the CDBG Program until the requalification cycle pertaining to fiscal year 2015. Municipalities that have chosen not to participate are: Apopka, Bay Lake, Belle Isle, Eatonville, Edgewood, Lake Buena Vista, Oakland, Windermere, and Winter Garden.

C. Income Distribution and Minority Concentration Areas

The Housing and Community Development Division analyzes census population tables, minority population income data to ensure that the CDBG Program addresses the needs of very low to moderate income persons in Orange County. The data source is the U.S. Census. This analysis will determine which activities will benefit a particular area.

Prior to recommending a project, the Division determines if an activity is in an eligible CDBG area. To assist with project eligibility determinations and distribution of CDBG funds, maps are developed to illustrate population distribution of low- and moderate-income households and minority concentrations within Orange County.

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Since Orange County's population is very diverse, we have defined an "area of racial minority concentration" to be any census tract in which the Caucasian population is less than a majority, or 50 percent + 1. Orange County uses the Caucasian population as the base because it is currently the majority race within the county. According to the 2010 U.S. Census, the largest group of minorities is now the Hispanic community (approximately 27 percent), while the African American community in the county remains steady at approximately 24 percent. A map showing minority concentration areas in Orange County can be found in Appendix D.

Orange County has defined an "area of low- and/or moderate-income concentration" to be any census block group with 51 percent or more of the population making below 80 percent of the Median Family Income as defined by HUD. To estimate which areas qualify, the Census Bureau provides a special tabulation to HUD, using the latest Census data by census tract and block groups. Once the latest census data is made available, Orange County determines areas of low and/or moderate income concentration.

The following census tracts have a high percentage (51% or more) of low to moderate income households based on 2012 Census data provided by HUD²:

CT 112	CT 113	CT 115.01
CT 115.02	CT 116	CT 117.01
CT 118	CT 119.01	CT 119.02
CT 120.01	CT 121.01	CT 121.02
CT 122.01	CT 122.02	CT 123.07
CT 124.01	CT 124.02	CT 124.03
CT 130.01	CT 132.01	CT 135.04
CT 135.05.BG 1	CT 135.06	CT 136.02
CT 138.01	CT 141.04	CT 143.01 BG 3
CT 143.02	CT 144.03	CT 145.02
CT 146.01	CT 146.05	CT 147.01 BG 1
CT 147.01BG 4	CT 149.04	CT 149.05 BG 2
CT 150.01	CT 151.04	CT 151.05
CT151.06 BG 3	CT 152.01 BG 1	CT 152.02 BG 2, 3
CT 154.01	CT 154.02 BG 3	CT 155.01 BG 3
CT 159.01	CT 159.02 BG 1	CT 164.06 BG 1
CT 164.11	CT 165.06	CT 165.08
CT 166.01 BG 1	CT 166.02 BG 1	CT 168.04 BG 2, 3
CT 169.02 BG 1,3,4	CT 169.03	CT 169.04
CT 169.05	CT 170.01	CT 170.04 BG 1
CT 171.03 BG 1	CT 172.00 BG 2	CT 173.00 BG 3
CT 174.00 BG 3,4,5	CT 175.01	CT 176.00 BG 2,3,4
CT 177.03 BG 1,4	CT 178.02	CT 178.04
CT 178.05	CT 178.07	CT 179.01 BG 2
CT 179.02		

² HUD Census Tracts-FY 2012. Retrieved from <http://www.huduser.org/portal/Datasets/>

Orange County will direct federal funds for capital improvements, housing and public service activities based on the rationale of serving areas with the greatest need and the highest populations that meet federal income guidelines.

D. Maps

Maps with the proposed projects, income, and minority concentrations are included in **Appendix C** of this document.

VI. HOMELESS AND OTHER SPECIAL NEEDS PROGRAMS

A. *Homelessness*

By all indications, the need to address and reduce homelessness continues to be in the forefront of challenges facing HUD, homeless advocates, school districts, faith based and other organizations, and jurisdictions such as Orange County that seek Federal and other funding each year to assist with this issue. In its recently implemented Emergency Solutions Grant regulations, HUD has directed more attention than ever to homelessness prevention. Street Outreach has also been promoted, and the need to engage with the unsheltered homeless and create links to mainstream resources, essential services, and shelter. Efforts to assist both the sheltered and unsheltered homeless continue and have become more urgent over the past few years, given the still difficult job market and underperforming economy, among key factors impacting this segment of the population.

Without minimizing the need to fund activities that shelter and support the homeless, HUD has determined that a meaningful way of dealing with homelessness is to take steps to help families avoid homelessness. Many families have fallen into homeless due to employment, health, and housing related crises. HUD has therefore focused on expanding and strengthening programs to prevent homelessness and stabilize households, through direct assistance for those at risk of homelessness, and by rapidly re-housing those recently made homeless. Various guidelines and requirements were introduced and/or clarified in the recently implemented Emergency Solutions Grant regulations, and this lifeline has helped the extremely low income householders in our community.

Each year, Orange County and a number of public service providers assist the homeless within our community. The County utilizes some of its general revenue dollars, allocated through its Citizens Review Panel (CRP) to provide shelter and related essential services to emergency and transitional shelters for homeless persons, and persons made homeless by domestic violence. A review of proposed CRP funding for FY 2013-2014, shows that three facilities, which provide emergency and/or transitional shelter, are listed for funding. (An additional three agencies are expected to be funded from CRP resources to provide essential/supportive services, such as health care for the homeless, or to provide direct assistance, such as rent arrears and utilities, for families at risk of homelessness).

In this Action Plan, Orange County provides details of the proposed use of federal funding to assist the homeless. (See Tables 10 and 12 on pages 72 and 74 for details of agencies receiving funding). A total of 26 activities (20 agencies) will receive either CDBG or ESG funding in FY 2013-2014 that will benefit the homeless. Of these, some will receive capital improvement project (CIP) funding. These include: Harbor House, a shelter for victims of domestic violence, which requested assistance with design costs for additional shelter construction; The Center for Drug Free Living, which will receive CIP funding for a facility expansion to benefit homeless persons in its programs; BETA

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Center will receive CIP funding for facility repairs to benefit homeless pregnant teens, and Community Food and Outreach Center, for which CIP funds will acquire a multi-purpose facility to serve homeless and low-income persons. This agency anticipates as many as 30 non-profits will to join them at the facility, and provide food, clothing, medical care, counseling, job training and other services to an estimated 30 families a day

During FY 2013-2014, a total of fifteen agencies (15) will conduct eighteen (18) public service activities (13 CDBG and 5 ESG activities). Of those receiving CDBG funds that will benefit the homeless, four agencies that are shelters will use these funds to provide essential services for the homeless, including one shelter engaged in providing substance abuse services to homeless and other low-income residents. Another agency will serve homeless children staying at a nearby emergency shelter, in need of tutoring and afterschool care. One agency will provide mental and behavioral healthcare to homeless clients. (Additionally, an agency that provides comprehensive counseling and financial stabilization assistance to families in financial crisis, and at grave risk of becoming homeless, will use CDBG funding to assist with this service).

Four agencies will receive Emergency Solutions Grant funding. Three will use these funds for shelter operation expenses and related essential services. (Another agency will use ESG funds for homelessness prevention and rapid re-housing).

While funding will be provided for emergency shelter and essential services, (and for homelessness prevention and rapid re-housing, including rental arrears assistance and re-housing and stabilization services – as discussed in the next section), no applications were approved for street outreach for the upcoming year. Some local homeless service providers are known to be conducting street outreach programs utilizing other sources of funding. Given the ongoing need to assist the homeless, ESG funding and a portion of the 15% public service component of the Community Development Block Grant are likely to remain key funding sources administered by the Housing and Community Development Division for homelessness and related activities in FY 2013-2014.

It should be noted that unlike the ESG program, which is used solely to assist homeless and at-risk families and individuals, the CDBG program is intended to assist with housing and capital improvement projects and to a limited extent, (15% of funding) with some public service needs. CDBG funds may be used for a range of eligible community development projects and activities, including some that benefit the homeless population, however, homeless service providers seeking CDBG public service funding must compete with other agencies and organizations seeking funding for a variety of (non homelessness-related) purposes.

In addition to the resources discussed above, homeless families also benefit from other resources acquired and/or administered by the local Continuum of Care. Continuums of Care (CoC) are local planning bodies responsible for coordinating the full range of homeless services in a geographic area, which may include various jurisdictions such as counties and cities. Membership includes non-profit homeless service providers, local government entities and other stakeholders and interested parties. Other sources of homelessness assistance include the Heart of Florida United Way, the faith-based community, various local and national foundations, and corporate and private donors. In recent years, the local community has become more aware of the homeless population and their challenges, due to the national and local media focus on the homeless families with children that are now a segment of this population.

Activities to prevent very low- and low-income individuals from becoming homeless:

While requests fielded by the local 2-1-1 office for homelessness prevention dipped slightly over recent months, it is evident that this form of assistance is still needed by many at-risk families. Demand for assistance is expected to continue throughout FY 2013-2014. The Orange County housing market continues to experience a shortage of affordable rental housing, resulting in higher than normal rental costs for the area. Many homeless individuals and families have had to seek help when faced with issues and events such as job loss and eviction and inability to cover utility and other housing related costs that can quickly de-stabilize their household and place them on a path to homelessness and financial instability.

Orange County's Consolidated Plan for the period 2011-2016, lists as one of its goals the provision of decent and affordable housing, by implementing various strategies, including: *Assisting persons at risk of homelessness through stabilization and self sufficiency strategies.*

In FY 2013-2014, it is anticipated that HUD will provide a total of \$347,731 in ESG funding. Of this total, \$179,009 or 51% has been designated for homelessness prevention and rapid re-housing. These funds will provide various forms of assistance for individuals and families who are at risk of homelessness and need immediate help. Those seeking this assistance must provide appropriate support documentation and meet other eligibility criteria. Direct assistance is paid to the vendor, (such as a landlord) and not to the applicant. In addition to helping residents retain their housing, a portion of this funding will also be used to quickly re-house those made homeless and in need of security deposits and other stabilization assistance. Measures to stabilize at-risk households or to re-house households recently made homeless will involve comprehensive case management over a specified period.

The following are among the activities directed towards homelessness prevention and rapid re-housing that Orange County will fund directly during FY 2013-2014 from available federal funds:

- Heart of Florida United Way - Orange County will provide \$117,465 in ESG funding to assist households at risk of homelessness, in a program aimed at homelessness prevention and housing stabilization.
- Heart of Florida United Way - The County will provide \$61,544 in ESG funding for a Rapid Re-housing program.

Across Orange County, various agencies and organizations, such as the faith-based community and various non-profit agencies assist with homelessness prevention. In addition to ESG funding for homelessness prevention, housing stabilization, and rapid re-housing, Orange County will also provide CDBG funding for another program aimed at preventing homelessness.

- Jewish Family Services – From its CDBG dollars, the County will provide funding in the amount of \$45,800 to help fund comprehensive case management for a program which offers homelessness prevention assistance and financial crisis

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intervention. This agency provides intensive budget and related counseling and emergency financial assistance to households facing eviction and dire circumstances that place them at-risk of homelessness.

Additionally the County will continue to allocate a portion of its CDBG funds for other public service activities that support priority social service needs of low-income persons and communities, either directly or indirectly. Many of these activities assist very low and low-income individuals and families with critical needs, such as subsidized childcare (\$179,360 in FY 2013-2014 to Community Coordinated Care for Children) that enables parents to obtain and maintain employment and avoid homelessness.

Activities to assist Homeless and Special Needs Homeless Populations:

In keeping with its Five Year Consolidated Plan goal of providing decent and affordable housing and its efforts to assist homeless and special needs homeless populations, Orange County lists the following strategy: *Assisting homeless persons in obtaining transitional and permanent housing.*

In FY 2013-2014, these activities will assist homeless persons, and special needs persons who are also homeless:

- Coalition for the Homeless - ESG funds in the amount of \$100,000 will assist with emergency shelter operation and maintenance costs for the benefit of homeless persons at this facility.
- Coalition for the Homeless – This agency will use an additional \$40,000 in CDBG funds for case management (essential services) for its clients.
- Harbor House - \$25,000 in ESG funds will help Harbor House with the cost of shelter operations (insurance).
- Harbor House – This agency will use an additional \$38,561 in CDBG funds to assist with case management costs. These funds will help survivors of domestic violence and their children made homeless and in need of special assistance to return them to permanent housing and self-sufficiency.
- Harbor House - \$220,000 in CDBG CIP funds will assist this agency with construction of a facility to provide shelter and services for victims of domestic violence.
- Covenant House - Orange County will provide \$60,000 in CDBG funds for case management for homeless youth. The intent is to enable homeless youth (including runaway and pregnant or parenting youth) at the agency to receive help needed (skills, employment, counseling, healthcare and other assistance.) to become self sufficient and move to permanent housing, or to be reunited with their families.
- Family Promise of Greater Orlando will use \$43,722 in ESG funding for case management (essential services) to assist homeless families receiving emergency shelter to become self sufficient.
- Boys and Girls Club - \$39,858 in CDBG funding for the Boys and Girls Club will assist with tutoring, after school care and self-esteem classes for the children of homeless families in emergency and/or transitional housing at the Coalition for the Homeless. Funding helps to promote stability for the children and self sufficiency for their parents by enabling them to work and make the transition to permanent housing.

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- Health Care Center for the Homeless - CDBG funding in the amount of \$50,135 will provide much needed assistance in the form of mental health and substance abuse services (multiple encounters) for homeless and at risk persons.
- The Center for Drug Free Living - CDBG funds (\$33,865) will assist homeless women (with children) needing residential substance abuse treatment at the Center for Drug Free Living. This service will enhance the quality of their lives and help to transition them to independent living.
- The Center for Drug Free Living – This agency will also use CDBG CIP funds in the amount of \$135,000 for construction of a transitional housing facility for approximately 60 homeless persons in need of substance rehabilitation services.

B. Other Special Needs

In addition to homeless persons and special needs persons who are homeless, there are other special needs populations in the county that are not homeless, but have challenging housing-related and supportive service needs that require targeted intervention. The following special needs populations are a priority for assistance:

- Elderly, including frail elderly
- Mentally Disabled
- Developmentally Disabled
- Physically Disabled
- Persons in need of Substance Abuse Treatment

The Department of Housing and Urban Development has three statutory mandates that guide housing and community development. These are provision of decent and affordable housing, creating a suitable living environment, and expanding economic opportunities. In keeping with these mandates, and as stated in its Five Year Consolidated Plan, Orange County's seeks to attain goals of providing decent and affordable housing, and fostering activities that assist these special needs residents. Though not homeless, this population needs targeted assistance to maintain quality of life and housing. The Consolidated Plan lists the following strategies:

- *Expanding supportive services for elderly and disabled populations*
- *Providing housing rehabilitation services to low income households, seniors and disabled households*
- *Providing tenant based rental assistance to households below 50 percent of the median income.*

The following agencies will receive CDBG or HOME funding for FY 2013-2014 in order to provide services to the special needs populations described above.

- Center for Independent Living – This agency will receive \$36,642 in CDBG funding for operational costs to provide employment training and job placement for low and moderate income persons with disabilities.
- Lighthouse Central Florida - \$37,500 in CDBG funding will allow this agency to operate its job development and Placement Services Program for low-income individuals who are visually impaired. Lighthouse will also receive CDBG CIP funding in the amount of \$900,000 for acquisition of a warehouse facility to provide job training and employment for visually impaired low-income clients.

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- Primrose Center – CDBG funds in the amount of \$34,750 will contribute to the operational costs for a program to assist low-income disabled individuals in securing and maintaining employment.
- Quest/Life Concepts - Funding for Quest under CDBG (\$52,516) will contribute to operational costs relating to the provision of independent skills training and related services for low-income individuals with disabilities.
- Seniors First – Meals on Wheels – \$116,989 in CDBG funding will provide for the daily delivery of meals to elderly county residents aged 62 and older. Most of these residents are housebound and/or disabled and welcome the meals provided and contact with the volunteers that deliver them.
- Seniors First - HEART program - The County will use \$100,000 in CDBG funds to assist elderly householders with minor home repairs.
- Housing Rehabilitation (Projects) - Orange County will provide \$598,233 in CDBG funding to this housing program for emergency and substantial rehabilitation in order to bring owner-occupied homes into compliance with the building codes. Most of the participants are elderly and/or disabled individuals.
- Tenant-Based Rental Assistance –Orange County HOME funding of the Tenant-Based Rental Assistance program (\$944,416) will provide rental assistance vouchers to very low-income disabled and/or elderly persons/households that will allow these residents to obtain/remain in affordable housing.

C. Homelessness - Emergency Solutions Grants (ESG)

This section deals with the utilization of Emergency Solutions Grants (ESG) funding to assist the homeless population. In FY 2013-2014, Orange County will allocate ESG funding to the following agencies that assist the homeless within Orange County:

- Coalition for the Homeless of Central Florida - Funding in the amount of \$100,000 will assist with operating costs at their main campus and Women's Residential Facility.
- Harbor House- Funding in the amount of \$25,000 will assist with the cost of insurance at their shelter facility for abused spouses and their children.
- Family Promise - Funding in the amount of \$43,722 will provide case management for homeless households.
- Heart of Florida Heart of Florida United Way – Funding in the amount of \$117,465 will provide homelessness prevention direct assistance to households at risk of homelessness.
- Heart of Florida Heart of Florida United Way – Funding in the amount of \$61,544 will provide rapid re-housing and stabilization services to households that have recently become homeless.

D. Homelessness – Community Development Block Grant (CDBG)

This section deals with utilization of CDBG funds (Public Services and CIP) that benefit the homeless population. Funding under the Emergency Solutions Grant (ESG) is designated for the homeless; however, it is usually insufficient to meet the range of homeless related needs within Orange County. For this reason, in addition to ESG, Orange County will utilize a portion of its CDBG funds to assist homeless and at risk persons. HUD allows jurisdictions to use up to 15% of its CDBG funding for public service assistance in the community. The agencies listed below will receive CDBG

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funding for FY 2012-2013 to provide services that directly or indirectly benefit homeless and at risk men, women, and/or children.

- Boys and Girls Club - \$39,858 in CDBG funding for the Boys and Girls Club will assist with tutoring, after school care and self-esteem classes for the children of homeless families in emergency and/or transitional housing at the Coalition for the Homeless. Funding helps to promote stability for the children and self sufficiency for their parents by enabling them to work and make the transition to permanent housing.
- Coalition for the Homeless - This agency will use \$40,000 in CDBG funds for case management (essential services) for its clients.
- Covenant House - Orange County will provide \$60,000 in CDBG funds for case management for homeless youth. The intent is to enable homeless youth (including runaway and pregnant or parenting youth) at the agency to receive help needed (skills, employment, counseling, healthcare and other assistance.) to become self sufficient and move to permanent housing, or to be reunited with their families.
- Harbor House - \$38,561 in CDBG funds will assist with operational costs. These funds will help survivors of domestic violence and their children made homeless and in need of special assistance to return them to permanent housing and self-sufficiency.
- Health Care Center for the Homeless - CDBG funding in the amount of \$50,135 will provide much needed assistance in the form of mental health and substance abuse services (multiple encounters) for homeless and at risk persons.
- The Center for Drug Free Living - CDBG funds in the amount of \$33,865 will assist homeless women (with children) needing residential substance abuse treatment at the Center for Drug Free Living. This service will enhance the quality of their lives and help to transition them to independent living.
- Jewish Family Services – The County will provide funding in the amount of \$45,800 to help fund comprehensive case management for a program which offers homelessness prevention assistance and financial crisis intervention.

CDBG Capital improvement projects to assist the homeless include:

- Harbor House - \$220,000 in CDBG CIP funds will assist
- The Center for Drug Free Living - \$135,000 in CDBG CIP funds will assist with the construction of a transitional facility for homeless persons in need of substance abuse services.

As stated earlier, Orange County does not limit assistance to the homeless and those at risk of homelessness to the use of ESG and CDBG funds. The County also directs general revenue resources to assist homeless and at-risk persons through its Citizens Review Panel (CRP). The Citizens Review Panel for the Human Services Advisory Board is responsible for making funding recommendations to the Board of County Commissioners on the disbursement of human service dollars to the nonprofit community. This funding is provided from general revenue resources.

Continuum of Care

A Continuum of Care (CoC) is a HUD sponsored local planning body responsible for coordinating the full range of homeless services in a geographic area that can consist of a number of jurisdictions, such as cities, counties and metropolitan areas. Membership generally includes non-profit homeless service providers, local government entities and other stakeholders and interested parties. It seeks federal, state and other funding for homeless needs, and administers the funds acquired either directly or in partnership with local non-profit service providers. In addition to its comprehensive grants management role, it administers the Homeless Management Information System; the annual point in time count of the area's homeless; and the centralized coordinated intake process, among other responsibilities.

The Homeless Services Network of Central Florida (HSN) is the lead agency for the local Continuum of Care, which includes Orange, Osceola and Seminole Counties, the City of Orlando and the City of Kissimmee. HSN is instrumental in coordinating the region's design and delivery of social services and housing to help precariously housed and homeless families and individuals gain stable housing and self-sufficiency. Local jurisdictions seek data from HSN during preparation of their five year Consolidated Plans, annual Action Plans, and consolidated annual performance and evaluation reports. HSN and Orange County collaborate, as required, concerning homeless needs within the County and how best to address and fund activities to address those needs.

As the designated lead entity for the region's Continuum of Care, HSN allocates and manages HUD's Supportive Housing Program (SHP), as well as funding from the Florida Department of Children and Families through the Challenge Grant, Homeless Housing Assistance Grants and other sources of funds. Since 2007, HSN has contracted with the County to administer three Shelter Plus Care grants on its behalf. Since its inception, HSN has brought more than \$58 million from HUD's Supportive Housing program to be used for homeless services in Central Florida. The annual Continuum of Care plan leverages these financial resources with support from the nonprofit community, private foundations, local businesses, and the faith community to deliver the majority of services to the area's homeless. Funds assist homeless programs operated by agencies that provide outreach, meals, transitional housing, education, counseling, job training, substance abuse/mental health services, permanent housing, and much more for the region's homeless men, women, and children. HSN also coordinates about four Project Homeless Connect events each year, at which volunteers and agencies provide special services and information for the homeless.

The Homeless Management Information System (HMIS) is a major area of responsibility for the Homeless Services Network. HSN administers this centralized repository of information for homeless services for the area's Continuum of Care. In addition, to determine the nature and extent of homelessness in Orange County, the Homeless Services Network is mandated by HUD to conduct a count of the homeless population within its Continuum of Care. HSN completes this Point-in-Time Count (PIT) in January each year, usually in partnership with the University of Central Florida. The count includes the sheltered homeless, as well as a segment of the unsheltered homeless living in camps or on the streets who receive services at soup kitchens, drop-in shelters, and food pantries in Orange, Osceola, and Seminole Counties, and the cities of Orlando

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and Kissimmee. Details of the local Point-in-Time count are provided to the Department of Housing and Urban Development. HUD's 2012 Annual Homeless Assessment Report (Volume I) indicates that Florida is listed third among the five states that together account for nearly half of the nation's homeless population. Of the 633,782 homeless persons in 2012, Florida accounted for 8.1 percent. Florida was third among the five states with the highest rate of unsheltered people.

The most recent (2012) local data (latest during preparation of this document) provided the following details about the homeless population within the area served by the CoC:

- There are a total of 3,661 homeless persons within the area served by the CoC. Of this total, 856 are in emergency shelters and 1,362 in transitional shelters. Another 1,443 are unsheltered.
- There were 2,652 total homeless households, of which 446 consisted of households with at least one adult and one child.
- There were 1,331 persons in households with at least one adult and one child.
- A total of 988 persons were reported as chronically homeless.

Collaborative efforts are generally more effective at achieving shared goals. The reintegration of veterans into communities has required much collaboration in recent years. The increase in homelessness among veterans had become a cause for concern. This factor was made worse by the poor economy and difficult job market, but also by more specific problems facing this subpopulation. Local service providers worked with the Veterans Administration to assist veterans and direct them to case management and other resources available to them through additional federal funding, and to available mainstream resources. A new Veterans Administration (VA) hospital in Orange County is now nearing completion. The County and the Continuum of Care are committed to supporting the efforts of the VA to end homelessness of veterans.

Discharge policies and homelessness within the community are generally interrelated. These policies are necessary to prevent individuals from publicly funded institutions or systems of care from immediately becoming homeless upon discharge. In Orange County there have been some collaborative efforts to ensure individuals leaving facilities such as foster care and other youth facilities, health care facilities, mental health providers, and correction programs receive the support and assistance needed to become self sufficient. In particular, the following populations are targeted for discharge policies:

- Persons exiting state correctional facilities,
- Children aging out of foster care,
- Families leaving the welfare rolls,
- Developmentally disabled adults who are de-institutionalized, and
- Mentally ill persons leaving state institutions.

A discharge program in the local community continues to be spearheaded by the City of Life agency, which works with youth exiting the foster care system who need assistance accessing suitable housing, jobs and educational opportunities to become self sufficient. City of Life has reported much success in its recent efforts, through partnerships with local corporate entities, educational institutions, and other organizations, that have provided job training, funding and other assistance. In recent years, various non-profit

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agencies have begun to offer shelter and support services to individuals exiting correctional institutions. Individuals receive assistance so that they can become self-supporting, independent members of the community. The Homeless Services Network (HSN), which administers HUD Supportive Housing funds through the Continuum of Care for the area, has taken an active role in developing discharge policies for the area. The agency has indicated, however, that much work remains to be done, and more collaborate efforts are needed to develop and implement appropriate policies. The following describes some of the efforts within the County towards discharge policies.

Foster Care: In the past, youth aging out of the foster care system could count on receiving help under the Independent Living Assistance funding program. This assistance was eliminated by the state. This year, CDBG public services funding will again be used to provide living skills training for disabled youth and adults. These services will also be available to youth aging out of foster care. Services will be provided by Quest, Inc., a non profit agency with a successful track record in assisting disabled individuals with housing, job training and independent living skills.

The Homeless Services Network has funded a program providing transitional housing for youth who have aged out of the foster care system and have subsequently become homeless. Intervention Services, one of the leading providers of foster care services in the Continuum, monitors and reports on existing policies and practices that result in youth aging out of the foster care system becoming homeless. This enables HSN to work collaboratively with DCF, Seminole County, Osceola County and Orange County to develop best-practices based discharge planning policy for the Continuum of Care.

Health Care: The State of Florida Council on Homelessness has been working on addressing discharge planning, with a goal of developing memoranda of understanding at the state level between the Council and respective state agencies, including health care providers. HSN has participated in discussions. The Central Florida Commission to end Homelessness established a Prevention Committee and Health Care Committee, including representatives from the two largest hospital systems in the Continuum with the intent of exploring existing internal discharge planning policies for homeless patients and developing a protocol that can be implemented across the Continuum. In the past year, the Commission has been in the process of reorganizing under new leadership. It is anticipated that on completion and approval of the final protocol, HSN will apply in its CoC application for transitional housing assistance for homeless persons discharged from hospitals who need continuing medical assistance while planning for permanent, stable housing.

Mental Health: Statewide, mental health providers operate under the discharge planning guidelines contained in Florida Statute 420.626, which are voluntary. The Continuum of Care has three major providers of mental health services: Seminole Behavioral Healthcare, Lakeside Behavioral Healthcare and Park Place Behavioral Health Care. In 2013, two of these agencies announced plans for a merger with The Center for Drug Free Living. These agencies participate in the Continuum of Care and provide extensive inpatient, outpatient and residential treatment programs for homeless persons, many with co-occurring disorders. Each agency has its own discharge protocol, which frequently relies on discharge to a HUD-funded transitional housing facility or Shelter + Care unit to assist those with severe disabilities to transition successfully out of inpatient care into a less restrictive community setting. Homeless Services Network has worked to have these providers share protocols, identify gaps in community-based

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housing and ongoing case management for discharged clients and for completion of a formal discharge protocol. With the proposed merger, this process is expected to move forward.

Corrections: Practices have varied across the three counties in the Continuum. Orange County's Corrections Department has embarked on a pilot re-entry discharge planning process which includes an assessment and subsequent array of services and programs inside the jail for sentenced offenders. Orange County Corrections has partnered with the Homeless Services Network and its HMIS software to design and implement an individualized case management process within the jail that results in a discharge plan tied to community-based service providers when inmates leave the jail. This pilot process builds on evidence-based re-entry program design, and integrates community housing and service providers, as well as the faith-based community into a comprehensive implementation.

VII. GOALS AND OBJECTIVES

The Action Plan serves as the annual operations plan and a management tool focused on the goals of the Five Year Consolidated Plan. This section provides a summary of the projects, goals and strategies planned for each grant program. Tables 11-16 identify projected goals and specific HUD outcomes, objectives, and performance indicators that are planned for all housing and community development programs during FY 2013-2014. HUD has in place a standardized performance measurement system for community planning and development (CPD) formula grant programs across the country. HUD's Outcome Performance measurement system offers three possible objectives for each activity based on broad statutory purposes for CPD programs. The three columns identified in the tables as "HUD Outcome," "HUD Specific Objective," and "HUD Performance Indicator" corresponds to HUD's reporting requirements.

The following tables describe the activities that Orange County will undertake to achieve established goals:

- Table 8** Describes the Annual Housing Goals that the County plans to accomplish in Fiscal Year 2013-2014 pursuant to Section 215 affordable housing criteria.
- Table 9** Provides a description and summary of all Community Development Block Grant projects that will be implemented in the upcoming fiscal year.
- Table 10** Specifies the ESG projects and priorities to address homelessness.
- Table 11** Specifies HOME projects for the upcoming fiscal year, including rental rehabilitation activities, housing rehabilitation, downpayment assistance activities and Tenant based rental assistance and housing units/organizations that will be providing these services.
- Table 12** Describes the projects and strategies to address Homeless Needs and Goals.
- Table 13** Describes the projects and strategies to address Special Needs Priorities and Goals.

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Table 8: Annual Housing Goals

ANNUAL HOUSING COMPLETION GOALS					
ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)	Annual Expected Number Completed	Resources used during the period			
		CDBG	HOME	ESG	NSP
Acquisition of existing units/lots*	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Production of new units	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rehabilitation of existing units	50	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	250	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Rental Goals	300	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)					
Acquisition of existing units/lots*	50	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Production of new units	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rehabilitation of existing units	120	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance*	50	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Total Sec. 215 Owner Goals	220	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Homeless ¹	50	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Non-Homeless ²	270	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Special Needs ³	200	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Affordable Housing	520	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ANNUAL HOUSING GOALS					
Annual Rental Housing Goal	300	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	220	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Total Annual Housing Goal	520	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

For the purpose of identification of annual goals, an assisted household is one that will receive benefits through the investment of federal funds, either alone or in conjunction with the investment of other public or private funds.

* Activities in combination with other federal programs including NSP.

1 Homeless Includes ESG and CDBG housing activities.

2 Non-Homeless Includes Affordable rental and homeowner affordable housing activities.

3 Special Needs Includes disabled and elderly households assisted with CDBG and HOME housing activities.

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Table 9: CDBG Program Priority Needs and Goals						
PROJECT/ NUMBER	PRIORITY NEED	GOAL	STRATEGY	HUD OUTCOME	HUD SPECIFIC OBJECTIVE	HUD PERFORMANCE INDICATOR
2013-01 Holden Heights Community Center	Public Facilities	#2: Improve the quality of life of LM residents; #3: Expand job opportunities for LM persons through CIPs.	Increase the number of public facilities providing services to LM and special populations	Availability and accessibility	Create a suitable living environment	Construction of public facility that will serve approximately 4,000 individuals in LMA
2013-02 The Center for Drug Free Living (CDBG-CIP)	Homeless Facilities	#2: Improve the quality of life of LM residents	Increase the number of public facilities providing services to LM and special populations	Availability and accessibility	Create a suitable living environment	Construction of transitional housing facility for homeless in need of drug rehabilitation services (LMC) to serve 60 clients
2013-03 Lighthouse Central Florida (CDBG-CIP)	Public Facilities	#2: Improve the quality of life of LM residents;	Increase the number of public facilities providing services to LM and special populations	Availability and accessibility	Create a suitable living environment	Acquisition of warehouse facility to provide job training to visually impaired (LMC) to serve 65 clients
2013-04 BANC Façade Improvement Program	Business Facades (Rehab of Privately Owned Commercial)	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty and homelessness.	Availability and accessibility	Creation and Retention of jobs in LMA	Façade (exterior rehabilitation) to 5 businesses in LMA, 10 jobs created or retained
2013-05 Beta Center	Public Facilities	#2: Improve the quality of life of LM residents	Increase the number of public facilities providing services to LM and special populations	Availability and accessibility	Create a suitable living environment	Facility improvements at a transitional housing facility for homeless and pregnant youth serving 30 clients
2013-06 Community Food Outreach	Public Facilities	#2: Improve the quality of life of LM residents	Increase the number of public facilities providing services to LM and special populations	Availability and accessibility	Create a suitable living environment	Acquisition of multipurpose facility to provide food and social services to LMC and LMI clients
2013-07 Harbor House	Homeless Facilities	#2: Improve the quality of life of LM residents	Increase the number of public facilities providing services to LM and special populations	Availability and accessibility	Create a suitable living environment	Construction (design phase) of a shelter for victims of domestic violence to serve 400 clients annually

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Table 9: CDBG Program Priority Needs and Goals						
PROJECT/ NUMBER	PRIORITY NEED	GOAL	STRATEGY	HUD OUTCOME	HUD SPECIFIC OBJECTIVE	HUD PERFORMANCE INDICATOR
2013-08 Boys and Girls Club	Public Services/ Homeless	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and Affordability (daycare)	Create a suitable living environment	80 children at homeless shelter facility will receive tutoring and child care
2013-09 Center for Independent Living	Public Services/ Limited Clientele	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment	55 clients with disabilities will receive job services, training and placement
2013-10 Coalition for the Homeless	Public Services/ Homeless	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment	95 homeless clients at emergency shelter will receive case management
2013-11 Community Coordinated Care For Children (4C)	Public Services/ Anti-poverty and Youth services	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and Affordability (daycare)	Create a suitable living environment	48 children of very low income working households will benefit from child care subsidies
2013-12 Covenant House	Public Services/ Homeless and Youth Services	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment	63 homeless youth will be given access to case management and emergency shelter
2013-13 Harbor House	Public Services/ Homeless Services	#2: Improve the quality of life of LM residents	Support public services addressing anti Poverty issues, homeless and special populations	Availability and accessibility of services	Create a suitable living environment	400 victims of domestic violence will benefit from operations costs provided to shelter
2013-14 Health Care Center for the Homeless	Public Services/ Homeless Services	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment	225 homeless individuals will be provided with mental health care and substance abuse services.

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Table 9: CDBG Program Priority Needs and Goals						
PROJECT/ NUMBER	PRIORITY NEED	GOAL	STRATEGY	HUD OUTCOME	HUD SPECIFIC OBJECTIVE	HUD PERFORMANCE INDICATOR
2013-15 Jewish Family Services of Greater Orlando	Public Services/ Anti-Poverty	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment	30 low income individuals will receive case management and financial crisis intervention.
2013-16 Life Concepts DBA Quest	Public Services/Limited Clientele	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness, and special needs populations	Availability and accessibility of services	Create a suitable living environment	40 disabled persons will be assisted with housing and support services.
2013-17 Lighthouse of Central Florida	Public Services/ LMC, Job Training and Employment	#2: Improve the quality of life of LM residents	Support public services related to job training and placement	Availability and accessibility of services	Create a suitable living environment	15 persons with disabilities assisted with job training and placement
2013-18 Primrose Center	Public Services/ LMC, Job Training and Employment	#2: Improve the quality of life of LM residents	Support public services related to job training and placement	Availability and accessibility of services	Create a suitable living environment	24 disabled persons will have access to training and employment services.
2013-19 Seniors First, Inc. (Meals on Wheels)	Public Services/ Limited Clientele	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment	138 homebound low income seniors will receive home delivered meals.
2013-20 The Center for Drug Free Living	Public Services/ Limited Clientele	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment	2 low-income or homeless women and their children will be provided with residential drug treatment & related child care
2013-21 Housing Rehabilitation Administration	Safe and Decent Affordable Housing	#2: Improve the quality of life of LM residents	Support preservation of affordable housing stock through rehabilitation, weatherization and accessibility programs.	Affordability	Provide decent housing	Administration and indirect costs to oversee housing rehabilitation program

2013-2014 Orange County Action Plan

Table 9: CDBG Program Priority Needs and Goals						
PROJECT/ NUMBER	PRIORITY NEED	GOAL	STRATEGY	HUD OUTCOME	HUD SPECIFIC OBJECTIVE	HUD PERFORMANCE INDICATOR
2013-22 Housing Rehabilitation (Projects)	Safe and Decent Affordable Housing	#1: Stabilize LM communities through redevelopment and affordable housing	Support preservation of affordable housing stock through rehabilitation, weatherization and accessibility programs.	Affordability	Provide decent housing	Rehabilitation of 20 low income owner occupied housing units to from substandard to standard conditions (local code)
2013-23 Seniors First, Inc. H.E.A.R.T.	Safe and Decent Affordable Housing	#1: Stabilize LM communities through redevelopment and affordable housing	Support preservation of affordable housing stock through rehabilitation, weatherization and accessibility programs.	Affordability	Provide decent housing	Minor repairs to 14 elderly low income, owner-occupied homes
2013-24 CDBG Administration	N/A	N/A	N/A	N/A	N/A	N/A

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Table 10: ESG Program Priority Needs and Goals						
PROJECT/ NUMBER	PRIORITY NEED	GOAL	STRATEGY	HUD OUTCOME	HUD SPECIFIC OBJECTIVE	HUD PERFORMANCE INDICATOR
2013-25 Coalition for the Homeless (Operations)	Homeless	#2: Improve the quality of life of LM residents	Address the special housing needs and services of homeless populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	180 homeless individuals will benefit from operation costs provided to emergency shelter
2013-26 Harbor House (Operations)	Homeless/ Limited clientele	#2: Improve the quality of life of LM residents	Address the special housing needs and services of homeless populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	477 victims of domestic violence and their children will benefit from provision of operation costs to emergency shelter
2013-27 Family Promise (Operations & Essential Services)	Homeless	#2: Improve the quality of life of LM residents	Address the special housing needs and services of homeless populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	22 homeless individuals and their families will receive emergency shelter and essential services
2013-28 Heart of Florida United Way (Prevention Services)	At risk of Homelessness	#2: Improve the quality of life of LM residents	Assist households at risk of homelessness through collaboration with homeless agencies and advocacy groups.	Availability and accessibility of services	Create a suitable living environment by addressing social issues	35 households at risk of homelessness given homelessness prevention financial assistance and stabilization)services
2013-29 Heart of Florida United Way (Rapid Re-Housing)	Homeless	#2: Improve the quality of life of LM residents	Assist households at risk of homelessness through collaboration with homeless agencies and advocacy groups.	Availability and accessibility of services	Create a suitable living environment by addressing social issues	20 homeless households given re-housing (Financial assistance and stabilization services)

Table 11: Home Program Priority Needs and Goals						
PROJECT/ NUMBER	PRIORITY NEED	GOAL	STRATEGY	HUD OUTCOME	HUD SPECIFIC OBJECTIVE	HUD PERFORMANCE INDICATOR
2013-30 Housing Rehabilitation Projects	Affordable Housing/ Owner Occupied Housing	#1: Stabilize LM communities through redevelopment and affordable housing	Support preservation of affordable housing stock through rehabilitation, weatherization and accessibility programs.	Affordability	Provide decent housing	Rehabilitation of 10 owner occupied homes
2013-31 Community Housing Development Organizations (CHDO's)	Affordable Housing/ Rental Housing	#1: Stabilize LM communities through redevelopment and affordable housing	Revitalize distressed neighborhoods through acquisition, rehabilitation and rental of foreclosed housing. Increase rental opportunities in distressed neighborhoods. Increase availability of rental housing for elderly, frail elderly and disabled.	Affordability	Provide decent housing	Preservation or creation of 50 affordable rental units
2013-32 Tenant-Based Rental Assistance (TBRA)	Affordable Housing	#1: Stabilize LM communities through redevelopment and affordable housing	Increase availability of rental housing for elderly, frail elderly and disabled.	Affordability	Provide decent housing	Rental subsidies for 200 elderly and/or disabled clients
2013-33 HOME Administration	N/A	N/A	N/A	N/A	N/A	N/A

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Table 12: Homeless Priority Needs and Goals						
PROJECT/ NUMBER	PRIORITY NEED	GOAL	STRATEGY	HUD OUTCOME	HUD SPECIFIC OBJECTIVE	HUD PERFORMANCE INDICATOR
2013-7 Harbor House (CDBG-CIP)	Homeless	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	400 homeless victims of domestic violence with be given shelter and services
2013-8 Boys & Girls Club (CDBG/ Operations)	Homeless	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	80 homeless children living at emergency shelter /transitional housing tutored
2013-10 Coalition for the Homeless –(CDBG/ case management)	Homeless	#2: Improve the quality of life of LM residents	Address special housing needs and services for homeless populations.	Availability and accessibility of services	Create a suitable living environment by addressing social issues	95 homeless persons given case management at emergency shelter/ transitional housing
2013-12 Covenant House (CDBG/ case management)	Homeless	#2: Improve the quality of life of LM residents	Address special housing needs and services for homeless populations.	Availability and accessibility of services	Create a suitable living environment by addressing social issues	63 youth given access to emergency shelter
2013-13 Harbor House (CDBG)	Homeless	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	400 homeless victims of domestic violence with be given shelter and services
2013-14 Healthcare Center Homeless (CDBG)	Health services /Homeless	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	225 homeless persons provided with mental and behavioral health care
2013-25 Coalition for the Homeless (ESG/ Operations)	Homeless	#2: Improve the quality of life of LM residents	Address special housing needs and services for homeless populations.	Availability and accessibility of services	Create a suitable living environment by addressing social issues	180 homeless individuals given emergency shelter and/or transitional housing
2013-26 Harbor House (ESG)	Homeless	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	477 homeless victims of domestic violence with be given shelter and services
2013-27 Family Promise (ESG)	Homeless	#2: Improve the quality of life of LM residents	Address special housing needs and services for homeless populations.	Availability and accessibility of services	Create a suitable living environment by addressing social issues	22 homeless families given emergency shelter and case management

Table 12: Homeless Priority Needs and Goals						
PROJECT/ NUMBER	PRIORITY NEED	GOAL	STRATEGY	HUD OUTCOME	HUD SPECIFIC OBJECTIVE	HUD PERFORMANCE INDICATOR
2013-28 United Way (ESG)	Homeless Services	#2: Improve the quality of life of LM residents	Address special housing needs and services for homeless populations.	Availability and accessibility of services	Create a suitable living environment by addressing social issues	35 homeless and at risk households given financial assistance and case management
2013-29 United Way (ESG)	Homeless Services	#2: Improve the quality of life of LM residents	Address special housing needs and services for homeless populations.	Availability and accessibility of services	Create a suitable living environment by addressing social issues	20 homeless households given rapid re-housing and case management

Table 13: Special Needs Priority Needs and Goals						
PROJECT/ NUMBER	PRIORITY NEED	GOAL	STRATEGY	HUD OUTCOME	HUD SPECIFIC OBJECTIVE	HUD PERFORMANCE INDICATOR
2013-02 Center for Drug Free Living (CDBG-CIP)	Homeless Services	#2: Improve the quality of life of LM residents	Support public services addressing anti- poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	60 clients will benefit from construction of a transitional housing facility for homeless in need of substance rehabilitation services (LMC)
2013-20 Center for Drug Free Living (CDBG)	Homeless/ Substance Abuse	#2: Improve quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	2 Low-income homeless women with children get improved access to residential drug treatment
2013-7 Harbor House (CDBG-CIP)	Homeless	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	400 homeless victims of domestic violence with be given shelter and services
2013-13 Harbor House (CDBG)	Homeless	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	400 homeless victims of domestic violence with be given shelter and services
2013-26 Harbor House (ESG)	Homeless	#2: Improve the quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	477 homeless victims of domestic violence with be given shelter and services
2013-03 Lighthouse of Central Florida	Persons with disabilities -Job training & Placement	#2: Improve the quality of life of LM residents	Support public services related to job training and placement	Availability and accessibility of services	Create a suitable living environment by addressing social issues.	65 visually impaired persons to benefit from acquisition of warehouse space for job training and employment
2013-16 Quest (CDBG)	Persons with disabilities	#2: Improve quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	40 disabled persons with housing and support services.

2013-2014 Orange County Action Plan

Table 13: Special Needs Priority Needs and Goals						
PROJECT/ NUMBER	PRIORITY NEED	GOAL	STRATEGY	HUD OUTCOME	HUD SPECIFIC OBJECTIVE	HUD PERFORMANCE. INDICATOR
2013-17 Lighthouse of Central Florida	Persons with disabilities -Job training & Placement	#2: Improve the quality of life of LM residents	Support public services related to job training and placement	Availability and accessibility of services	Create a suitable living environment by addressing social issues.	15 visually impaired persons will gain access to job training and job placement
2013-18 Primrose Center, Inc. (CDBG)	Persons with disabilities	#2: Improve quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	24 developmentally disabled persons will gain access to job training and job placement
2013-19 Seniors First, Meals on Wheels (CDBG)	Senior Services	#2: Improve quality of life of LM residents	Support public services addressing anti-poverty issues, homelessness and special populations	Availability and accessibility of services	Create a suitable living environment by addressing social issues	138 home-bound low- income seniors with improved access to at least 2 meals per day.
2013-22 Housing Rehabilitation Projects (CDBG)	Decent, safe Housing	#1: Stabilize LM communities through redevelopment and affordable housing	Support preservation of affordable housing stock	Availability and accessibility of services	Provide decent housing	20 homes brought from substandard to standard conditions (local code)
2013-23 Seniors First, H.E.A.R.T. (CDBG)	Decent, safe housing	#1: Stabilize LM communities through redevelopment and affordable housing	Support preservation of affordable housing stock	Availability and accessibility of services	Provide decent housing.	14 homes owned and occupied by elderly persons rehabilitated
2013-32 Tenant-Based Rental Assistance (TBRA)- (HOME)	Affordable Housing	#1: Stabilize LM communities through redevelopment and affordable housing	Increase availability of affordable housing for elderly, frail elderly and disabled.	Affordability	Provide decent housing	200 persons who are elderly and/or disabled provided with tenant- based rental assistance

VIII. OTHER ACTIONS

A. *Actions to Address Obstacles to Meeting Underserved Needs*

As we enter the third year of the 2011-2016 Five Year Consolidated Plan, Orange County continues to encounter new emerging needs of low income communities in Orange County. The collapse of a vibrant housing market in Central Florida brought falling property tax revenues and a leaner government budget that resulted in less money to maintain communities and provide social service programs. Unemployment continues to be a serious challenge in Orange County but the good news is that Orange County's unemployment has decreased from 11% to 8.6% unemployment.

To offset some of these challenges, Orange County will continue to utilize federal funds under the Consolidated Plan to provide a range of services and community improvements. Some of the activities that address the needs of underserved populations include homeless prevention. ESG funds will be used to provide emergency assistance for at risk individuals and households in the form of financial assistance through The Heart of Florida United Way. Financial assistance is provided for 3 months and up to 6 months. Also through ESG funding, stabilization services (case management) has been expanded to provide support services to homeless or at risk individuals and families in need of re-housing services. Case management will also be offered to homeless individuals by the Coalition for the Homeless, Covenant House and Family Promise.

In regards to the needs of frail, low income elderly households, Orange County will continue to support funding to Seniors First, an agency that serves seniors by supplying home-delivered meals, conducts minor housing rehabilitation services, and assisting with referrals for other needed services. To address the needs of households undergoing a financial crisis, CDBG public services funding will be used to continue funding case management at Jewish Family Services, to conduct a financial crisis intervention program that will assist families with crisis counseling and financial assistance.

In the past, SHIP funds from the State of Florida provided funding to develop affordable housing units. Due to state cuts to this program, HOME and NSP will be the main sources for affordable housing development and preservation. Furthermore, rehabilitation of existing affordable rental units or single family rehabilitation for homes owned by low income households will continue to be an important component under HOME and CDBG. These activities not only promote job creation and retention, but are strategies that compliment other efforts to stabilize communities and offset neighborhood decline inflicted by the rise in foreclosures.

To address the rental needs of very low income seniors and persons with disabilities, Orange County plans to continue administering rent subsidies through the Tenant-Based Rental Assistance program using HOME funds. Our goal is to continue to serve approximately 200 elderly, disabled or homeless citizens.

Finally, Orange County CDBG funding will be used on an ongoing basis to assist disabled residents with case management services, including coaching for independent living and home modifications to address the needs of the physically impaired. Through

a program administered by Quest that receives CDBG funding, we will continue to address the needs of physically disabled individuals by providing case management and other related services. Additionally, in FY 2013-2014, services offered through Lighthouse, Center for Independent Living and the Primrose Center will provide access to employment training and job placement for severely physically and other disabled individuals.

B. *Actions to Foster and Maintain Decent, Affordable Housing*

The housing market crisis has created modest opportunities for lower income families to purchase more affordable homes, but low to moderate income families still require a substantial downpayment to be able to purchase a home. Orange County's downpayment program has been instrumental in assisting low to moderate income families with homeownership by providing downpayment funds to eligible homebuyers. Downpayment funds will be used from the HOME program, NSP and any remaining SHIP funds. Orange County will also continue to purchase foreclosed homes for rehabilitation and resale. In addition to the homeownership initiatives described above, the following activities are planned to address the need for decent affordable housing:

Housing Rehabilitation

The County plans to use CDBG funds to rehabilitate approximately 50 single-family homes to bring them from substandard to standard condition, in line with established local codes, and emergency repairs. For low income homeowners, CDBG will continue to provide emergency repairs to low income seniors through Orange County's housing rehabilitation program and a working partnership with the Seniors First Helping Elderly Attain Repairs Today (HEART) program.

In the areas of Community Housing Development Organizations (CHDO's), the \$272,416 HOME allocation will be used for either rental housing or single family affordable housing development.

Weatherization Assistance Program (WAP)

Orange County will utilize \$911,903 from the State of Florida Weatherization Program to assist low-income homeowners with minor repairs to help reduce high utility costs. The program also serves families who are disabled, elderly, or who have small children in the home. Qualified homes are inspected, and low cost repairs are installed to ensure energy efficiency. These repairs include installing insulation and reducing air infiltration, performing tune-ups and repairs to heating and cooling systems, replacing incandescent lighting with compact fluorescent bulbs and address other energy related health and safety conditions.

Code Enforcement Division

The Code Enforcement Division is also working in collaboration with the Housing and Community Development Division to demolish unsafe and blighted properties in the NSP target areas.

C. *Actions to Address Barriers to Affordable Housing*

Despite the significant drop in home values and prices, a barrier to affordable housing continues to be the low wages associated with the predominantly service sector jobs prevalent in tourist-driven economies. At the same time, the cost of rental housing continues to surpass amounts that can be afforded by many low-wage workers.

Orange County will continue to support incentives and expedited review processes for affordable housing developments seeking permit approval as a way of reducing regulatory, and hence, financial, constraints on affordable housing projects. The existence of the Community Development Advisory Board and the Affordable Housing Advisory Board ensures that policies affecting land development regulations and affordable housing are reviewed and analyzed ahead of implementation for possible negative effects. The county plans to review existing procedures, development activities and add new ones on an on-going basis, in an effort to remove barriers to affordable housing.

D. *Evaluation and Reduction of Lead-Based Paint Hazards*

As in the past fiscal year, Orange County will continue to work with the Orange County Department of Environmental Protection to coordinate activities to assess lead based paint hazards in homes assisted with federal funds. These activities include:

- Conduct Lead Based Paint (LBP) inspection using an x-ray florescent (XRF) analyzer, and submit written inspection reports. Requires EPA certified LBP inspector and XRF.
- Conduct LBP Risk Assessment, including paint sampling (destructive), dust wipes, and soil samples and submit written RA reports. Requires EPA certificate as LBP Risk Assessor.
- Conduct Lead Based Paint (LBP) Worksite/Residence clearance inspection(s) after LBP hazard reduction or abatement work, and submit written Clearance reports. Requires EPA certificate as Inspector or Risk Assessor.
- Conduct BP hazard reduction activities. Requires EPA certificate as LBP supervisor and lead-safe trained workers.
- Conduct LBP abatement activities, utilizing certified abatement workers. Requires EPA certificate as LBP supervisor and EPA certified LBP abatement workers.
- Design LBP hazard reduction or abatement projects. Requires EPA certificate as LBP Project Designer.

i. *Owner-occupied Housing Rehabilitation Program*

If any lead-based paint is determined to be present in a proposed rehabilitated home with a child under the age of six (6), Housing Rehabilitation staff will encourage parents of the child, or children, to undergo

a blood test to determine blood lead levels. Staff will notify the Orange County Health Department of any lead-based paint findings in any of its units proposed to be rehabilitated.

All clients of the owner-occupied housing rehabilitation program are provided a copy of the "*Protect Your Family From Lead In Your Home*" pamphlet, which was developed by the EPA, HUD, and the United States Consumer Product Safety Commission.

ii. Downpayment Assistance Program

When HOME funds are used for downpayment assistance, the lead based paint procedures outlined above will be used, as applicable. In addition, families will be given a copy of the "*Protect Your Family from Lead in Your Home*" pamphlet. Historically, assistance using HOME funds has been given to clients purchasing post-1978 units. Therefore, lead-based paint issues are not expected to be present. Division staff foresees this trend continuing.

iii. Tenant-Based Rental Assistance (TBRA)

Orange County uses HOME funds to provide TBRA for elderly, disabled or homeless households in unincorporated areas; therefore, the previously stated lead-based paint procedures are implemented as applicable. In addition, the Division will implement the following:

- Distribution of the "*Protect Your Family From Lead In Your Home*" pamphlet;
- Landlord briefings, including briefings on lead-based paint;
- Requests for lease approval (RFLA) signed by landlord and tenant. The RFLA confirms that lead based paint is not present on the property.

Trained staff in the Section 8 program will conduct the visual inspection and assessment of the units. Section 35.1225 of HUD regulation 24 CFR Part 35 requires the TBRA program to share information with the local public health department as referenced in the TBRA contract agreement.

E. Actions to Reduce the Number of Poverty Level Families

In an effort to reduce the number of poverty level families, Orange County offers a myriad of programs funded by federal, state and local governments. The Housing and Community Development division addresses the need of poverty level families through the provision of public services under CDBG, and homeless prevention services under ESG. These services range from subsidize childcare and health care services, to transitional housing and emergency shelter. Among the agencies that the Division will work with in FY 2013-2014 are Homeless Services Network, the Coalition for the Homeless, Community Coordinated Child Care, Quest and the Jewish Family Services. Steep increases in health care costs are pushing many families to poverty levels.

In the proposed FY 2013-2014 program year, CDBG will continue to fund mental health services at the Health Care Center for the Homeless.

New and continuing capital improvement projects will also help expand opportunities for employment and contracting opportunities for lower income persons. The County includes Section 3 of the Housing and Urban Development Act of 1968 as a requirement in every funding agreement in which federal funds are used.

F. *Actions to Develop Institutional Structure and Enhance Coordination between Public, Private Housing, and Social Service Agencies*

i. Institutional Structure

While the County will perform some of the activities in FY 2013-2014 with qualified, experienced staff resources, such as owner-occupied housing rehabilitation and down payment assistance, other activities will be undertaken through partnerships with nonprofit agencies.

ii. Coordination

Collaborative efforts with various entities in the community allow Orange County to achieve many more of its community development goals than it would on its own. The Housing and Community Development Division continues to seek and maintain successful partnerships with local public, private, and nonprofit agencies that share the same commitment to community development and service. To enhance coordination between public and private housing and social service agencies, the County will participate with and/or support the following organizations and actions:

- *Affordable Housing Advisory Board*—Orange County has an Affordable Housing Advisory Board (AHAB), which was created in 1992 and meets every other month to review existing and proposed policies and procedures, ordinances, land development regulations, affordable housing incentives, and programs that influence the affordability of housing. Composition of the AHAB comes from volunteer housing professionals and advocates with experience and active roles in the field of affordable housing, very low and low-income persons, and at-large representatives.
- *Community Development Advisory Board (CDAB)* — The CDAB serves as a liaison between the Board of County Commissioners, the Housing and Community Development Division, and Orange County residents. Orange County’s six district commissioners appoint the CDAB members, who are all volunteers, giving priority consideration to persons residing in or representing neighborhoods targeted in the Consolidated Plan. In addition, the Mayor of Orange County appoints one at-large member.
- *Homeless Services Network (HSN)/Continuum of Care* — The County has worked closely with the Homeless Services Network since its inception to connect with homeless service providers, and to fund homeless needs. HSN is the lead agency for the Continuum of Care (CoC) in the area. HUD requires consultation between each CoC and local jurisdictions on homelessness and ESG needs. A representative of

the Division attends monthly HSN meetings to monitor homelessness trends and collaboration among service providers.

On May 24, 2013, the Executive Director of HSN and the agency's HMIS Manager met with the Program Manager and staff of the County's Housing and Community Development Division Permanent supportive housing continues to be the high priority need. This is a critical part of the process of assisting chronically homeless individuals and families (that meet HUD's definition of chronically homeless). These families need rent subsidies as part of their stabilization process. Use of HOME funding was discussed as an option for assisting this client group. The need for another CHDO in Orange County was also raised. A neighboring jurisdiction has been successful in its use of a company with CDBG knowledge and experience. This contractor manages CDBG activities involving "brick and mortar" projects, and is experienced in development of multi-unit buildings

Outcomes and the departure from transitional housing to "transitioning in place" were discussed. Emergency shelters will continue to have an important role; however, outcomes should focus less on the number of clients sheltered and the services provided, but should instead reflect achievements and accomplishments, such as getting clients benefits, including those to which they were entitled, (e.g. VASH) and successfully moving clients into permanent housing. The current process of announcing funding and learning of needs requires a review to better match funds to priorities. CoC and ESG outcomes within the area should be consistent. The ESG RFA must have the outcomes defined, and matched with CoC outcomes.

Outreach, as a concept affecting the homeless, was discussed. Currently there is good data on (a) contact, but not on (b) engagement, or (c) moving individuals off the street and into treatment or mini case management. Outreach is not the outcome. Outcomes should focus on accomplishments beyond outreach. Various resources, including the experiences of some successful outreach teams across the country, can now be studied. HSN is in the process of planning additional training on outreach.

A copy of the CoC application had been made available to the County as required for determination of consistency with the Consolidated Plan. The County routinely requests local homeless data, Point-In-Time Count and other data collected by the CoC for inclusion in its plans and reports.

- **Consultation with Orlando MSA Regional CDBG Grantees:** Orange County's Program Manager for Planning and Development and counterpart for Osceola County were instrumental in arranging a meeting for the Orlando MSA (counties and cities) regional CDBG grantees, working on Action Plans, Consolidated Plans, and related matters. This meeting was designated as the first Bi-annual meeting to discuss topics of mutual interest. The meeting was held on June 21, 2013 at 1515 Sand Lake Road, Orlando, 32809. In addition to representatives from Orange

and Osceola Counties, representatives of the City of Orlando also attended.

Participants discussed 2013-2014 Annual Action Plan priorities, including various capital improvement projects (Food and Outreach Center, Lighthouse Central Florida facility for visually impaired, façade improvement and other projects. Environmental requirements, Fair Housing, Davis Bacon, Section 3, HOPWA, HOME funding, Homelessness and the Continuum of Care were among topics discussed, and project-related environmental requirements. Ideas for training needs, and past experience with economic development projects, including incubators, were also discussed. The next meeting was tentatively set for January 2014.

- *Homebuyer Education Counseling*—The County contracts with agencies to provide mandatory pre-purchase counseling for the county's downpayment assistance program. These agencies are HANDS of Central Florida, and Credability.
- *The County's Planning Division*—The Housing and Community Development Division works closely with this division on such activities as the Housing Element of the Comprehensive Plan and neighborhood revitalization recommendations.
- *Orlando Housing Authority and Winter Park Housing Authority*—The Division coordinates with both independent public corporations, which have a mission of maintaining and developing affordable housing for low-income and moderate-income residents.
- *Community Housing Development Organizations (CHDOs)*—Under the HOME program, the County encourages private, nonprofit organizations to apply for certification as a CHDO. A minimum of 15 percent of the annual HOME allocation is set aside for use by CHDOs in the development of affordable housing.
- *Neighborhood Pride Grants* - The Housing and Community Development Division plans to continue working with other county departments/divisions to implement community development initiatives. The Neighborhood Pride Grants Program operated by the Neighborhood Services Division shares the same commitment to the community. This program utilizes General Revenue funds to improve the physical and social infrastructure of neighborhoods in unincorporated Orange County. The program is based on need.

G. Public Housing Agencies, Public Housing Improvements, Resident Initiatives, and Other Information

As mentioned before, there are two public housing authorities within Orange County. The Orlando Housing Authority (OHA) and the Winter Park Housing Authority (WPA) manage public housing units. However, only OHA administers the Housing Choice

Voucher Program. OHA and WPA spend funds on activities such as public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Housing Choice Voucher Program/Tenant-Based Rental Assistance, and HOPE VI projects.

In April 2013, Orange County provided a certification of compliance with the Consolidated Plan to the Winter Park Housing Authority for a ROSS Service Coordinator grant in the amount of \$203,155 to cover the salary of a Service Coordinator for a period of 3 years. The Winter Park Authority also applied for a Safety and Security grant in the amount of \$69,000 for cameras at the Meadows public housing site. Additionally, the Winter Park Housing Authority plans to either purchase or rehabilitate properties in Winter Park. They are looking for weatherization funds and considering a possible sale of Tuscany in Aloma Avenue, Winter Park, and use the proceeds to purchase additional affordable housing units.

The OHA Housing Choice Voucher Program receives approximately \$21 million and public housing is expected to receive \$3 million in operational expenses. The HOPE VI Program will expend \$13 million of its total \$18 million allocation and the Capital Fund Program is funded at an estimated amount of \$2 million. Other funds are estimated at \$600,000. Because Orange County, through the Housing Choice Voucher/Section 8 program, does not own any housing, there are no public housing physical improvements that are applicable.

Finally, the Orange County Housing and Community Development Division and OHA plan to continue working together to educate landlords participating in the Housing Choice Voucher/Section 8 program. Both agencies collaborate to educate landlords about program requirements, fair housing issues and landlord-tenant law. Orange County Housing Choice Voucher/Section 8 program representatives will also continue to conduct weekly landlord briefings. Neither OHA, nor WPA, are designated as “troubled” by HUD; therefore, the county has not developed any specific plan to address this issue.

H. Fair Housing

During FY 2013-2014, Orange County will continue to collaborate with local fair housing advocates with the goal of fostering education and outreach activities related to fair housing. As in the past two years, Orange County will continue to be a main sponsor and engage in the planning, coordination and media outreach of the Regional Fair Housing Summit. A second outreach activity is planned to educate and address issues of diversity in our community. This activity will take place in the fall of 2013 and will be offered free of charge to community based groups, nonprofit organizations and other interested parties.

The Housing and Community Development Division’s role is to provide information and referral assistance, as necessary, in resolving any fair housing complaints. Orange County will continue to work with Community Legal Services and has committed to match their HUD grants in the form of in-kind contributions, media outreach and cash contributions to enforce fair housing in Orange County.

Other fair housing outreach and training efforts include: Radio Talk Shows, Fair Housing Training at Technical Assistance Workshops for nonprofit organizations receiving CDBG

funds, distribution of fair housing posters in the community and staff participation in local conferences offering fair housing training. Orange County will also continue to work with other jurisdictions in the Orlando MSA on fair housing related special events and outreach efforts. Fair Housing was among topics discussed at a meeting held June 21, 2013 with the City of Orlando and the Osceola County Housing and Community Development Staff. We agreed to work collaboratively to address education and fair housing outreach in the Orlando MSA region. Orange County and the City of Orlando will continue to evaluate, update or make changes to the Analysis of Impediments to Fair Housing, a five year strategic plan for fair housing goals and outreach activities. This plan was formulated with input from local advocacy groups and housing organizations, many of which work in collaboration with both jurisdictions. This Analysis of Impediments to Fair Housing is available at the Orange County Housing and Community Development webpage at: www.ocfl.net .

IX. PROGRAM SPECIFIC REQUIREMENTS

A. CDBG

i. Description of Activities Planned

The description of activities planned with respect to CDBG funds anticipated in FY 2013-2014 is detailed in Section III, Action Plan Activities of this Action Plan. Also included are maps of the locations of CDBG activities included in the appendix and also outlined in Section V, Geographic Distribution.

ii. Program Income

Program income generated by CDBG or stimulus programs such as NSP, will be reported to HUD through their particular reporting mechanisms. Orange County anticipates receiving \$500,000 in program income from the resale of foreclosed homes purchased with CDBG funds. An estimated \$5 million in program income is expected in FY 2013-2014 from the resale of NSP homes.

As required by federal guidelines, program income must be utilized for eligible activities prior to drawing new grant funds. In FY 2011-2012 Orange County generated \$978,932 in program income from CDBG. These funds are required to be expended on eligible activities prior to drawing new funds. The following is a summary of program income expenditures:

01 Acquisition of Real Property	10,946.84
05 Other Public Services	59,690.89
03C Homeless Facilities (not operating costs)	63,257.52
05A Senior Service	19,039.03
05B Handicapped Services	46,033.10
05D Youth Services	30,664.21
05F Substance Abuse Services	5,336.24
05G Services for Battered and Abused Spouses	20,000.00
05H Employment Training	37,558.79
05K Tenant/ Landlord Counseling	7840.23
05L Child Care Services	14,314.06
05M Health Services	42,909.82
14A Rehab: Single-Unit Residential	491,398.08
14F Rehab: Energy Efficiency Improvements	36,348.58
14H Rehab: Administration	6,541.51
21A General Program Administration	77,995.12
21B Housing Rehabilitation Administration	391.29

Sub Total

970,265.31

iii. Surplus Urban Renewal Settlements

Orange County has not been in receipt of Surplus Urban Renewal Settlement funds. There are no future plans or activities planned for Urban Renewal Settlement funds.

iv. Grant Funds Returned to LOCCS

Orange County was not required to return any funds to HUD's Line of Credit Control System (LOCCS) during the previous fiscal year.

v. Float-Funded Income

Orange County does not have any float-funded activities. Therefore, no income will be available from these activities during the upcoming fiscal year.

vi. Low to Moderate Income Benefit

With the exception of administrative costs, all activities planned for 2013-2014 will benefit low and moderate income persons.

B. HOME

i. Other Forms of Investment

Orange County does not intend to use other forms of investment for the HOME program that are not described in the United States Code of Federal Regulations Title 24, Part 92, Section 92.205(b).

ii. Guidelines for Recapture of HOME Funds

Pursuant to 24 CFR 92.254 Orange County shall recapture HOME funds if the assisted housing does not continue to be the principal residence of the family for duration of the Period of Affordability. If all or any part of the property or any interest in it is sold, rented, refinanced, conveyed, or transferred, the HOME investment in the property shall be recaptured. The amount to be recaptured shall be subject to the available net sales proceeds.

Recapture provisions for single family homeownership units assisted with HOME funds will be enforced in the deed and through a promissory note. This includes HOME funds for downpayment assistance and/or closing costs and any HOME funds that helped reduced the purchase price.

The amount of HOME funds subject to recapture is based on the amount of assistance identified in the note and deed that enabled the homebuyer to purchase the unit. Circumstances in which the assisted unit will be subject to recapture of funds include when an assisted single family home does not

continue to be the principal residence of the family (i.e. if the property is rented) or when the property is sold. The amount of assistance provided shall be recaptured by Orange County in full upon default. Otherwise, the funds shall be permanently forgiven after five (5) years and HOME funds will be forgiven contingent upon the amount per unit subsidy received, with a minimum compliance period of five (5) years.

iii. Refinancing

During FY 2013-2014, Orange County does not anticipate refinancing existing debt in CHDO projects using HOME funds for rehabilitation. Nevertheless, if HOME funds are used for refinancing, Orange County will secure the affordability of units for a minimum of twenty (20) years. HOME funds will not be used to refinance existing debt that has been secured or provided by other federal programs. Orange County will secure the County's interest through an Agreement and restrictive covenants. All refinancing will be consistent with acceptable underwriting guidelines and the project must comply with all applicable federal regulations.

iv. Affirmative Marketing Strategy

Every HOME funded activity includes a provision in the contract agreement that requires the practice of affirmative marketing and fair housing practices in compliance with the provisions of 24CFR 92.351. Proposed projects in excess of five (5) units will be required to submit an affirmative marketing plan which will be incorporated in the approved developer's agreement for HOME funding.

The agreement requires recipients of HOME funds to keep records of their efforts to provide information and otherwise attract eligible persons without discrimination against any person or family based on race, color, national origin, religion, familial status, or handicap. In addition, the Orange County Fair Housing Ordinance prohibits discrimination on the basis of sexual orientation.

v. Fair Housing and Affirmative Marketing

Recipients of HOME funding must comply with the following requirements:

- Shall not discriminate against any person or family on the grounds of race, color, national origin, religion, familial status or handicap, and,
- Shall comply with the equal opportunity and fair housing requirements set forth in 24 CFR 92.350. Shall comply with Affirmative Marketing and Minority Outreach as set forth in 24 CFR 92.351.
- Shall provide rental information and attract eligible persons in the housing market area without regard to race, color, national origin, sex, religion, familial status, or disability.

- Will employ the Equal Housing Opportunity slogan, logo or statement in all solicitations for tenants; and, posters with the fair housing logo will be prominently displayed at the project.
- Shall maintain records of its affirmative marketing efforts and keep them available for review by the Division's staff and HUD.
- Shall assess the success of its affirmative action efforts and when applicable, undertake all necessary corrective actions as mandated by the county, when affirmative marketing requirements are not met.

vii. Minority Outreach

Every HOME funded activity must also comply with the minority outreach and compliance provisions of 24 CFR 92.351. Recipients of HOME funding should follow the provisions listed below:

- Shall provide rental information and attract eligible persons in the housing market area without regard to race, color, national origin, sex, religion, familial status, or disability.
- Will employ the Equal Housing Opportunity slogan, logo, or statement in all solicitations for tenants; and,
- Will display the fair housing poster in HOME funded projects.

Through these efforts, Orange County expects to assist minority households to become homeowners.

viii. Tenant Based Rental Assistance

Orange County has established a local preference for elderly, disabled or homeless persons for its HOME TBRA Program. During FY 2013-2014, the HOME TBRA program will assist an average of 200 elderly, disabled or homeless persons with rental assistance.

C. ESG

i. Description of Activities Planned

The description of activities planned with respect to ESG funds anticipated in FY 2013-2014 is detailed in Section III, Action Plan Activities, in this Action Plan.

ii. Program Income

Orange County does not anticipate receiving any actual program income from ESG activities. Any agency that receives program income generated by ESG must report that income, but may obtain approval to retain and use that income for eligible service costs of the program, to assist additional clients.

X. MONITORING STANDARDS AND PROCEDURES

A. Objectives

Orange County maintains standards and procedures to monitor Action Plan activities and projects in keeping with Section 24 CFR 91.230 of the Code of Federal Regulations. In its Action Plan, the County, as the Grantee, must describe the standards and procedures it will apply to monitor activities carried out as part of the plan, and how it intends to ensure long-term compliance. Fiscal and programmatic responsibility and accountability have always been important aspects of the federal grant allocation process. More recently, there has also been an increased emphasis on greater transparency.

The need for careful monitoring is also explained in the Code of Federal Regulations 24 CFR 570.501(b) which clearly states that [the grantee/grant recipient] is responsible for “ensuring that CDBG funds are used in accordance with all program requirements. The use of designated public agencies, subrecipients, or contractors does not relieve the recipient of this responsibility. The recipient is also responsible for determining the adequacy of performance under subrecipient agreements and procurement contracts, and for taking appropriate action when performance problems arise, such as the actions described in 570.910 (as applicable). Additional reference to monitoring is included in Subpart J of 24 CFR Part 85 “Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, “ which applies to CDBG funding. It states that: “Grantees are responsible for managing the day-to-day operations of grant and sub-grant supported activities to ensure compliance with applicable Federal requirements and that performance goals are being achieved. Grantee monitoring must cover each program, function, or activity.”

In accordance with regulatory requirements, Orange County maintains monitoring standards and procedures designed to ensure that grant subrecipients comply with the regulations pertaining to their administrative, financial and programmatic operations. Grant subrecipients are also expected to attain proposed performance objectives as scheduled and budgeted. It should be noted that as a grantee, Orange County is itself subject to these monitoring standards and procedures.

The monitoring process presents an ideal opportunity for the provision of technical assistance. Technical assistance is essential for the efficient and effective administration of a grant program. In addition to the provision of technical assistance during monitoring site visits, Orange County’s grant recipients also receive technical assistance as needed on an ongoing basis. Technical assistance is provided at the beginning of a new grant year, if there are new agencies receiving funding, or if previously funded agencies require training for new or existing staff. It is also provided as needed throughout the year as monthly claims and reports are submitted, and at meetings and public sessions during the RFA period.

Each year, the Action Plan includes details of the monitoring process. To summarize, monitoring standards and procedures are intended:

- To ensure compliance with relevant federal regulations and with the county's stated goals and objectives;
- To provide assurance to citizens and funding agencies that procedures and regulations are in place and are being utilized according to intended use;
- To facilitate the early detection of any deficiencies so that these can be corrected before outcomes are adversely affected;
- To promote quality performance,
- To identify the need, if any, for related technical assistance; and
- To review both financial and programmatic aspects of the funded activity.

As part of its administrative oversight, Orange County Housing and Community Development maintains standards and procedures for the monitoring of grant activities listed in the County's Consolidated Plan and in the Action Plan. The Division will continue to monitor its affordable housing, housing rehabilitation, and community development activities, including its capital improvement activities. These programs utilize HOME Investment Partnership Program (HOME), Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funding. Projects and activities are monitored in accordance with the requirements of the funding source. Orange County also monitors the programs it administers that are funded from other resources.

B. Initiating the Monitoring Process

In Orange County, monitoring is an ongoing process throughout the program year, which extends from the beginning of October to the end of September of the following year. Monitoring begins with the review of all grant applications for funding early in the calendar year to determine whether they are consistent with regulations that govern the use of federal funds. The proposed projects must meet eligibility requirements before they are funded. A technical assistance session with prospective subrecipients takes place early in the process. In this way, subrecipients are made aware, before the allocation of funds, that such funding comes with a requirement for them to follow program regulations.

Eligible projects and activities that qualify for funding are included in the Action Plan for the upcoming year. Preparation of the Action Plan initiates the monitoring process since activity inputs, processes, and outcomes are determined and stated in this plan. On completion, the Action Plan is presented to the Orange County Board of County Commissioners (BCC) for review and approval. The Action Plan then becomes an important tool for planning and conducting the monitoring of funded activities.

Implementation of the Action Plan begins with the preparation of agreements between Orange County and its subrecipients that will conduct various funded activities. This marks another phase in the establishment of monitoring procedures. The subrecipient agreement specifies performance benchmarks and serves as an important reference document throughout the year. Both parties are able to review the details of the project, its budget, timeline, and activity schedule. The agreement includes details of the monitoring process, and of recordkeeping and other subrecipient responsibilities. Relevant regulatory requirements are indicated in an attachment to each subrecipient agreement.

C. Sub-Recipient Monitoring

During each year, the Division conducts monitoring site visits at its funded agencies and provides technical assistance. Sub-recipients are routinely advised of the importance of program compliance. Compliance involves efforts to follow the terms and conditions of funding, which are based on regulatory requirements and are identified in the grant contract/agreement. They are urged to try to meet their project/activity performance benchmarks, reporting, record keeping, and other related requirements, as evidence of satisfactory performance. They are also made aware that their performance and commitment to compliance will be considered when they apply for funding in future years. Both parties recognize that successful grant recipient activities supplement the County's direct community development efforts and contribute to the goals and objectives as identified in the Action Plan.

After ensuring that all subrecipients are aware of the monitoring aspect of the funding program, the Housing and Community Development Division then implements the formal monitoring process for subrecipients conducting funded activities during the grant year. This process consists of desk monitoring, annual reviews, site visits, and contact by various means, including meetings, correspondence, telephone and e-mail contact. By performing desk reviews on an ongoing basis, the Division is able to keep track of program goals and the draw down rate of individual grants. To facilitate this review, subrecipients must submit a monthly programmatic report pertaining to clients served, together with their financial reimbursement requests. Each request must be supported by appropriate documentation that is reviewed and verified by Division staff. The Division maintains contact with subrecipients throughout the program year, and will meet one-on-one with subrecipients as often as is necessary to resolve issues or recurring problems. Direct technical assistance is provided as needed. The division also offers group technical assistance during the year.

To supplement routine desk monitoring procedures, the Division conducts formal annual performance reviews of subrecipients of the CDBG, ESG, and HOME programs. These reviews are an important part of the monitoring process. A written notice is sent to the subrecipient (senior representative) at least two weeks prior to the review, advising of the upcoming monitoring visit. During the visit, staff will conduct a comprehensive review of appropriate records and procedures to determine whether the sub-recipient is meeting the terms of the agreement. Staff will examine whether there is compliance with the timeline of the agreement, the rate at which funds are being expended, whether adequate documentation is being maintained to confirm client eligibility and delivery of service, and the continued eligibility of the activity.

This phase of the monitoring process also includes monitoring for adherence to regulations related to Davis-Bacon, environmental regulations, fair housing, and Uniform Relocation Act compliance requirements, where appropriate. Subrecipients are also required to provide their most recent annual external audit reports in compliance with OMB Circular A-133, and to provide copies of current insurance coverage. Upon completion of the site monitoring review, the Division sends a letter and report to the senior representative of the agency, typically within thirty days, explaining the results of the review and requesting corrective action, if necessary. If the subrecipient disagrees with the results, there is a thirty-day period during which a response can be submitted to the Division.

Monitoring of the Emergency Solutions Grant (previously the Emergency Shelter Grant) implemented during Fiscal Year 2011-2012 will be affected by the expanded scope and requirements for this program. An important change was the introduction of a new definition of “homeless.” Monitoring of ESG subrecipients will be expanded to ensure compliance with the more comprehensive requirements, such as of participant eligibility, verification of income, homeless status, documentation and recordkeeping requirements, policies and procedures, assistance time frames and limits, housing quality inspections, fair market rents, and other factors.

The Homeless Management Information System (HMIS) is an additional tool for subrecipient monitoring. It is the requirement for agencies granted ESG funding to enter client data into the Homeless Management Information System. This is a HUD system within the framework of the local Continuum of Care, which is administered by the Homeless Services Network. Clients served reports generated under this system provide additional data and verification of levels of assistance and populations served.

D. Self-Monitoring

The Code of Federal Regulations, Section 91.230, also requires grantees to self-monitor. Orange County’s Housing and Community Development Division has established procedures for self-monitoring. The Division prepares schedules and sets deadlines to ensure that all required tasks and activities relating to the annual funding process are completed on time. Monitoring efforts to address timeliness of expenditures require accurate internal and external tracking and reporting systems. Subrecipient program reports provide important input for the internal reporting system. Information from the sub-recipient’s draw down request, such as expenditures to date, and also information from the narrative of the program report provide Division staff with the data needed for input into the Integrated Disbursement and Information System (IDIS). This data is also used during preparation of the annual year-end report.

Information obtained from monthly sub-recipient reports (on standardized forms developed by the Housing and Community Development Division) is used as a monthly or periodic monitoring tool to assess its own progress towards its annual goals. In addition, the County also obtains helpful information from its monitoring site visits to agencies receiving CDBG, ESG and HOME funds that are scheduled each year to ensure program compliance. Internally, the County uses the HUD-linked IDIS system, to track the expenditure rate and the progress of project activities. The Division has its own performance measures to track activities across the entire division. These performance measures are an administrative requirement linked to the overall mission of the Division and benefit various HUD programs.

The Division periodically briefs the County’s senior management and the Board of County Commissioners on progress and accomplishments related to grant administration and other major responsibilities of the Division. Among performance measures reviewed and reported are the number of homeless persons and youth assisted, the number of units rehabilitated for elderly persons, progress on multi-year capital improvement projects, and the percentage of funds expended for various budgeted activities. These are some examples of the Division’s self-monitoring efforts. Each year, actual performance outcomes are compared to the proposed outcomes in the Action Plan for that year and are reported in the Consolidated Annual Performance and

Evaluation Report (CAPER), which is submitted to HUD within three months of the end of each program year.

The Division of Housing and Community Development participates in meetings of the Homeless Services Network, and various other committees or agency boards, such as the Nonprofit Housing Roundtable. Active participation in these committees and boards, and subscription to various online newsletters allows our staff to keep abreast of relevant issues and concerns. It also helps to compare performance, timeliness and other matters pertaining to implementation of federal and local housing and community development programs, and to review relevant best practices.

E. Long-Term Compliance

There are some funded activities that require long-term compliance efforts. Housing is one such activity. Orange County monitors and ensures that funded single-family and multi-family housing activities comply with local code requirements. Homeowner rehabilitation activities are initially monitored and inspected by the appropriate building inspector and rehabilitation inspector during the construction phase. On completion and occupancy, affordable multi-family projects (HOME Projects) under a long-term agreement are monitored annually for compliance with the terms and conditions of the agreement. During monitoring visits of multi-family projects, staff will also inspect housing units for compliance with housing quality standards. Compliance review efforts also include the examination of tenant files for income eligibility purposes and the review of rental information to confirm that tenants are still within the eligible HOME rent categories. Multifamily projects must also submit annual reports to the Division to confirm on-going compliance with program requirements. These reports provide valuable data such as a profile of tenants, income levels, and rents charged to tenants.

Additionally, CDBG and ESG funded projects are subject to compliance requirements, including long term compliance for some capital improvement projects, stipulated in a project administration agreement. Where appropriate, monitoring will review for compliance with Section 3 and Davis Bacon requirements. CDBG projects are monitored depending on the nature of the project and the requirements established in the program agreement.

XI. AMENDMENTS TO THE CONSOLIDATED PLAN/ ACTION PLAN

Orange County will consider the following changes to be substantial amendments to the Consolidated Plan, and the Annual Action Plan, and subject to the citizen participation process, in accordance with its Citizen Participation Plan. A substantial change is defined as one of the following occurrences:

- A change that adds a new activity,
- A change that cancels an activity that involves more than 25% of the fiscal year's funding allocation,
- A change in the project location to one beyond the original census tract and block group,
- A change in the scope of an activity as it relates to basic eligibility, or changes in purpose/stated objectives of an activity,
- A change in the allocation priorities or change in method of distribution of funds.

Availability of the Substantial Amendment — Public Notice

Orange County will publish a notice advertising the availability of the proposed substantial amendment in the Orlando Sentinel/El Sentinel or other newspaper of general circulation, and will establish a thirty (30) day public review and comment period.

The public notice will encourage all interested parties to participate and solicit their comments and input on the proposed substantial amendment. Upon request, the County will also make copies of the proposed substantial amendment available to citizens and groups.

No substantial amendments are being proposed during the preparation of this Action Plan.

XII. CERTIFICATIONS



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- | | |
|-------------------------------------|------------------------------------|
| <input type="checkbox"/> | This certification does not apply. |
| <input checked="" type="checkbox"/> | This certification is applicable. |

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –

- a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

No federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official	<div style="border: 1px solid black; width: 100%; height: 20px;"></div> Date
-------------------------------	--

Teresa Jacobs

Name

Orange County Mayor

Title

201 South Rosalind Avenue

Address

Orlando, FL 32801

City/State/Zip

(407) 836-7370

Telephone Number

- | |
|--|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) **2013, 2014, 2015** (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public

improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Teresa Jacobs

Name

Orange County Mayor

Title

201 South Rosalind Avenue

Address

Orlando, FL 32801

City/State/Zip

(407) 836-7370

Telephone Number

- This certification does not apply.
 This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Teresa Jacobs

Name

Orange County Mayor

Title

201 South Rosalind Avenue

Address

Orlando, FL 32801

City/State/Zip

(407) 836-7370

Telephone Number

- | |
|---|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

ESG Certifications

I, **Teresa Jacobs**, Chief Executive Officer of Orange County Board of County Commissioners, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.

12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.

13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

_____	_____
Signature/Authorized Official	Date
Teresa Jacobs	
Name	
Orange County Mayor	
Title	
201 South Rosalind Avenue	
Address	
Orlando, FL 32801	
City/State/Zip	
(407) 836-7370	
Telephone	

- This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR Part 21.

Place Name	Street	City	County	State	Zip
525	East South Street	Orlando	Orange	FL	32801
701	East South Street	Orlando	Orange	FL	32801
201	South Rosalind Av	Orlando	Orange	FL	32801

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statutes; "Criminal drug statute" means a federal or non-federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:
- a. All "direct charge" employees;
 - b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
 - c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

Signature/Authorized Official

Date

Teresa Jacobs

Name

Orange County Mayor

Title

201 South Rosalind Avenue

Address

Orlando, FL 32801

City/State/Zip

(407) 836-7370

Telephone

APPENDICES

APPENDIX A—PUBLIC NOTICES

Public Notice of Funding Recommendations and Public Hearing

Public Notice in Spanish Language

Proof of Publication

PUBLIC HEARING NOTICE COMMUNITY DEVELOPMENT ACTION PLAN FISCAL YEAR 2013-2014

Orange County's Housing and Community Development Division will conduct a Public Hearing on June 19, 2013 at 6:00 p.m. at the Internal Operations Center, located at 450 E. South Street, Orlando, Florida 32801. The hearing will provide an opportunity for citizens to submit citizen comments on the proposed activities to be included in the 2013-2014 Community Development Action Plan. All citizen comments will be incorporated into the Action Plan and will be submitted to the U.S. Department of Housing and Urban Development (HUD) on or about August 15, 2013. The Action Plan will cover the period of October 1, 2013 through September 30, 2014. The Plan will list the activities that Orange County intends to pursue through the Community Development Block Grant (CDBG), HOME Investment Partnership, and Emergency Solutions Grant (ESG) programs to address the objectives identified in the 2011-2016 Consolidated Plan.

The following is a list of the proposed activities and anticipated funding sources included in the Action Plan for Fiscal Year 2013-2014.

COMMUNITY DEVELOPMENT BLOCK GRANT

Capital Improvement Projects

Holden Heights Community Center	\$ 287,617
The Center for Drug Free Living, Inc.	\$ 135,000
Lighthouse Central Florida, Inc.	\$ 900,000
Neighborhood Preservation and Revitalization Division	\$ 100,000
BETA Center, Inc.	\$ 54,000
Kingdom Harvest, Inc., dba Community Food and Outreach	\$ 600,000
Harbor House of Central Florida, Inc.	<u>\$ 220,000</u>
Subtotal CIP Projects	\$2,296,617

Public Service Activities

Boys and Girls Clubs of Central Florida, Inc.	\$ 39,858
Center for Independent Living in Central Florida, Inc.	\$ 36,642
Coalition for the Homeless of Central Florida, Inc.	\$ 40,000
Community Coordinated Care for Children, Inc.	\$ 179,360
Covenant House Florida, Inc.	\$ 60,000
Harbor House of Central Florida, Inc.	\$ 38,561
Health Care Center for the Homeless, Inc.	\$ 50,135
Jewish Family Services of Greater Orlando, Inc.	\$ 45,800
Life Concepts Inc., dba Quest, Inc.	\$ 52,516
Lighthouse of Central Florida, Inc.	\$ 37,500
Primrose Center, Inc.	\$ 34,750
Seniors First, Inc. (Meals on Wheels)	\$ 116,989
The Center for Drug Free Living, Inc.	<u>\$ 33,865</u>
Subtotal Public Services	\$ 765,976

Housing Activities

Housing Rehabilitation Administration	\$ 400,000
Housing Rehabilitation Projects	\$ 598,233
Seniors First (H.E.A.R.T. Program)	<u>\$ 100,000</u>
Subtotal Housing Activities	\$1,098,233

Administration \$1,040,206

TOTAL CDBG BUDGET **\$5,201,032**

EMERGENCY SOLUTIONS GRANT

Coalition for the Homeless of Central Florida, Inc.	\$ 100,000
Harbor House of Central Florida, Inc.	\$ 25,000
Family Promise of Greater Orlando Inc.	<u>\$ 43,722</u>
Subtotal Shelter Operations	\$ 168,722

Homeless Prevention

Heart of Florida United Way	<u>\$ 117,465</u>
Subtotal Homeless Prevention	\$ 117,465

Rapid Re-Housing

Heart of Florida United Way	<u>\$ 61,544</u>
Subtotal Essential Services	\$ 61,544

TOTAL ESG BUDGET **\$ 347,731**

HOME INVESTMENT PARTNERSHIP PROGRAM

Housing Rehabilitation Projects	\$ 421,887
Community Housing Development Organizations	\$ 272,416
Tenant Based Rental Assistance	\$ 944,416
Administration	<u>\$ 181,387</u>

TOTAL HOME BUDGET **\$1,816,106**

A draft of the Action Plan will be available for public review at the following locations beginning June 17, 2013 to July 17, 2013: Orange County Housing and Community Development Division, 525 E. South Street, Orlando, FL 32801, (407) 836-5150, and the Orange County Public Library, Planning and Local Government Section, Fourth Floor, 101 E. Central Ave., Orlando, FL 32801. The Executive Summary of the Action Plan will also be available in electronic format upon request. Upon approval, the 2013-2014 Action Plan will be available on the Orange County website at <http://www.ocfl.net/NeighborhoodHousing/CommunityDevelopment.aspx>.

All comments regarding the Plan should be submitted to:

Frantz Dutes, Assistant Manager
Housing and Community Development Division
525 E. South Street
Orlando, FL 32801
(407) 836-5170
E-mail: Frantz.Dutes@ocfl.net

For additional information about the public hearing, please call 407-836-5191.

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two (2) business days prior to the proceeding, he or she should contact the Housing and Community Development Division at (407) 836-5150.

Para mas información en español, por favor llame la División de Vivienda y Desarrollo Urbano al número 407- 836-5191 o por correo electrónico (e-mail) a alizabeth.rioso@ocfl.net.



AVISO DE AUDIENCIA PÚBLICA PLAN DE ACCIÓN DE DESARROLLO COMUNITARIO AÑO FISCAL 2013-2014

La División de Vivienda y Desarrollo Comunitario del Condado de Orange llevará a cabo una Audiencia Pública el 19 de junio de 2013 a las 6:00 p.m. en el Centro de Operaciones Internas ubicado en 450 E. South Street, Orlando, Florida 32801. La audiencia le brindará la oportunidad a los ciudadanos para que presenten sus comentarios sobre las actividades propuestas para el Plan de Acción de Desarrollo Comunitario 2013-2014. Los comentarios de los ciudadanos serán incorporados al Plan de Acción y serán presentados ante el Departamento de Vivienda y Desarrollo Urbano de EE.UU. (HUD por su sigla en inglés) el 15 de agosto de 2013 o alrededor de esa fecha. El Plan de Acción cubrirá el periodo desde el 1º de octubre de 2013 hasta el 30 de septiembre de 2014. El plan enumerará las actividades que el Condado de Orange planea llevar a cabo en los programas de Community Development Block Grant (CDBG), HOME Investment Partnership, y Emergency Solutions Grant (ESG) conforme a los objetivos identificados en el Plan Consolidado de 2011-2016.

La siguiente es una lista de las actividades propuestas y las fuentes de presupuesto previsto que se incluyen en el Plan de Acción para el Año Fiscal 2013-2014.

COMMUNITY DEVELOPMENT BLOCK GRANT [FONDOS ESTATALES PARA EL DESARROLLO COMUNITARIO]

Proyectos de Mejoramiento de Bienes de Uso (CIP)

Holden Heights Community Center	\$ 287,617
The Center for Drug Free Living, Inc.	\$ 135,000
Lighthouse Central Florida, Inc.	\$ 900,000
Neighborhood Preservation and Revitalization Division	\$ 100,000
BETA Center, Inc.	\$ 54,000
Kingdom Harvest, Inc., dba Community Food and Outreach	\$ 600,000
Harbor House of Central Florida, Inc.	\$ 220,000
Subtotal de los proyectos CIP	\$2,296,617

Actividades de Servicio Público

Boys and Girls Clubs of Central Florida, Inc.	\$ 39,858
Center for Independent Living in Central Florida, Inc.	\$ 36,642
Coalition for the Homeless of Central Florida, Inc.	\$ 40,000
Community Coordinated Care for Children, Inc.	\$ 179,360
Covenant House Florida, Inc.	\$ 60,000
Harbor House of Central Florida, Inc.	\$ 38,561
Health Care Center for the Homeless, Inc.	\$ 50,135
Jewish Family Services of Greater Orlando, Inc.	\$ 45,800
Life Concepts Inc., dba Quest, Inc.	\$ 52,516
Lighthouse of Central Florida, Inc.	\$ 37,500
Primrose Center, Inc.	\$ 34,750
Seniors First, Inc. (Meals on Wheels)	\$ 116,989
The Center for Drug Free Living, Inc.	\$ 33,865
Subtotal - Servicios públicos	\$ 765,976

Actividades de Vivienda

Housing Rehabilitation Administration	\$ 400,000
Proyectos de rehabilitación de viviendas	\$ 598,233
Seniors First (H.E.A.R.T. Program)	\$ 100,000
Subtotal de actividades de vivienda	\$1,098,233

Administración \$1,040,206

PRESUPUESTO TOTAL DE CDBG **\$5,201,032**

EMERGENCY SOLUTIONS GRANT [SUBVENCION PARA SOLUCIONES DE EMERGENCIA]

Coalition for the Homeless of Central Florida, Inc.	\$100,000
Harbor House of Central Florida, Inc.	\$ 25,000
Family Promise of Greater Orlando Inc.	\$ 43,722
Subtotal para operaciones de albergue	\$168,722

Prevención de pérdida de vivienda

Heart of Florida United Way	\$117,465
Subtotal para prevención de pérdida de vivienda	\$117,465

Reubicación pronta

Heart of Florida United Way	\$ 61,544
Subtotal de Servicios Esenciales	\$ 61,544

PRESUPUESTO TOTAL DE ESG **\$347,731**

HOME INVESTMENT PARTNERSHIP PROGRAM [PROGRAMA ASOCIADO PARA LA INVERSIÓN EN VIVIENDA]

Proyectos de rehabilitación de viviendas	\$ 421,887
Organizaciones de desarrollo de vivienda comunitaria (CHDO por sus siglas en inglés)	\$ 272,416
Asistencia de alquiler para los arrendatarios	\$ 944,416
Administración	\$ 181,387

PRESUPUESTO TOTAL DE VIVIENDA **\$1,816,106**

El borrador del Plan de Acción se pondrá a disposición del público para su revisión en los siguientes lugares, desde el 17 de junio de 2013 hasta el 17 de julio de 2013. Orange County Housing and Community Development Division, 525 E. South Street, Orlando, FL 32801, (407) 836-5150, y la Biblioteca Pública del Condado de Orange, Sección de Planeación y Gobierno Local, 4o piso, 101 E. Central Ave., Orlando, FL 32801. El Resumen Ejecutivo del Plan de Acción también estará disponible en formato electrónico a solicitud de los interesados. Una vez que sea aprobado, el Plan de Acción de 2013-2014 estará disponible en el sitio web del Condado de Orange en <http://www.ocfl.net/NeighborsHousing/CommunityDevelopment.aspx>

Todos los comentarios con respecto al Plan se deben dirigir a:

Frantz Dutes, Gerente Asistente
Housing and Community
Development Division
525 E. South Street
Orlando, FL 32801
(407) 836-5170
E-mail: Frantz.Dutes@ocfl.net

Para información adicional sobre la audiencia pública, favor llamar al 407-836-5191.

La sección 286.0105 de los Estatutos de Florida estipulan que si una persona decide apelar cualquier decisión hecha por una junta directiva, agencia o comisión con respecto a cualquier asunto considerado en una reunión o audiencia, necesitará el acta del proceso y que, para dicho propósito, podría necesitar asegurar que se haga un acta al pie de la letra del proceso, dicha acta incluirá el testimonio y la evidencia sobre la cual se basa la apelación.

Conforme a la Ley de Estadounidenses con Discapacidades (ADA por sus siglas en inglés), si alguna persona con discapacidad, tal como lo define la ley ADA, necesita acomodación especial para participar en el proceso, entonces él o ella debe comunicarse con la División de Desarrollo Comunitario y Vivienda al (407) 836-5150 a más tardar dos (2) días hábiles antes del proceso.

Para más información en español, por favor llame a la División de Vivienda y Desarrollo Urbano al número 407-836-5191 o por correo electrónico (e-mail) @ elizabeth.rico@ocfl.net



The Orlando Sentinel

633 North Orange Avenue
MP 132
Orlando, FL 32801

Orange County Office of Comm. Dev
#CU00121820

To: Elizabeth Rico

This is to confirm that the advertisement for Orange County Office of Comm. Dev published in *The Orlando Sentinel* on the following date.

Publication Date: Saturday, June 15, 2013

Ad Caption: 2013-14 Action Plan

Section: El Sentinel

Size: 2 columns x 21"

Job: #1534730-1

Should you need further information, please feel free to contact me.

Sincerely,

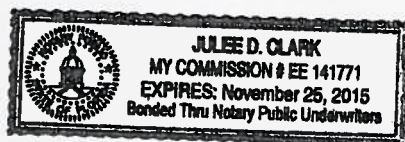
Aracelis Crespo
Account Representative Assistant
The Orlando Sentinel

/mdu

State of Florida
County of Orange

The foregoing instrument was acknowledged before me this 17th day of June 2013, by Aracelis Crespo, who is personally known to me.

Notary Public
State of Florida at Large



2013 JUN 18 AM 11:06

RECEIVED
DEPARTMENT OF HOUSING
& COMMUNITY DEVELOPMENT

The Orlando Sentinel

633 North Orange Avenue
MP 132
Orlando, FL 32801

Orange County Office of Comm. Dev
#CU00121820

To: Elizabeth Rico

This is to confirm that the advertisement for Orange County Office of Comm. Dev published in *The Orlando Sentinel* on the following date.

Publication Date: Sunday, June 16, 2013

Ad Caption: 27-H-W-4

Section: Zone - Orange

Size: 3 columns x 10.5"

Job: #1512916-1

Should you need further information, please feel free to contact me.

Sincerely,



Aracelis Crespo
Account Representative Assistant
The Orlando Sentinel

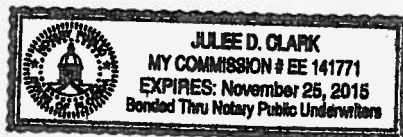
/mdu

State of Florida
County of Orange

The foregoing instrument was acknowledged before me this 17th day of June 2013, by Aracelis Crespo, who is personally known to me.



Notary Public
State of Florida at Large



APPENDIX B—CITIZEN COMMENTS and RESPONSES

Comments received during the public hearing or during the 30-day review period about the proposed strategies and activities in the Action Plan will be included in the Action Plan and maintained in file.

Ms. Fish: Your comments have been received and will be included under the Public Comments section of the Action Plan. We have noted your concerns regarding the need for affordable housing for low income families, especially those that have become homeless and are struggling to regain their independence.

Thank you for your comments.

From: Mary Alice Fish [mailto:maryalicefish@familypromiseorlando.org]
Sent: Tuesday, July 16, 2013 3:12 PM
To: Sharifi, Nancy
Subject: Public comments for action plan

Dear Nancy,

Per our conversation today, I would like to make a public comment to be taken under consideration when formulating the next the Orange County action plan.

Over the last three years, I have worked with homeless families struggling to regain their independence. Time after time, I see that one of their primary barriers in regaining their independence is the lack of affordable housing for low-income and very low-income families in the Orange County area.

As we continue to see community resources evaporate, we see the needs of our clients continue to grow.

Therefore, I would like to ask the county to consider using some of the housing resources available to the residents in our county to create and or fund low-income permanent or transitional housing units.

At each turn, our clients come up against roadblocks that prevent them from obtaining a permanent place to live. Access to available affordable housing for low income and very low-income families could help to stabilize a family even in the face of these issues:

- Low wage employment
- Poor credit
- Past evictions - there is a competitive and changing rental market occurring in our community due to the housing crisis of 2008. It has resulted in a more restrictive rental market particularly to those who may have had evictions or credit challenges in the past.
- Limited transportation

My hope is that if Orange County could develop a plan to use some of its funding to create these low-income housing units in the community to provide housing options for the families in this subset of the homeless population families would be able to stabilize quickly and subsequently not relapse into homelessness.

Thank you for the consideration of my comments

Mary Alice Fish

Executive Director

Family Promise of Greater Orlando

2313 1/2 N. Orange Ave Orlando FL 32804

www.familypromiseorlando.org

407-893-4588

APPENDIX C: MAPS

Minority Concentrations

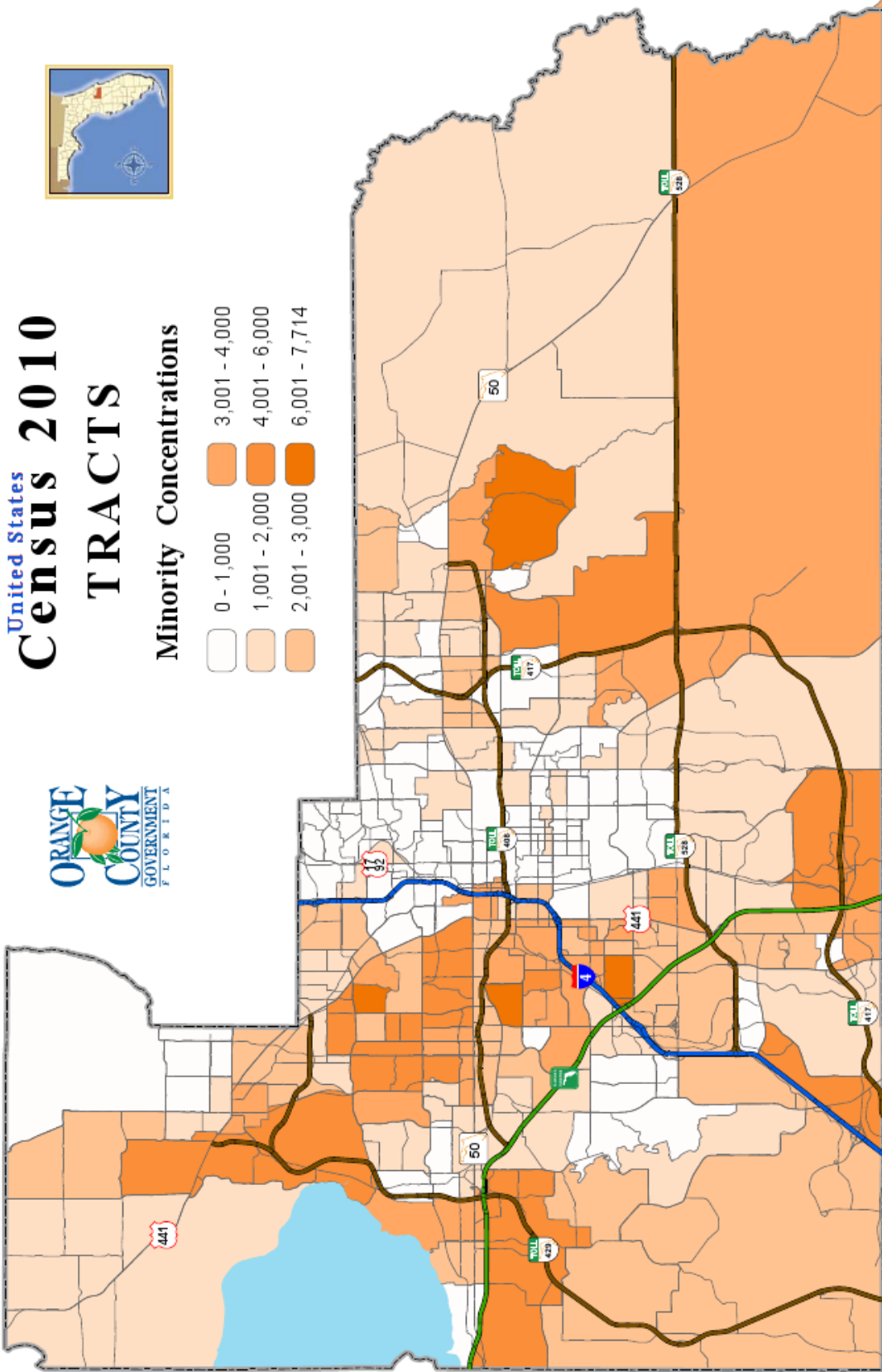
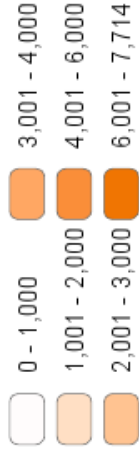
Low Income Areas

CDBG CIP Project Location

United States
Census 2010
TRACTS



Minority Concentrations





Block Group with Low-Moderate Income

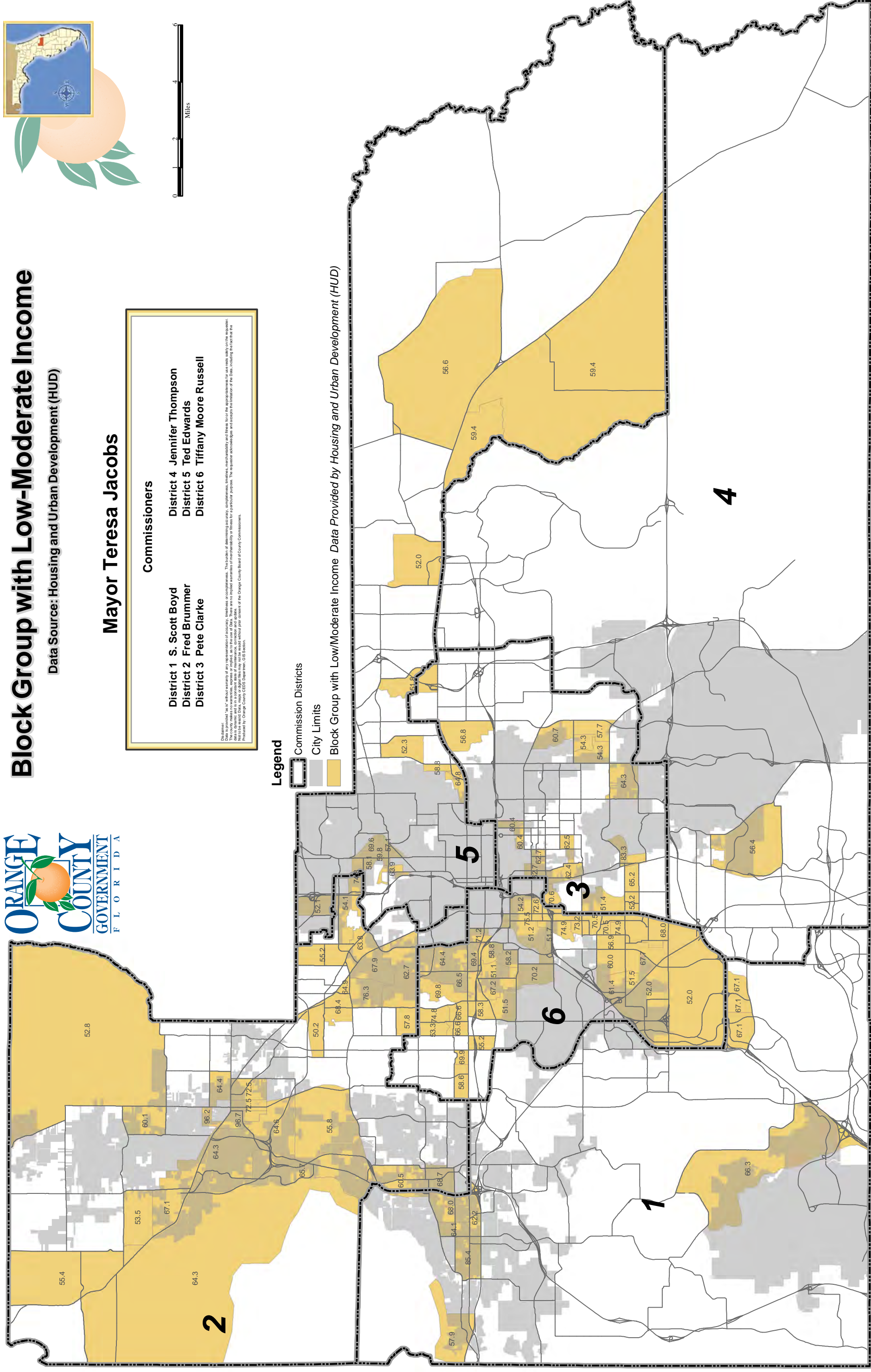
Data Source: Housing and Urban Development (HUD)

Mayor Teresa Jacobs

Commissioners

- District 1 S. Scott Boyd
- District 2 Fred Brummer
- District 3 Pete Clarke
- District 4 Jennifer Thompson
- District 5 Ted Edwards
- District 6 Tiffany Moore Russell

Disclaimer: Data is provided "as is" without warranty of accuracy, timeliness, or completeness. The burden of determining accuracy, timeliness, and completeness for use rests solely on the recipient. The recipient shall assume all responsibility for any errors or omissions. The recipient acknowledges and accepts the limitation of the data, including the fact that the data is provided for informational purposes only and is not intended for use in any legal proceeding. The recipient shall not be held liable for any damages or losses resulting from the use of the data. The recipient shall not be held liable for any damages or losses resulting from the use of the data. The recipient shall not be held liable for any damages or losses resulting from the use of the data.



Legend

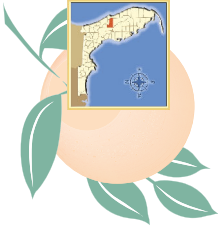
Commission Districts

City Limits

Block Group with Low/Moderate Income Data Provided by Housing and Urban Development (HUD)



Housing and Community Division Capital Improvement Projects

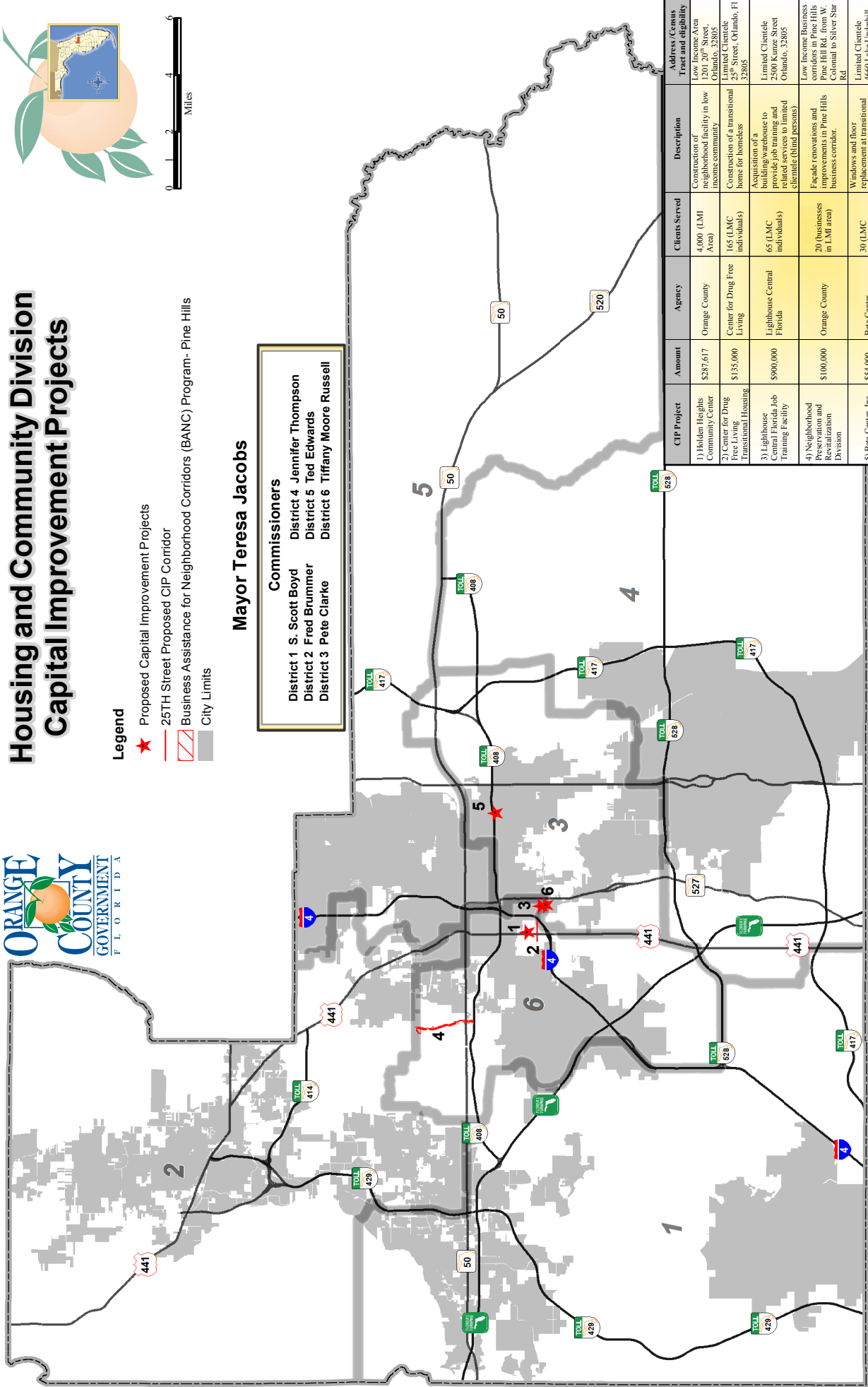


Legend

- ★ Proposed Capital Improvement Projects
- 25TH Street Proposed CIP Corridor
- Business Assistance for Neighborhood Corridors (BANC) Program- Pine Hills
- City Limits

Mayor Teresa Jacobs

Commissioners
 District 1 S. Scott Boyd
 District 2 Fred Brummer
 District 3 Pete Clarke
 District 4 Jennifer Thompson
 District 5 Ted Edwards
 District 6 Tiffany Moore Russell



CIP Project	Amount	Agency	Clients Served	Description	Address / Census Tract and eligibility
1) Holden Heights Community Center	\$287,617	Orange County	4,000 (LMI Area)	Construction of neighborhood facility in low income community	Low Income Area 1201 20 th Street, Orlando, 32805
2) Center for Drug Free Living Transitional Housing	\$135,000	Center for Drug Free Living	165 (LMC individuals)	Construction of a transitional home for homeless	Limited Clientele 525 1 st Street, Orlando, FL 32805
3) Lighthouse Central Florida Job Training Facility	\$900,000	Lighthouse Central Florida	65 (LMC individuals)	Acquisition of a building/warehouse to provide job training and related services to limited clientele (blind persons)	Limited Clientele 2500 Kunze Street Orlando, 32805
4) Neighborhood Preservation and Revitalization Division	\$100,000	Orange County	20 (businesses in LMI area)	Facade renovations and improvements in Pine Hills business corridor.	Low Income Business 150 W. Michigan St. Pine Hill Rd. from W Colonial to Silver Star Rd
5) Bea Center, Inc.	\$54,000	Beta Center	30 (LMC individuals)	Windows and floor replacement at transitional housing facility for homeless pregnant teenagers	Limited Clientele 4660 Lake Underhill Rd. Orlando, 32807
6) Community Food and Outreach	\$600,000	Kingdom Harvest, Inc. dba Community Food and Outreach	1800 (LMC individuals)	Expansion of purpose facility to provide services for homeless and low income families	Limited Clientele 150 W. Michigan St. Orlando, 32806
7) Harbor House of Central Florida	\$220,000	Harbor House	950 (LMC individuals)	Design of shelter facility for victims of domestic violence	Limited Clientele/undisclosed location

APPENDIX D: GLOSSARY OF TERMS

Affordable Housing

Housing, including utility bills, that costs no more than 30 percent of the household's gross income.

Affordable Housing Project

A development in which no less than 20 percent of all residential units meet the definition of Affordable Housing

AIDS and Related Diseases

A severe immunological disorder caused by HIV, resulting in a defect in cell-mediated immune response causing increased susceptibility to opportunistic infections and certain rare cancers

Alcohol/other Substance Addictions

A serious and persistent alcohol or other substance addiction that significantly limits a person's ability to live independently

At Risk of Homelessness

An individual or family who has an annual income below 30 percent of Area Median Income (gross family income) as defined by HUD; does not have sufficient resources or support networks immediately available to prevent them from falling into homelessness; and meets one of the conditions as set out in 24 CFR Part 576.2.

Assistance to Persons at Risk of Homelessness

A broad array of financial assistance and supportive services that may be provided to help prevent persons from becoming homeless, such as short-term subsidies to defray rent and utility arrears for families that received eviction notices or notices of termination for utility services, security deposits, or first month's rent to enable a homeless family to move into its own home; mediation programs for landlord-tenant disputes; legal services programs for the representation of indigent persons in eviction proceedings; and other homelessness prevention measures.

Assisted Household or Person

In the context of the Consolidated Plan, an assisted household or person is one that will receive benefits through federal funds, either alone or in conjunction with the investment of other public or private funds.

Assisted Living

Services provided within a housing site that assists residents with daily living activities such as bathing, dressing and cooking.

Brownfields

Brownfields are abandoned, idled, or under-used industrial and commercial facilities, where expansion or redevelopment is complicated by real or perceived environmental contamination. (See www.epa.gov/swerosps/bf/glossary.htm for Environmental Protection Agency website).

Capital Improvement Project

A project or activity related to infrastructure, including paving of streets, water and sewer improvements, construction of sidewalks, installation of lights, community center construction and/or renovation, site development for affordable housing, housing rehabilitation and construction and improvement of park facilities.

Certification

A certification is a written endorsement, based on supporting evidence that confirms the meeting of specified requirements. This document must be available for inspection by the Department of Housing and Urban Development and the general public.

Community Development Block Grant (CDBG)

Authorized by the Housing and Community Development Act of 1974 replacing several community development categorical grant programs; CDBG provides eligible metropolitan cities and urban counties (called "entitlement communities") with annual direct grants that they can use to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services, principally to benefit extremely-low, very-low and low-income persons. Moderate income persons who are victims of domestic violence may also be assisted.

Community Housing Development Organization (CHDO)

A CHDO is a federally defined type of non-profit housing provider involved in the development of affordable housing units for individuals and families, including special populations. A CHDO must receive a minimum of 15 percent of all federal HOME Investment Partnership funds. The primary difference between a CHDO and other non-profits is the level of low-income resident participation on the Board of Directors.

Community Housing Development Organization (CHDO)

Organizations involved in the development of affordable housing units for individuals and families, including special populations.

Consolidated Plan

The document submitted to HUD that serves as the planning document that sets out the comprehensive housing affordability strategy and community development plan for Orange County, and is an application for funding under any of the Community Planning and Development formula grant programs (CDBG, HOME, ESG, and HOPWA). The document is prepared in accordance with 24 CFR Part 91.

Continuum of Care

A local planning body responsible for coordinating the full range of homeless services in a geographic area, which may include cities, counties, metropolitan areas or entire states. It is composed of organizations, stakeholders and interested parties engaged in planning and/or providing, as necessary, strategies and services to address the various needs of homeless people within the specific geographic area.

Cost Burdened Household

A household that is spending greater than 30 percent of their gross household income towards housing costs, including utility costs, is considered to be a cost burdened household.

Developmental disability

Developmental disability means, as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002):

- (1) A severe, chronic disability of an individual that—
 - (i) Is attributable to a mental or physical impairment or combination of mental and physical impairments;
 - (ii) Is manifested before the individual attains age 22;
 - (iii) Is likely to continue indefinitely;
 - (iv) Results in substantial functional limitations in three or more of the following areas of major life activity:
 - (A) Self-care;
 - (B) Receptive and expressive language;
 - (C) Learning;
 - (D) Mobility;
 - (E) Self-direction;
 - (F) Capacity for independent living;
 - (G) Economic self-sufficiency; and
 - (v) Reflects the individual's need for a combination and sequence of special, interdisciplinary, or generic services, individualized supports, or other forms of assistance that are of lifelong or extended duration and are individually planned and coordinated.
- (2) An individual from birth to age 9, inclusive, who has a substantial developmental delay or specific congenital or acquired condition, may be considered to have a developmental disability without meeting three or more of the criteria described in paragraphs (1)(i) through (v) of the definition of “developmental disability” in this section if the individual, without services and supports, has a high probability of meeting those criteria later in life.

Disability

Disability means:

- (1) A condition that:
 - (i) Is expected to be long-continuing or of indefinite duration;
 - (ii) Substantially impedes the individual's ability to live independently;
 - (iii) Could be improved by the provision of more suitable housing conditions; and
 - (iv) Is a physical, mental, or emotional impairment, including an impairment caused by alcohol or drug abuse, post-traumatic stress disorder, or brain injury;
- (2) A developmental disability, as defined in this section; or
- (3) The disease of acquired immunodeficiency syndrome (AIDS) or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome, including infection with the human immunodeficiency virus (HIV).

Disabled Family

A family composed of one or more persons, at least one of whom is an adult (a person of at least 18 years of age) who has a disability.

A person is considered to have a disability if that person has an impairment as defined under *Disability* or *Developmental Disability* in this section. The term “disabled family” also includes the surviving member or members of any family described in the first sentence of this paragraph who were living in an assisted unit with the deceased member of the family at the time of his or her death.

Elderly family

For HUD rental programs, a family of no more than two persons in which the head of the household or spouse is at least sixty-two (62) years of age.

Elderly Person

An elderly person is a person who is at least sixty-two (62) years of age.

Emergency Shelter

Any facility, the primary purpose of which is to provide a temporary shelter for homeless persons in general or for specific populations of the homeless, and which does not require occupants to sign leases or occupancy agreements.

Emergency Shelter Grant (This grant was replaced by the Emergency Solutions Grant effective January 4, 2012.) This grant was a component of the Stewart B. McKinney Homeless Assistance Act, providing assistance to help improve emergency shelter and support services for the homeless.

Emergency Solutions Grant (ESG)

The Emergency Solutions Grant (ESG) replaced the Emergency Shelter Grants program and became effective January 4, 2012. It is a consolidated and expanded homeless grant that provides funding for: Street Outreach (to engage homeless individuals and families living on the street); Emergency Shelter; Homelessness Prevention; Rapid Re-housing; and Homeless Management Information System (HMIS).

Existing Homeowner

An owner occupant of residential property who holds the legal title to property that is the owner's principal residence.

Extremely Low-Income Family

Family whose income does not exceed 30% of Area Median Income (AMI), as determined by HUD, with adjustments made for smaller and larger families. HUD may establish income ceilings higher or lower than this percent of the median for the area on the basis of HUD's findings that such variations are necessary.

Fair Housing

Based on federal law that makes discrimination based on race, color, national origin, religion, sex, family status, or disability illegal when trying to rent or buy a home.

Fair Market Rent (FMR)

Rent guidelines established annually by HUD for its affordable housing programs. The fair market rent is intended to reflect gross rent guidelines, including utility costs, for units of various sizes, based on market rents in the area. Rent Schedules are published in the Federal Register and establish maximum eligible rent levels, by geographic area, allowed under the Section 8 program.

Family

Family includes but is not limited to: (1) A family with or without children (the temporary absence of a child from the home due to placement in foster care shall not be considered in determining family composition and family size); (2) An elderly family; (3) A near-elderly family; (4) A disabled family; (5) A displaced family; (6) The remaining

member of a tenant family; and (7) A single person who is not an elderly or displaced person, or a person with disabilities, or the remaining member of a tenant family.

Family Self-Sufficiency Program

The Family Self-Sufficiency Program is designed to assist participants in increasing their job skills, education and employment level so that they can maintain a decent standard of living independent of federal assistance.

Foreclosure

A legal process in which mortgaged property is sold to pay the loan of the defaulting borrower. Foreclosure laws are based on statutes in each state.

Frail Elderly

An elderly person, who is unable to perform at least three activities of daily living, including eating dressing, bathing, grooming and household management is described as frail elderly.

HOME Investment Partnership Program (HOME)

Title II of the National Affordable Housing Act of 1990 authorized The HOME program. The HOME program is designed around three main activities including multi-family rehabilitation and construction, single-family rehabilitation and construction, and tenant based rental assistance. This program focuses on strengthening the relationship and coordination between public and private agencies that implement affordable housing initiatives.

Homeless

The current definition of homeless is stated in Section 103 of the McKinney Act (42 U.S.C. 11302), which is as follows:

In general — for purposes of this Act, the term “homeless,” “homeless individual,” and “homeless person” means:

(1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

(i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;

(ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or

(iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

(2) An individual or family who will imminently lose their primary nighttime residence, provided that:

(i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;

(ii) No subsequent residence has been identified; and

(iii) The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other permanent housing;

- (3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:
- (i) Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)), or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
 - (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;
 - (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
 - (iv) Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or
- (4) Any individual or family who:
- (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
 - (ii) Has no other residence; and
 - (iii) Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.

Homeownership and Opportunities for People Everywhere (HOPE)

A federal program offering homeownership opportunities to lower income families and individuals by providing federal assistance to finance an eligible homebuyer's direct purchase and rehabilitation of eligible single family properties

Household

Defined by the Census Bureau as one or more persons occupying a housing unit (see also Family).

Housing Unit

An occupied or vacant house, apartment or single room (SRO housing) that is intended as separate living quarters

HUD

The United States Department of Housing and Urban Development

Jurisdiction

A jurisdiction is an area of authority or control, such as a state, county, or municipality.

Large Family

A large family consists of five or more persons.

Large Family Unit

A large family unit is a housing unit containing at least three bedrooms.

Lead-Based Paint Hazard

Any condition that causes exposure to lead from lead contaminated dust, lead contaminated soil, lead contaminated paint that has deteriorated or is present in accessible surfaces, friction surfaces, or impact surfaces that would result in adverse human health effects as established by the appropriate federal agency, (as defined by the Residential Lead Based Paint Hazard Reduction Act of 1992).

Low-income Family

Families whose income does not exceed 80 percent of the Area Median Income, as determined by HUD with adjustments made for smaller and larger families. HUD may establish income ceilings higher or lower than this percent of the median for the area on the basis of HUD's findings that such variations are necessary

Match Requirement

The requirement for a 100% match of the amount of funds received under the Emergency Solutions Grant

Mental Illness

A disorder of the brain, which results in a disruption in an individual's thinking, feeling or mood, ability to relate to others and ability to work

Moderate-Income Family

Families whose income does not exceed 120 percent of the median area income, as determined by HUD with adjustments made for smaller and larger families, and other market conditions. HUD may establish income ceilings higher or lower than this percent of the median for the area on the basis of HUD's findings that such variations are necessary. CDBG is used to assist families with extremely-low, very-low and low incomes, and in some cases, moderate income persons, such as persons who are victims of domestic violence. (Down Payment Assistance also utilizes a moderate-income limit under the HOME program; however, the moderate income limit may be different under that program).

Non-homeless Persons with Special Needs

Category includes the elderly, frail elderly, persons with AIDS, large families and disabled families

Owner

A householder that owns the housing occupied

Overcrowding

For purposes of describing relative housing needs, a housing unit containing more than one person per room, as defined by the U.S. Census Bureau.

Redevelopment

For the purpose of this plan, Redevelopment is defined as one or more actions undertaken to stimulate activity in previously developed areas with obvious or urgent need for capital and economic activity to achieve a desired level of improvement or to address urban decay. Redevelopment is initiated by either private or public sector entities, or by way of a joint effort. Governments maintain a traditional regulatory role. Public sector action involves one or more measures, such as direct public, or public/private investment, capital improvements, enhanced public services, technical assistance, promotion, tax benefits, and other stimuli, including planning initiatives such as rezoning. When public agencies embark on redevelopment programs, the incentives they offer are generally based on approved statutory procedures for creating, financing, and operating redevelopment areas.

Resale and Recapture

The HOME Program establishes Resale and Recapture provisions to enforce the period of affordability in HOME assisted units. Jurisdictions receiving HOME funds must specify the "Resale and Recapture" provisions in HOME activities under the Consolidated Plan.

Renter

A household that rents the housing unit it occupies, including units that are rented for cash and units occupied without cash payment of rent.

Section 215 -- Section 215 of Title II of the National Affordable Housing Act; Section 215 defines what constitutes "affordable" housing projects under the Title II HOME Program

Severe Mental Illness

The presence of a severe psychiatric disorder (including schizophrenia, schizoaffective disorder, major depression, and bipolar disorder) accompanied by significant functional impairment, disruption of normal life tasks, periods of hospitalizations, and need for psychotropic medication.

Severely Cost Burdened Household

A severely cost burdened household is one that is spending greater than 50 percent of their gross household income towards housing costs, including utility costs.

Shelters

Include all emergency shelters and transitional shelters for the homeless, including domestic violence shelters, residential programs for runaway/homeless youth and any hotel/motel/apartment voucher arrangements paid by a public/private agency because the person or family is homeless.

Sheltered Homeless

Adults, youth and children residing in shelters for the homeless

SHIP

This denotes the State Housing Initiative Partnership Program. The purpose of the SHIP program is to provide funds to local governments as incentives for the creation of public-private partnerships to produce and preserve affordable housing with an emphasis on home ownership.

Single Room Occupancy (SRO)

SROs are private rooms that include either food preparation facilities, or sanitary facilities, or both, and are designed for occupancy by a single individual. HUD's Section 221(d) program provides mortgage insurance for such properties

Special Needs Housing

Housing developed for and occupied by people with a variety of disabilities who are at risk of homelessness, but may not have been literally or chronically homeless.

Substandard Housing

Substandard Housing units are units that have one or more structural defects in sufficient number as to require extensive repair or rebuilding in order to bring the unit into compliance with the minimum Housing Code.

Substantial Amendment

A substantial amendment is a major change in the approved Consolidated Plan. The definition of a substantial change is any activity that is equal to at least 15 percent of the annual entitlement grant.

Standard Housing Stock

Standard housing stock is housing that meets building code requirements, is free of structural defects, and has no defects that would normally be corrected by regular maintenance.

Tenant-Based Rental Assistance Program

Tenant Based Rental Assistance (TBRA) program, funded through the HOME program, is a rental assistance program designed to assist low-income elderly and disabled clients with rent and utility costs. The program provides payment to the landlord on behalf of the eligible tenant. Clients eligible for HOME tenant based rental assistance must not have a housing cost that exceeds 30 percent of the household's adjusted gross income. A minimum household contribution of fifty dollars is required.

Transitional Housing

A project that is designed to provide housing and appropriate supportive services to homeless persons to facilitate movement to independent living within up to a twenty-four (24) month period, or a longer period approved by HUD. For purposes of the HOME program, there is no HUD-approved time period for moving to independent living.

Unsheltered Homeless (See Homeless)

Adults, youth and children sleeping in places not meant for human habitation, such as streets, parks, alleys, parking ramps of the highway system, transportation depots, and other parts of the transportation system, all-night commercial establishments, abandoned buildings, roofs and stairwells, vehicles and other similar places.

Very Low Income

A very-low income family is a family whose income does not exceed 50 percent of the Area Median Income, as determined by HUD with adjustments for smaller and larger families. HUD may establish income ceilings higher or lower than this percent of the median for the area on the basis of HUD's findings that such variations are necessary.