



**APPLICATION FOR CLEARANCE OF SHORELINE VEGETATION AND  
CONSERVATION AREA AUTHORIZATION\***

\*This permit application is intended to be used when work is being proposed both within a conservation area or easement and below the Normal High Water Elevation, in Accordance with Orange County Lakeshore Protection Regulations Chapter 15, Article VII, Chapter 33, Articles II and IV, Orange County Code; and Wetland Regulations Chapter 15, Article X

**Mail or Deliver To:** Orange County Environmental Protection Division  
3165 McCrory Place, Suite 200  
Orlando, Florida 32803  
(407) 836-1400, Fax (407) 836-1499

Enclose a check for the filing and advertising fee of \$126.00 payable to The Board of County Commissioners\*\*

**Process Fee for Appeals and Variances - \$409.00**

**SECTION 1**

**OWNER(S) OF THE LAND**

Name: \_\_\_\_\_

Title and Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone and Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**ENTITY TO RECEIVE PERMIT (IF OTHER THAN OWNER)**

Name: \_\_\_\_\_

Title and Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone and Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**AGENT/CONSULTANT AUTHORIZED TO SECURE PERMIT**

Name: \_\_\_\_\_

Title and Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone and Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**CONTRACTOR (IF DIFFERENT FROM AGENT)**

Name: \_\_\_\_\_

Title and Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone and Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Street address of where work is proposed: \_\_\_\_\_

Parcel/Tax ID Number: (s) \_\_\_\_\_

Legal Description of Property: \_\_\_\_\_

Description of Work (This should include mitigation, usually re-vegetation): \_\_\_\_\_

Name specific plants to be removed and/or planted: \_\_\_\_\_

The approximate percentage of vegetation proposed to be removed. \_\_\_\_\_ %.

Describe means of minimizing and controlling erosion and filtering stormwater runoff (*i.e silt fence/turbidity curtain*): \_\_\_\_\_

**REQUIRED ATTACHMENT(S):**

- A current certified copy of a survey of the property.
- One (1) copy of a diagram depicting the location of the existing vegetation and the vegetation to be removed and one (1) copy of a diagram depicting the proposed mitigation/replanting area with respect to the limits of the Conservation Area and/or Normal High Water Elevation, the upland owner's property and adjacent properties (including the location of any conservation easements, tracts or conservation areas).  
**NOTE:** As stated in Chapter 15, Article VII and X of the County Code, these diagrams **must** include all of the following:
  - The owner's name and site address;
  - The location of the Normal High Water Elevation (NHWE);
  - The name of the Lake;
  - A north arrow;
  - Bottom elevations or water depths (out to the limits of work proposed);
  - The dimensions of the property (including total linear feet of shoreline at the NHWE);
  - An outline/depiction of the existing vegetation (and the proposed removal areas) with dimensions in feet or square feet, and an outline of the proposed replanting area, including a list of species to be re-planted.
  - The owner's name and site address.
- A copy of the **notarized** "Notification to the Adjacent Property Owners" form informing them of this application, **OR** you must complete the following and EPD will provide written notification to the adjacent property owners (as applicable):

**Name and Address of adjacent property owners:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**\*\* Please note: If not supplied by the applicant, EPD is required to complete the notification process, which may take up to 45 days to complete and these this may delay the issuance of your permit.**

- A list (or table) of all plants and animals which are listed as endangered, threatened or species of concern (pursuant to Section 581.185, F.S., and Rules 39-27.003 and 39.27.004, FAC)
- Site Plan outlining the existing vegetation areas and the proposed removal areas with dimensions in feet or square feet, which shall include its acreage, species to be planted, plant density, and hydrologic regime. All plants to be installed must be native species as listed in F.S. 62-340.
- A detailed description of your proposed monitoring and maintenance program to be implemented upon completion of the project.

**\*\*Please note that after one year, or once the area has met the required success criteria, the area shall maintain an eighty (80) percent coverage by appropriate wetland/aquatic species, less than five (5) percent exotic vegetation (as identified in the Florida Exotic Pest Plant Council's List of Invasive Species Category I and II, as amended from time to time), in perpetuity.**

In addition, to ensure success of any work with Conservation Areas, monitoring and maintenance activities are to be performed for a minimum of five (5) years for forested plantings and three (3) years for herbaceous plantings. If, at any time, EPD determines the conservation area has less than an eighty-five (85) percent vegetative coverage, the Permittee may be required to install additional plantings and continue monitoring until the success of the plantings areas has been demonstrated. If the conservation area at any time contains more than ten (10) percent coverage of nuisance and five (5) percent coverage of exotic vegetation, the permit shall be void, and prior to any vegetation removal, a new permit will be required. Once the area has met the required success criteria, the area shall maintain an eighty-five (85) percent coverage by appropriate wetland/aquatic species, and less than five (5) percent exotic vegetation (as identified in the Florida Exotic Pest Plant Council's List of Invasive Species Category I and II, as amended from time to time), **in perpetuity.**

- Completed and Notarized AGENT AUTHORIZATION FORM (PAGE 5 OF 5)

<p><b>PERSON AUTHORIZING ACCESS TO THE PROPERTY MUST COMPLETE THE FOLLOWING:</b></p> <p>I either own the property described in this application or I have legal authority to allow access to the property and I consent to any site visit on the property by agents or personnel from Orange County, Florida necessary for the review and inspection of the proposed project specified in this application. I authorize these agents or personnel to enter the property as many times as may be necessary to make such review and inspection. Further, I agree to provide entry to the project site for such agents or personnel to monitor permitted work if a permit is granted.</p> <p>Typed/Printed Name _____ Signature _____ Date _____</p> <p>Corporate Title (if applicable) _____</p>
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By signing and submitting this application form, I am applying for the permit identified above, according to the supporting data and other incidental information filed with this application. I am familiar with the information contained in this application, and represent that such information is true, complete, and accurate. I understand this is an application and not a permit, and that work conducted prior to approval is a violation. I understand that this application and any permit issued pursuant thereto, does not relieve me of any obligation for obtaining any other required federal, state, water management district or local permit prior to commencement of any work. I agree, or I agree on behalf of my corporation, to operate and maintain the permitted system unless the permitting agency authorizes transfer of the permit to a responsible operation entity; I understand that knowingly making any false statements or representation in this application is a violation of Section 15-256, Orange County Code.

Typed/Printed Name of Applicant/Agent \_\_\_\_\_

Signature of Applicant/Agent \_\_\_\_\_ Date \_\_\_\_\_

Corporate Title (if applicable) \_\_\_\_\_

**If you are considering other projects along your shoreline such as clearing or filling wetlands, removing muck, installing a boat ramp or seawall, please be aware that the County also has regulations pertaining to these activities and additional permits are required. Contact EPD staff for permitting information on these activities.**

# AGENT AUTHORIZATION FORM

FOR PROJECTS LOCATED IN ORANGE COUNTY, FLORIDA



I/WE, \_\_\_\_\_ (PRINT PROPERTY OWNER NAME)  
 \_\_\_\_\_, AS THE OWNER(S) OF THE REAL  
 PROPERTY DESCRIBED AS \_\_\_\_\_ FOLLOWS,  
 \_\_\_\_\_ DO HEREBY  
 AUTHORIZE TO ACT AS MY/OUR AGENT (PRINT AGENT'S NAME),  
 \_\_\_\_\_, TO EXECUTE ANY PETITIONS OR OTHER  
 DOCUMENTS NECESSARY TO AFFECT THE APPLICATION APPROVAL REQUESTED AND MORE  
 SPECIFICALLY DESCRIBED AS FOLLOWS, \_\_\_\_\_, AND TO APPEAR  
 ON MY/OUR BEHALF BEFORE ANY ADMINISTRATIVE OR LEGISLATIVE BODY IN THE COUNTY CONSIDERING THIS  
 APPLICATION AND TO ACT IN ALL RESPECTS AS OUR AGENT IN MATTERS PERTAINING TO THE APPLICATION.

Date: \_\_\_\_\_ Signature of Property Owner \_\_\_\_\_ Print Name Property Owner \_\_\_\_\_  
 Date: \_\_\_\_\_ Signature of Property Owner \_\_\_\_\_ Print Name Property Owner \_\_\_\_\_  
 Date: \_\_\_\_\_ Signature of Property Owner \_\_\_\_\_ Print Name Property Owner \_\_\_\_\_  
 Date: \_\_\_\_\_ Signature of Property Owner \_\_\_\_\_ Print Name Property Owner \_\_\_\_\_

STATE OF FLORIDA  
 COUNTY OF \_\_\_\_\_

I certify that on \_\_\_\_\_, before me, \_\_\_\_\_, an officer duly  
 authorized by the State of Florida and in the county mentioned above, to take acknowledgements,  
 personally appeared \_\_\_\_\_, to me known to be the person described in this  
 instrument or to have produced \_\_\_\_\_, as evidence, and who has acknowledged  
 before me that he or she executed the instrument and did / did not take an oath.

Witness my hand and official seal in the county and state stated above on the \_\_\_\_\_ day of  
 \_\_\_\_\_, in the year \_\_\_\_\_.

(Notary Seal)

\_\_\_\_\_  
 Signature of Notary Public  
 Notary Public for the State of Florida  
 My Commission Expires: \_\_\_\_\_

<b>Legal Description(s) or Parcel Identification Number(s) are required:</b>
<b>PARCEL ID #:</b>
<b>LEGAL DESCRIPTION:</b>