Pyrotechnics/Open Flame Permit Application Process

With the recent upgrade to our Mobile Eyes system we would like to direct all Pyrotechnics/Open Flame permit applicants to create an account and upload their application and plans through the Contractor Permit Portal. The permit application, fee schedule and information for our online payment portal are available in the documents library for your use and below is the direct link where you can create an account.

http://www.mobile-eyes.com/PA_index.asp

**STEP 1:**
You must select Orange County Fire Rescue in the City/Dept: drop down box.

**STEP 2:**
Once you click on (Start New Application) search for the address of the location where the display will be held: (LESS IS MORE WITH THIS PROGRAM: Start with just the numerical part of the address)
**STEP 3:**

NO NEED TO UPDATE THE PROPERTY OWNER INFO

- Just click **Save & Continue**

**STEP 4:**

Please be sure to select from the **EXISTING** Occupant List the correct occupant will be based on your Event type and year:

**STEP 5:**

When the pop up box ask Does... 2019 Pyrotechnics... still occupy this space/suite? **Click YES**
**STEP 6:**

**Job Type:** will be Fire Prevention Permits

**Job Description:** Enter the Event name as well as the date and time of the Event

**Square Feet:** 0 (Zero)

**Project Cost:** 0 (Zero)

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**STEP 7:**

**Upload:**
- Completed Application
- Payment confirmation email
- Plans
- Any other supporting documents.

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**Upload Files:**

- All submittals require a completed application, payment confirmation email, plans and all other supporting documentation.

Browse...

*Each file must be less than 2 GB* File over 2GB? Try [compress.smalldoc.com](http://compress.smalldoc.com)

*~no uploaded files~*

A complete set of plans is required for submittal.

At least one attachment required.

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**Your application is saved. Click Main Menu if you do not want to submit it yet.**
Date: ____________________                                              Fire Dept. Permit #: ______________________
(Fire Dept. Office Use Only)

**Permit Application for Indoor/Outdoor Display**

| Permit Fee of $289.00 for Aerial Fireworks/Pyrotechnics/Flame Effect* is not refundable |
| Permits of $82.00 Open Flame is not refundable |

*Includes permit, permit review, and insurance when set up. Hourly fire-watch and stand-by fees are in addition and are charged 1 hour prior to the shoot time, until 1 hour after the final shot, with a four hour minimum.

(Applicant Shall Provide a Set of Plans [Include Site and/or Floor Plans] and Product Submittal Data Sheets With This Application)

Applications must be submitted 21 days prior to the show or an Expedited Plans Review Fee of $203.00 will be charged.

<table>
<thead>
<tr>
<th>Type of Display (check one)</th>
<th>Aerial Fireworks</th>
<th>Pyrotechnics</th>
<th>Flame Effects</th>
<th>Open Flame</th>
</tr>
</thead>
</table>

| Show Name: | |
| Show Address: | |
| Ceiling Height: | Total square feet of clear area around discharge site: |

| Business Name: | |
| Business Email: | |
| Business Address: | |

| Telephone #: | Fax #: | |

| Operator’s Name: | |
| Permanent Address: | |

| Telephone #: | Fax #: | |

| Driver’s License #: | Age: | Date of Birth: |

| Federal License #: | |

| Bond/Certificate of Insurance in the amount of: | |

| Starting Date: | Ending Date: |

**Conditions of Permit**

1. The applicant shall have a site inspection and approval by the Orange County Fire Rescue Department prior to conducting an event.

2. The applicant shall comply with all applicable requirements of the Florida Statutes, the State Fire Marshal’s Rules and Regulations, the Florida Fire Prevention Code, and all other applicable codes and standards.

3. The authority having jurisdiction shall require standby fire personnel when potentially hazardous conditions exist, due to the type of performance, display, exhibit, or activity, or the number of persons present (FFPC 3-10.3). The number of personnel and fire department apparatus shall be determined by the Fire Marshal after review of the specifics of the event.

OCFRD Fireworks – Pyrotechnics – Special Effects Indoor/Outdoor Display Permit Application Revised 4/01/2019
I hereby certify that I have read this application and that all information contained herein is true and correct to the best of my knowledge. I agree to comply with all state statues, county ordinances, federal, state, and local regulations. I certify that I am authorized by the organization named herein to act as its agent for the herein-described activity. I and the organization on whose behalf I make this application, hereby represent, stipulate, contract, and agree that we jointly and severally indemnify and hold the County harmless against all liability, including court costs and attorney fees, for any and all claims for damage to property, or injury to or death of persons arising out of or resulting from issuance of the permit or the conduct or the activity of which it was issued for and the actions or failure to act on the part of the applicant’s representatives, employees, agents, servants, assignees, invites, or any persons connected to the applicant.

Notice:
The name of the person signing, along with their title, is to be typed immediately below the signature line.

Signature:

Name (Printed or Typed):

Title (Printed or Typed):

Office of the Fire Marshal Use Only

Clearances: (May be obtained by phone)

Fire Department: □ Approved □ Disapproved

<table>
<thead>
<tr>
<th>Services Required By The Office Of The Fire Marshal</th>
</tr>
</thead>
<tbody>
<tr>
<td># Of Personnel</td>
</tr>
<tr>
<td>Totals:</td>
</tr>
</tbody>
</table>

Fire Official’s Representative: Date:

Reviewer’s Comments:
*Now Available*

**E-Bill Express from Orange County Fire Rescue!**

Below is the website for our new Payment Portal for all payments. Please submit the email confirmation (example attached) of payment along with your permit application.

Next to the Payment Type click on the symbol with the box and pencil to add your building permit # & if there is no building permit # include the project name and address.

For your convenience you can make your secure payment

ONLINE using a credit card or funds withdrawn directly from your bank account (ACH).

https://ww2.e-billexpress.com/ebpp/OCFRDBillPay/
From: OFMPermits@ocfl.net
Sent: Friday, June 02, 2017 1:00 PM
To: OFMPermits@ocfl.net
Subject: Your one-time Payment to Orange County Fire Rescue Department has been initiated

From: E-BillExpress@E-Billexpress.com
Date: June 2, 2017 at 9:42:25 AM EDT
To: OFMPermits@ocfl.net
Subject: Your one-time Payment to Orange County Fire Rescue Department has been initiated

Your One-time Payment to Orange County Fire Rescue Department is being processed.

Customer Name or Business Name: Orange County BCC
Account Name: Orange County BCC
Payment Account: Visa ****1234
Payment Amount: $80.00
Total Amount: $80.00
Creation Date: Friday, June 02, 2017
Payment Date: Friday, June 02, 2017

1 Item paid with this One-time Payment

<table>
<thead>
<tr>
<th>Confirmation #</th>
<th>Customer Name or Business Name</th>
<th>Payment Amount</th>
<th>Payment Type</th>
<th>Additional Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>3008121234</td>
<td>Orange County BCC</td>
<td>$80.00/01 - Permitting (OFM)</td>
<td>Fire Alarm System Permit</td>
<td></td>
</tr>
</tbody>
</table>

Please DO NOT reply to this email. This email message was sent from a notification address that cannot accept incoming email.

To contact us, click here and review the Contact Us section on our web site.