



Lily Quintus Child Care Center Vehicle Impact Protection Grant

**Orange County
Neighborhood Preservation and Revitalization Division**

**450 East South Street, Suite 332
P.O. Box 1393
Orlando, FL 32801**

**Phone: (407) 836-5606
Fax: (407) 836-0920**

DRAFT



GUIDELINES AND CRITERIA

Lily Quintus Child Care Center Vehicle Impact Protection Grant

- Provides up to \$10,000 to assist child care centers with installing vehicle impact safety devices (known as safety devices) adjacent to the exposed areas of the building
 - * The safety devices are intended to lessen the chance of a vehicle crashing into the child care center
- Administered by the Neighborhood Preservation and Revitalization Division (NPRD)

Importance of the Lily Quintus Child Care Center Vehicle Impact Protection Grant

- It is estimated that each day in the United States there are up to sixty (60) vehicle-into-building crashes
- Many of these crashes are preventable if safety devices are installed; the safety devices prevent vehicles from driving into building areas facing roadways and parking areas

Eligibility

- Child care center must be established prior to the ordinance being enacted
- Child care center must be located in a safety impact zone
- Child care center must be located in unincorporated Orange County
- Child care center must be licensed by the Department of Children and Family Services
- Applicant must submit proof of liability insurance for the structure
- Child care center must have a Business Tax Receipt and Occupational License
- Child care center must have a Certificate of Occupancy
- Applicant must submit Tax Status and W-9 forms for the business
- Child care center must have fewer than 500 employees, as defined by the U.S. Small Business Association
- The applicant must lease or own the property
- Child care center must not be part of a franchise
- The child care center must not be in a residence, a "drop-in child care," a "family day care home," an "indoor recreational facility," or a "large family day care home"

Guidelines

- Safety devices must be installed to meet the guidelines described in the ordinance
- Property owner may submit an application for up to two (2) properties
- There is no match required
- Eligible projects are safety devices for the exposed area (exterior facing a road) of the structure
- The safety devices must be installed within six (6) months of approval
- Grant funds cannot reimburse previously installed safety devices
- Tenants must submit the Property Owner Consent Form



GUIDELINES AND CRITERIA

Guidelines (Cont.)

- Property must be appropriately zoned for a child care center
- The project must comply with Orange County’s building codes, local ordinances, and permit requirements

Location of the Safety Devices

- The safety devices must be installed between the edge of the right-of-way that is adjacent to the road and the perimeter of the building’s exposed area (exterior of the building facing a road)
- The devices must be installed as close to the building’s exposed area as possible
- A safety impact zone is an area with a higher risk of a vehicle crashing into a building
 - * The speed of the road determines where the safety impact zone is located
- The table below shows the speed of a road and the area in the safety impact zone

Speed Limit	Setback
35 mph	125 feet
40 mph	153 feet
45 mph	180 feet
50 mph	213 feet
>50 mph	285 feet

Bollards

- Bollards, posts, and guard posts can be used as safety devices
- The bollards must be at least four (4) inches thick and constructed of steel or other material designed to withstand an impact of 5,000 pounds traveling thirty (30) miles per hour
- The bollards must be spaced between forty-eight (48) inches and fifty-six (56) inches apart
- The bollards must be between three (3) and four (4) feet tall
- The color and design of the bollards must be the same throughout the child care center
- The bollards must be a color similar to the day care center and have night reflector decals or paint where appropriate
- The color and design of the bollards must be the same throughout the child care center
- The bollards or posts must be properly maintained, with no visible rust or corrosion, and be kept in uniform alignment
- Protective and/or decorative sleeves are permitted



GUIDELINES AND CRITERIA

Barriers

- Physical barriers can be used as safety devices; examples are reinforced walls, planters, and street furniture
- The barriers must be at least thirty-six (36) inches tall and designed to withstand an impact of 5,000 pounds traveling thirty (30) miles per hour
- Plain concrete barriers, such as "K Rails" or "Jersey" barriers, are allowed
- The color and design of the barriers must be the same throughout the child care center

Application Requirements

- Application must be dropped off or mailed
- Provide three (3) quotes for the work being proposed
- Submit two (2) color photographs clearly showing existing area
- Include drawings or sketches showing the proposed safety devices

Vendor/Quotation Requirements

- Vendor must be licensed to work and pull permits in Orange County
- Vendor must not start the project until the Purchase Order is issued
- Vendor must provide Tax Status and W-9 forms
- Quote must be on the vendor's letterhead and include ALL costs associated with the project
 - * Cost of permits, use agreements, design, site plans, surveying, engineering, et cetera
- The vendor must provide a certificate of insurance with Workers' Compensation with waiver of subrogation (\$100k), Commercial General Liability (\$500k), and Business Automobile Liability (\$100k)

Steps to Complete the Project

- Per the ordinance, determine how many and where the safety devices are to be installed
- Submit an application and three (3) quotes for the work being proposed
- Orange County staff reviews the application
- Application goes to the Orange County Board of County Commissioners for approval
- Vendor signs the Vendor Acknowledgement Form
- A Purchase Order is issued to the vendor
 - The vendor implements the project and submits an invoice to Orange County Government



Date Application Submitted _____

APPLICANT INFORMATION

(Please Print or Type)

Building Owner Name _____ **Tenant Name** _____

Business Name _____

Tax Identification Number/ (EIN) _____

Address _____

Contact Person _____ **Email Address** _____

Phone Number _____ **Fax Number** _____

Building Owner Information (if different from applicant)

Contact Person _____

Contact Address _____

Email Address _____ **Phone Number** _____

Fax Number _____

Owner is aware of application

Owner has endorsed the application



SUPPLEMENTAL INFORMATION

Are you a small business (less than 500 employees), as defined by the U.S. Small Business Association

- Yes No

Is your child care center located in a safety impact zone Yes No

The property to be improved is Owner occupied Tenant occupied

If the improved property is tenant occupied, do you have a copy of a signed lease agreement or proof of a pending lease agreement or contract Yes No

Please submit the following information with your application:

- Two (2) photographs clearly showing existing area
- Certificate of Occupancy
- Drawings or sketches showing the proposed safety devices
- Copy of liability insurance
- Complete Tax Status and W-9 Forms
- Three (3) quotes for the work being proposed
- License from the Department of Children and Family Services
- Property Owner Consent Form (if you are the owner you do not need to complete the consent form)
- Business Tax Receipt and Occupational License

Estimated Cost of Project _____ **Grant Amount Requested** _____

I agree that the information provided within this application is accurate and correct to the best of my knowledge.

Signature of Applicant _____ Date _____



APPLICANT ACKNOWLEDGEMENT FORM

By requesting financial assistance I understand and agree with the following conditions:

Eligible improvements include installing safety devices to the exposed area (exterior) of the building.

All safety devices must comply with all applicable Orange County Government building code requirements, local ordinances, permit requirements, and established design standards for the area.

A licensed Orange County contractor must install the safety device. The contractor must be registered and have received an Occupational License from Orange County Government prior to submitting a quote.

Any properties owned by the applicant may not be involved in court action with any Orange County Government department.

Work on the project should not start prior to the issuance of a Purchase Order. Any changes made to the project that have not been approved will result in loss of funding.

Applicants must maintain the safety devices and ensure they are kept in neat and working order.

To the fullest extent of the law, the applicant shall indemnify and hold harmless Orange County Government from and against any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, including reasonable attorney's fees, of any kind or nature arising or growing out or in any way connected with the performance of the improvement.

Signature of Applicant _____ Date _____



PROPERTY OWNER CONSENT FORM

I, _____ (“Property Owner”), certify that I own the property located at _____ (“Property”) in Orange County and that I have reviewed the application by _____ (“Applicant”) to receive the Lily Quintus Child Care Center Vehicle Impact Protection Grant. I understand that the proposal includes the following changes and /or enhancements to my building:

I fully support this application and further certify that the Applicant holds a valid lease for _____ years, expiring on _____.

Date _____

Signature of Property Owner _____

Printed Name of Property Owner _____

Mailing Address of Property Owner _____

Telephone Number of Property Owner _____

Notarization Seal Below

Signature of Notary _____

Printed Notary Name _____

Date of Notarization _____