



AFTER HOURS INSPECTION REQUEST

Orange County Division of Building Safety
201 S. Rosalind Avenue
Orlando, FL 32801

Phone 407-836-5550 EXT: 2

Fax 407-836-5545

REQUIREMENTS

To request an after hours inspection, a completed application must be submitted to the Orange County Division of Building Safety. The term after hours means any time other than the normal working hours (Monday through Friday between 7:00AM and 3:30PM). The fee for an after hours inspection is **\$206.00** (\$51.50 per hour with a 4 hour minimum). **All requests must be received and paid for before 1:00PM on the day of the inspection.** For weekend inspections, the fee must be paid by Friday. Contractor licenses must be active

****Cancellations/Rescheduling must be submitted before 1:00PM the day of the inspection to avoid being charged.***

Today's Date: _____ License Number: _____
License Holder Name: _____ Company Name _____
Contractors Mailing Address: _____

After Hours Inspection Information

ONLY ONE PERMIT NUMBER PER FORM
PERMIT NUMBER: _____
Circle trade requested for inspection: Building Electrical Mechanical Plumbing
Job or Subdivision Name: _____ Type Inspection Needed: _____
Job Address: _____ Lot Number _____
INSPECTION NEEDED FOR: DATE _____ TIME _____ #INSPECTORS _____

If we have questions who do we contact/phone # _____
After Hours Contact Person and phone # _____

Payment Method: Cash _____ Check # _____ Escrow _____ see below
Credit Card _____ (additional form may be required by fax)

*******For Escrow Account Holders Only*******

License Holder Signature: _____
Personally Known _____ OR Produced Identification _____ Type of Identification Produced _____

(Name of Notary) SEAL

(Signature of Notary)
**** LICENSE HOLDER SIGNATURE IS REQUIRED FOR ESCROW ACCOUNT PAYMENTS, NO EXCEPTIONS**

DIVISION USE ONLY

Inspector assigned: _____ County ID#: _____

Approved by: _____ Date: _____