



ORANGE COUNTY DIVISION OF BUILDING SAFETY

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PROCEDURE FOR OBTAINING A CONSTRUCTION TRAILER BUILDING PERMIT

Construction trailers 8' x 32' wide and smaller.

Documentation needed:

- 2 site plans with legal description
- 2 floor plans
- Holding Tank Permit (if applicable)
- No handicap accessibility is required for this size trailer

If the contractor does not appear in person, the licensed contractor will need to give whoever appears an original notarized power of attorney pertaining to the construction trailer permit.

Step #1 Zoning Division approval

Step #2 Division of Building Safety Plans Coordination approval

Step #3 Cashier
\$ 30.00 Zoning
\$ 26.00 Building
\$ 56.00 Total

(An additional \$18.00 for an address will be collected, if applicable.)

**Fees are subject to change without notice*

Construction trailers over 8' x 32' wide are considered modular buildings.

The process and fees for modular buildings used as construction trailers are the same steps as construction trailers, but will require **two (2) identical stapled sets of plans**, each set containing the following information:

- State approved modular building plans
- Engineered foundation and tie down plans (piers may be stacked block or other approved materials)
- Engineered ramp plans, meeting Florida accessibility requirements.
- Site plan with legal description.
- Energy calculations, if applicable
- Approval letter from the Department of Community Affairs (DCA)

Sales trailers and permanent modular office buildings.

Sales Trailers require the same information as stated above for construction trailers over 8'x32', but will require **nine (9) identical stapled sets of plans** for permitting. The nine sets of plans must be submitted to the Building Safety Division through the Commercial Review Section for permitting. Commercial permit fees and commercial permit processing times will apply.