



## INTEROFFICE MEMORANDUM

### Minutes

### Roadway Agreement Committee

### Public Works Main Conference Room & Virtual Component via Webex

October 13, 2021

Members Present: Jon Weiss – Planning, Environmental & Development Services Department (Chair) (in-person)  
Diana Almodovar – Development Engineering Division (Vice-Chair) (in-person)  
Renzo Nastasi – Transportation Planning Division (in-person)  
Raymond Williams – Public Work Engineering Division (in-person)  
Humberto Castillero – Traffic Engineering Division (in-person)  
Tamara Pelc – Real Estate Management Division (virtual)  
Eric Raasch – Planning Division (virtual)

County Staff Present: Joy Carmichael – County Attorney’s Office (virtual)  
Susan Martin – Risk Management Division (virtual)  
Jennifer Cummings – Public Works Engineering Division (virtual)  
Yahaira Gines – Public Works Engineering Division (virtual)  
Jeff Dunn – Planning, Environmental & Development Services Department (virtual)  
Heather Brownlie – Transportation Planning Division (virtual)  
Tammilea Chami – Transportation Planning Division (virtual)  
Nannette Chiesa – Transportation Planning Division (virtual)

Mr. Weiss called the meeting to order at 1:31 p.m.

### Public Comment

Mr. Weiss inquired as to Public Comment – no members of the public wished to speak.

### COMMITTEE DISCUSSION – VINELAND AVENUE

County Staff Present: Roberto Ng (virtual)

The Design of the Vineland Avenue Road Widening Project is experiencing challenges with identifying retention. The 60% plans have been submitted with no viable solution for stormwater management and no ability to Permit the project. The Consultant is requesting additional funds to continue with the Design, so a determination needs to be made as to whether the additional work is covered in the original Scope of Work or is ancillary to the project.

In reviewing the location of the existing drainage system, it was discovered that the existing pipes run through an area not covered by an easement to Orange County and is not in the location identified in the As-Builts.

Preliminary Design Study (PDS) has been completed but no invoices were ever submitted by the Consultant.

The Second Amended and Restated Agreement for Vineland Pointe PD has Remedies which Orange County should review in conjunction with the County Attorney’s office so that a path forward can be identified for this project.

A determination needs to be made by Orange County Engineering as to whether the 60% Plans will be viable.

[Mr. Nastasi departed the meeting at 2:00 p.m.]

The Project Manager will need to review the Scope of Services and work product to make a determination as to whether the additional funding is warranted or not.

Ms. Alfonso and Ms. Carmichael to review the Agreement and the potential remedies and discuss next steps and whether a formal notification to the Owner is needed.

### **Approval of Minutes**

The Committee reviewed the minutes from the September 1, 2021 Roadway Agreement Committee (RAC) Meeting.

*Ms. Almodovar made a motion, with a second by Mr. Castellero, to approve the September 1, 2021 Roadway Agreement Committee Meeting Minutes as presented. Motion carried unanimously with six members voting in the affirmative and no representative from the Transportation Planning Division present..*

The Committee reviewed the minutes from the October 4, 2021 Special Roadway Agreement Committee (RAC) Meeting pertaining to Sustanee.

*Mr. Weiss made a motion, with a second by Ms. Almodovar, to approve the October 4, 2021 Roadway Agreement Committee Special Meeting Minutes as presented. Motion carried unanimously with six members voting in the affirmative and no representative from the Transportation Planning Division present..*

### **Activity Summary**

Mr. Weiss noted that the items on the BCC Agenda were approved at yesterday's 10/12/2021 BCC meeting.

Ms. Brownlie indicated there had been no additional activity to report.

### **RAC CONSENT AGENDA ITEM:**

#### **Science Drive Student Housing Proportionate Share Agreement**

Road Affected: Colonial Drive and Woodbury Road

Present: Brian Ashby (virtual)

Previous RAC: None

County Staff Present: Mirna Barq

No one had any comments on the Proportionate Share Agreement.

*Mr. Williams made a motion, with a second by Mr. Castellero, to approve the Proportionate Share Agreement for Science Drive Student Housing as presented. Motion carried unanimously with six members voting in the affirmative and no representative from the Transportation Planning Division present..*

Mr. Weiss adjourned the meeting at 2:13 p.m.

**Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.**

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5631. Para mayor información en español, por favor llame al (407) 836-3111.