****AS OF 8/31/2020****

ALL FIRE SYSTEM PERMITS **MUST BE** APPLIED FOR ONLINE THROUGH FAST TRACK.

fasttrack.ocfl.net

ORANGE COUNTY FIRE RESCUE

OFFICE of the FIRE MARSHAL

FastTrack

ONLINE SERVICES

FIRE SYSTEM ONLINE SUBMITTAL CHECK LIST

1. Page 2 Notarized Application
2. Contract (Shows job value amount) signed by both Customer & Contractor
3. Set of Plans (electronically signed and sealed if applicable)
4. Set of Cut Sheet

Upload the application, contract, plans and cut sheets into the E-Submittal Plans/Documents upload link using the naming conventions below:

- A001-FPSPlan-JobName (**Plan** Example)
- A00**2**-FPSPlan-JobName (**Multiple Pages** Example for Plan)
- A003-FPSCutSheets-JobName
- PD001-FPSApplication-JobName
- PD002-FPSContract

- A three-digit sequential number identifying the order of the files starting with 001, then 002, and so on for each file, should follow the prefix (A or PD). You must label every file that you upload in sequential order and not skip or duplicate any numbers.

- Do not use commas or special characters. You may use dashes (hyphens) to separate words in the file name or push the words together. AVOID BLANK SPACES.

Orange County Fire Rescue Department
Office of the Fire Marshal – 7079 University Blvd. Winter Park, FL 32792
Phone: 407-836-0004 - Fax: 407-836-8310

Fire Protection Systems Permit Application – Page 1

Fire Dept. Permit # _____ Building Dept. Permit #_____ Parcel #_____

Date:	**New Permit:** ☐	**Correction to a Permit:** ☐	**Revision to a Permit:** ☐

Note: Corrections occur when a permit has been rejected & revisions occur when changes are made after a permit has been issued!

Please print or type all information below. Incomplete applications will be returned.

Project Name:		
Project Address (Include City & State):		
Contractor:		
Contractor Address (Include City & State):		
Phone # (Include area Code)	**FAX # (Include Area Code)**	**Corporate Email:**
Certificate Holder's Name:		
State License Number:	**Expiration Date:**	**Worker's Compensation Expiration Date:**
General Contractor/Owner:		
Address (Include City & State):	**Name of Central Station:**	
UL Number:	**State License No.:**	

Permit Type: (One Per Application)

Chemical Suppression: ☐	Clean Agent: ☐	DAS System: ☐	Fire Alarm: ☐	Fire Pump: ☐	Standpipe: ☐	Sprinkler System: ☐	Underground: ☐

Scope Of Work:

Note: Sprinkler Systems Which Contains 50 Or More Heads And Other Suppression Systems, or Fire Alarms Systems Over $5,000 Are To Be Dated, Signed And Stamped By A Florida Registered Professional Engineer (553.79 Fs).

Permit Or Revision Required By Notice From Inspector? ☐ Yes ☐ No

All fees shall be paid at time of submittal in accordance with Orange County Fee Schedule.
Note: FEES ARE NOT REFUNDABLE, once plans are processed.

Estimated Job Value $	**Fee $**	
Job value Increased? ☐ Yes ☐ No	**If YES, total value of job INCLUDING increase: $**	
New Fee $	**Minus Original Fee $**	**Total Balance Due $**

Fire Hydrant Installation/Relocation/Removal Permit (Up to Five) Total #	**Fee Due $**

As of October 1, 2026, all fire hydrant installations, relocations and removals will be assessed a one-time permitting fee of $37.00 (this payment and fee are for up to five hydrants). Fees will be accessed during the fire hydrant permitting process.

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Fire Protection Systems Permit Application – Page 2

Fire Dept. Permit # _____ Building Dept. Permit #_____

Project Name:
Project Address:
City, State and Zip Code:

Notarized Signature	
Certificate Holder Shall Sign Notarized Portion For New Permits, Corrections, Or Revision.	
(Print or Type Name)	**I hereby swear, under oath, that all documents and information submitted by me in connection with this permit application process are genuine and truthful.**
Signature of Certificate Holder:	

STATE OF FLORIDA)
) ss:
COUNTY OF _____)

The foregoing instrument was acknowledged before me by means of ☐ physical presence, or ☐ online notarization, this _____ day of _____, 20_____
by [NAME OF PERSON]
_____,
as [TYPE OF AUTHORITY,… e.g. officer, trustee, etc.]
_____
for [NAME OF PARTY ON BEHALF OF WHOM INSTRUMENT WAS EXECUTED]
_____

☐ Personally Known; OR
☐ Produced Identification. Type of identification produced:_____.
[CHECK APPLICABLE BOX TO SATISFY IDENTIFICATION REQUIREMENT OF FLA. STAT. §117.05]

_____
Notary Public My Commission Expires:

_____
(Printed, typed or stamped commissioned name of Notary Public)

Notary Seal:

Orange County Fire Rescue Department
Office of the Fire Marshal – 7079 University Blvd. Winter Park, FL 32792
Phone: 407-836-0004 - Fax: 407-836-8310

Orange County Fire Department Fee Schedule

From:	To:	Fee:	From:	To:	Fee:
$0.01	$1,000.00	$49.00	$50,000.01	$51,000.00	$299.00
$1,000.01	$2,000.00	$54.00	$51,000.01	$52,000.00	$304.00
$2,000.01	$3,000.00	$59.00	$52,000.01	$53,000.00	$309.00
$3,000.01	$4,000.00	$64.00	$53,000.01	$54,000.00	$314.00
$4,000.01	$5,000.00	$69.00	$54,000.01	$55,000.00	$319.00
$5,000.01	$6,000.00	$74.00	$55,000.01	$56,000.00	$324.00
$6,000.01	$7,000.00	$79.00	$56,000.01	$57,000.00	$329.00
$7,000.01	$8,000.00	$84.00	$57,000.01	$58,000.00	$334.00
$8,000.01	$9,000.00	$89.00	$58,000.01	$59,000.00	$339.00
$9,000.01	$10,000.00	$94.00	$59,000.01	$60,000.00	$344.00
$10,000.01	$11,000.00	$99.00	$60,000.01	$61,000.00	$349.00
$11,000.01	$12,000.00	$104.00	$61,000.01	$62,000.00	$354.00
$12,000.01	$13,000.00	$109.00	$62,000.01	$63,000.00	$359.00
$13,000.01	$14,000.00	$114.00	$63,000.01	$64,000.00	$364.00
$14,000.01	$15,000.00	$119.00	$64,000.01	$65,000.00	$369.00
$15,000.01	$16,000.00	$124.00	$65,000.01	$66,000.00	$374.00
$16,000.01	$17,000.00	$129.00	$66,000.01	$67,000.00	$379.00
$17,000.01	$18,000.00	$134.00	$67,000.01	$68,000.00	$384.00
$18,000.01	$19,000.00	$139.00	$68,000.01	$69,000.00	$389.00
$19,000.01	$20,000.00	$144.00	$69,000.01	$70,000.00	$394.00
$20,000.01	$21,000.00	$149.00	$70,000.01	$71,000.00	$399.00
$21,000.01	$22,000.00	$154.00	$71,000.01	$72,000.00	$404.00
$22,000.01	$23,000.00	$159.00	$72,000.01	$73,000.00	$409.00
$23,000.01	$24,000.00	$164.00	$73,000.01	$74,000.00	$414.00
$24,000.01	$25,000.00	$169.00	$74,000.01	$75,000.00	$419.00
$25,000.01	$26,000.00	$174.00	$75,000.01	$76,000.00	$424.00
$26,000.01	$27,000.00	$179.00	$76,000.01	$77,000.00	$429.00
$27,000.01	$28,000.00	$184.00	$77,000.01	$78,000.00	$434.00
$28,000.01	$29,000.00	$189.00	$78,000.01	$79,000.00	$439.00
$29,000.01	$30,000.00	$194.00	$79,000.01	$80,000.00	$444.00
$30,000.01	$31,000.00	$199.00	$80,000.01	$81,000.00	$449.00
$31,000.01	$32,000.00	$204.00	$81,000.01	$82,000.00	$454.00
$32,000.01	$33,000.00	$209.00	$82,000.01	$83,000.00	$459.00
$33,000.01	$34,000.00	$214.00	$83,000.01	$84,000.00	$464.00
$34,000.01	$35,000.00	$219.00	$84,000.01	$85,000.00	$469.00
$35,000.01	$36,000.00	$224.00	$85,000.01	$86,000.00	$474.00
$36,000.01	$37,000.00	$229.00	$86,000.01	$87,000.00	$479.00
$37,000.01	$38,000.00	$234.00	$87,000.01	$88,000.00	$484.00
$38,000.01	$39,000.00	$239.00	$88,000.01	$89,000.00	$489.00
$39,000.01	$40,000.00	$244.00	$89,000.01	$90,000.00	$494.00
$40,000.01	$41,000.00	$249.00	$90,000.01	$91,000.00	$499.00
$41,000.01	$42,000.00	$254.00	$91,000.01	$92,000.00	$504.00
$42,000.01	$43,000.00	$259.00	$92,000.01	$93,000.00	$509.00
$43,000.01	$44,000.00	$264.00	$93,000.01	$94,000.00	$514.00
$44,000.01	$45,000.00	$269.00	$94,000.01	$95,000.00	$519.00
$45,000.01	$46,000.00	$274.00	$95,000.01	$96,000.00	$524.00
$46,000.01	$47,000.00	$279.00	$96,000.01	$97,000.00	$529.00
$47,000.01	$48,000.00	$284.00	$97,000.01	$98,000.00	$534.00
$48,000.01	$49,000.00	$289.00	$98,000.01	$99,000.00	$539.00
$49,000.01	$50,000.00	$294.00	$99,000.01	$100,000.00	$544.00

For a valuation over $100,000.01, the fee shall be $549.00 for the first $100,000.01 to 101,000.00 plus $5.00 per thousand thereof over $101,000.01

FIRE RESCUE DEPARTMENT
OFFICE OF THE FIRE MARSHAL
Scott Workman, Acting Fire Marshal
7079 University Blvd.
Winter Park, FL 32792
(407) 836-0004 Fax (407) 836-8330

October 1, 2026

TO ALL FIRE & UNDERGROUND CONTRACTORS IN UNINCORPORATED ORANGE COUNTY

The purpose of this notice is to make you aware of the updated fee schedule that affects all fire hydrant installations, relocations, and removals within Unincorporated Orange County.

With the approval of the 2026 Budget, the Orange County Board of Commissioners approved and adopted a new fee schedule that became effective October 1, 2026.

As of October 1, 2026, all fire hydrant installations, relocations and removals will be assessed a one-time permitting fee of $37.00 (this payment and fee are for up to five hydrants). Fees will be accessed during the underground permitting process.

The Orange County Fire Rescue Department strives to provide the highest quality fire prevention and emergency services to protect our public health and safety, while reducing property loss. Your cooperation will ensure that the fire hydrants in Orange County are available and ready for use when the need arises.

Should you have any questions regarding this information, please do not hesitate to contact our office at 407-836-8328

Respectfully

Scott Workman
Acting Fire Marshal