Orange County Outdoor Public Assembly, Special Event and Block Party Definitions

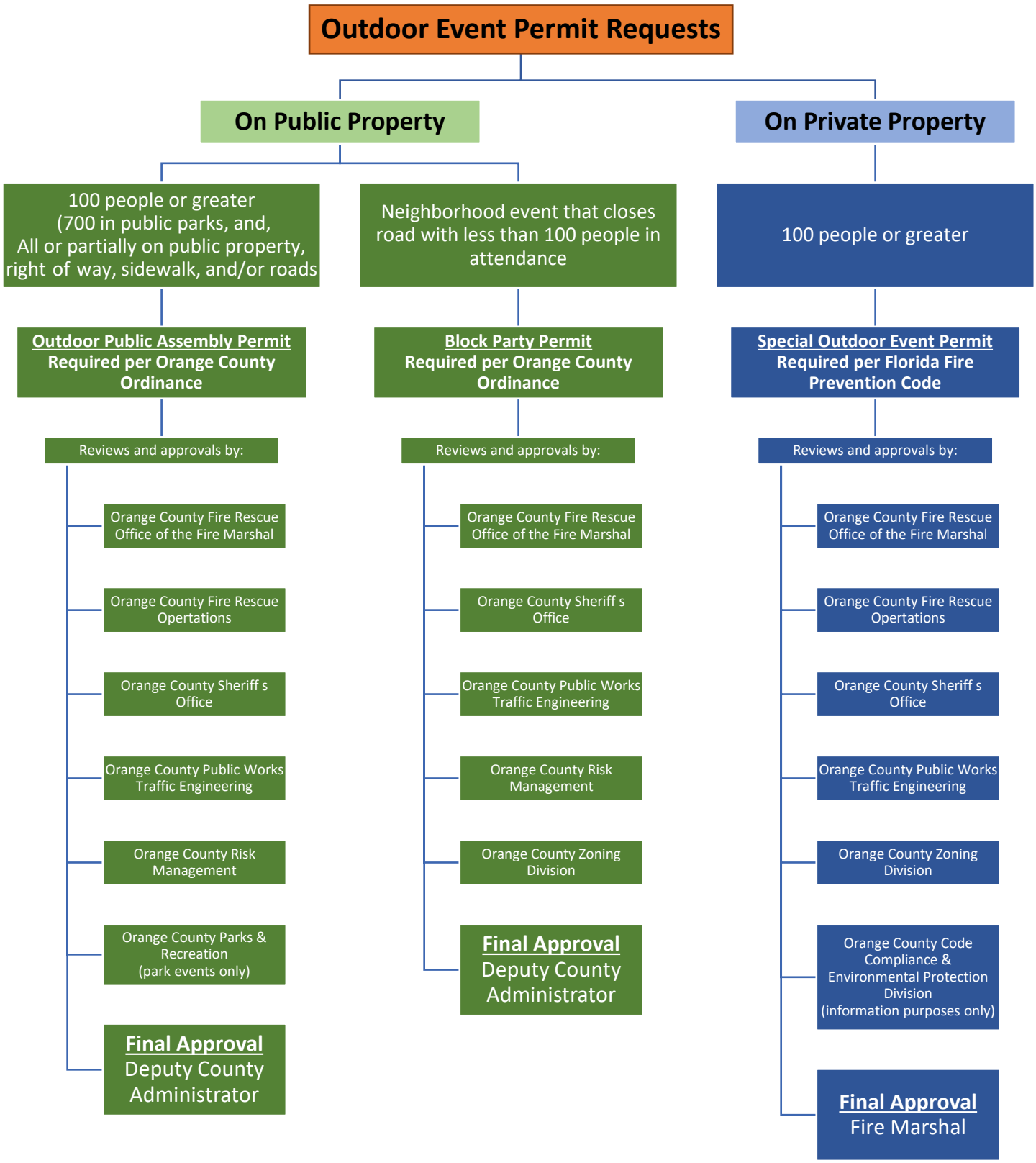
An **Outdoor Public Assembly Permit** is required by Orange County Ordinance for an event (except a funeral procession) that is:

- Held partially or entirely on public property, right-of-way, sidewalk, and/or roads, ***and***
- Expected to be attended by 100 or more people
    - In the case of public parks, it would be 700 or more people

A **Block Party Permit** is required by Orange County Ordinance for a neighborhood social event taking place either partially or entirely on a road in a residential area and which obstructs vehicular traffic.

A **Special Outdoor Event Permit** is required by the Florida Fire Prevention Code for outdoor events, interpreted as being not on public right-of-way, that are reasonably expected to be attended by 100 or more people.

It should be noted that depending on the makeup of the event, there are times where both an Outdoor Public Assembly and a Special Outdoor Event is required.



Revised 10-2026

Permit #_____ Fee $__**25.00**___
Non-refundable
Date Received_____

BLOCK PARTY APPLICATION

This permit is for a party to be attended only by residents in the immediate neighborhood.

Name of Neighborhood_____

Date of party_____ Times_____

Road to be closed_____

from_____ to _____

Person Responsible for event:_____EMail:_____

Address_____

Daytime phone_____ Evening phone_____

A site plan must be submitted with this application showing the roadways which will affected by the closure. The plan must show the width of the roadway to be closed. The signature endorsement sheet must accompany this application.

Will any tents be used?_____How many and what size?_____
Only "pop-up" type will be allowed. No holes to be made in pavement.

Will there be any amplified music?_____What type?_____

Type of barricades to be used to close roadway_____

I, _____, am acting as the representative for my neighbors in requesting the above named Block Party Permit. As the responsible party, I agree to obey all stated conditions, and release, waive, and forever discharge Orange County, its officers, employees and agents from any liability, actions, causes of action, damages, claims, and demands of every kind and nature whatsoever arising out of, or resulting from, the activities described above. I, the permittee, and participants shall be responsible or liable for, and shall indemnify, and hold Orange County harmless for, any injury, death, or damage, and they shall assume all risk of holding and participating in the block party in the local street.
I also agree to defend, indemnify, and hold harmless Orange County, its officers, and agents against any and all manner of actions, causes of actions, suits, debts, claims, demands, or damages or liability or expense of every kind and nature incurred or arising by reason of any actual or claimed wrongful act or omission of mine while conducting the activities described above.

_____ Date_____ _____
signature Notary

Office of the Fire Marshal – Plans & Permits
7079 University Blvd.
Winter Park, FL. 32792
Phone: 407-836-0004 Fax: 407-836-8310 Email Applications: OFMPermits@ocfl.net

Block Party Signature Endorsement

This form must be signed by the homeowners/renters living in that portion of the roadway which will be affected by the closure.
Any person(s) objecting to the closure should print their name and state why they object in the signature column.

We, the below signed residents, agree to the closure of _____ (Street name)

from the dates of: _____ to _____, 20__

for the purpose of holding a neighborhood block party.

Printed name	Signed name	Address
1.		
2.		
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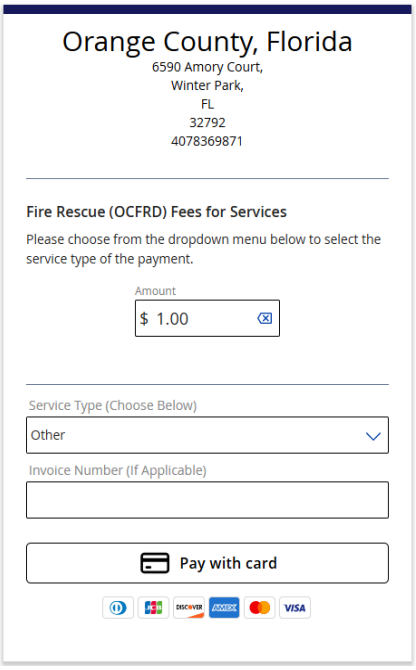
Now Available

Orange County Fire Rescue Online Payments!

Below is the website for our new Payment Portal for all payments. Please submit the **email confirmation** of payment along with your permit application.



For your convenience you can make your secure payment

ONLINE using a credit card or funds withdrawn directly

from your bank account (ACH).

https://ebc2.cybersource.com/ebc2/payByLink/pay/AAZ88QPJs0eXTdmi1byy0KOAnud2y5lludGIWiYwiFYVOWAROyX02zP6nEssGGXS