Orange County Fire Rescue Department
Office of the Fire Marshal – 7079 University Blvd. Winter Park, FL 32792
Phone: 407-836-0004 - Fax: 407-836-8310

Laser Display Permit Application Process

With the recent upgrade to our Mobile Eyes system we would like to direct all Laser Display/Exhibit permit applicants to create an account and upload their application and plans through the Contractor Permit Portal. The permit application, fee schedule and information for our online payment portal are available in the documents library for your use and below is the direct link where you can create an account.

http://www.mobile-eyes.com/PA_index.asp

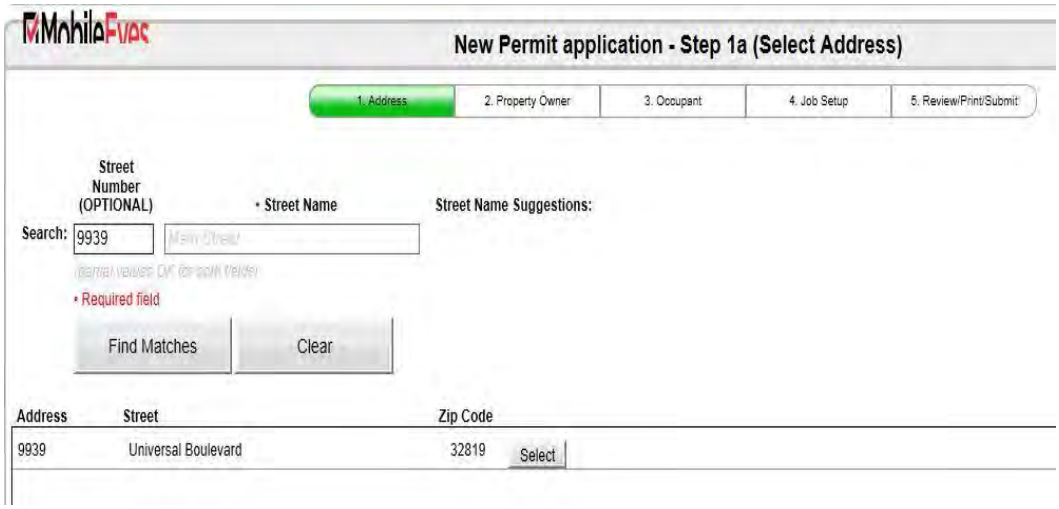
STEP 1:

You must select Orange County Fire Rescue in the City/Dept: drop down box.

STEP 2:

Once you click on

(Apply for a Permit) search for the address of the location <u>where the display will be held:</u> (LESS IS MORE WITH THIS PROGRAM: Start with just the numerical part of the address)



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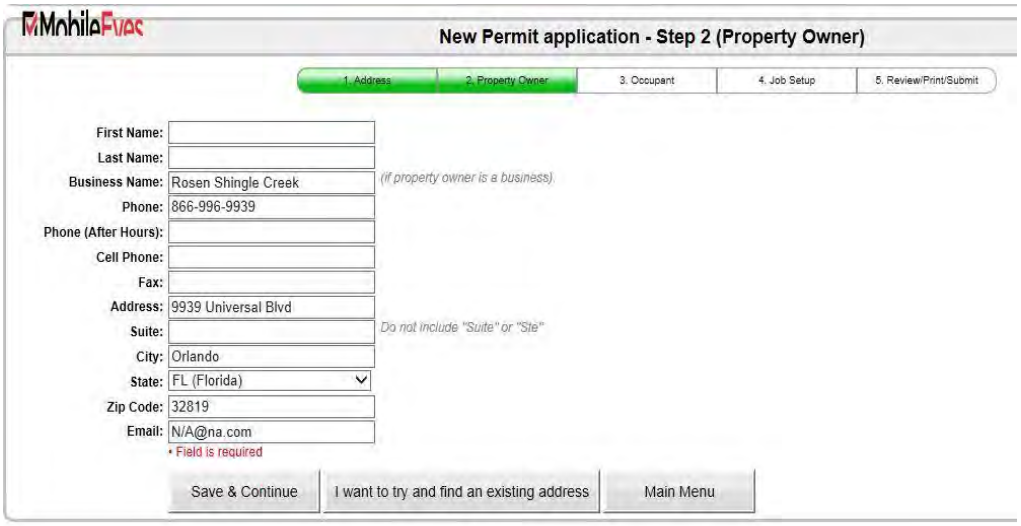
STEP 3:

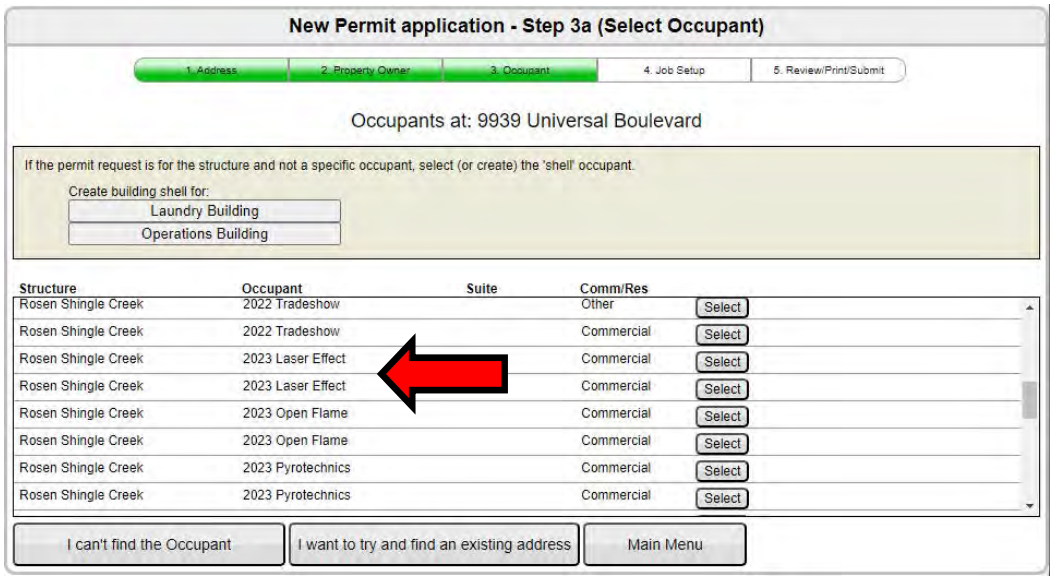
NO NEED TO UPDATE THE PROPERTY OWNER INFO

- Just click Save & Continue



STEP 4:

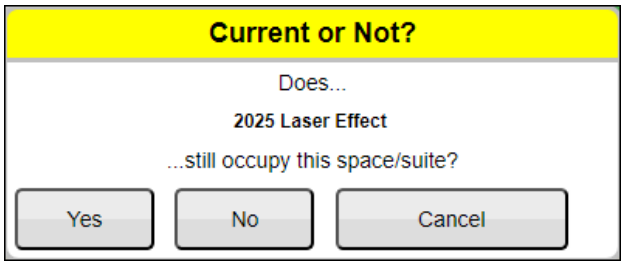
Please be sure to select from the **EXISTING** Occupant List
the correct occupant will be based on your
Event type and year:
(Example: 2025 Laser Effect)



STEP 5:

When the pop up box ask
Does… 2025 Laser Effect
…still occupy this space/suite?

CLICK YES



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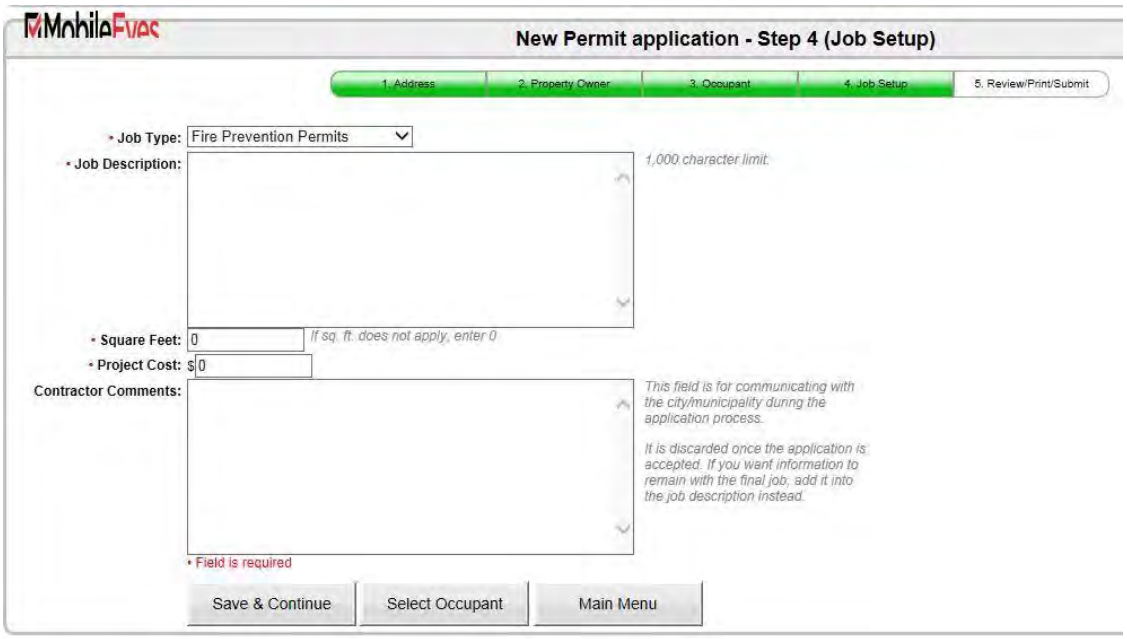
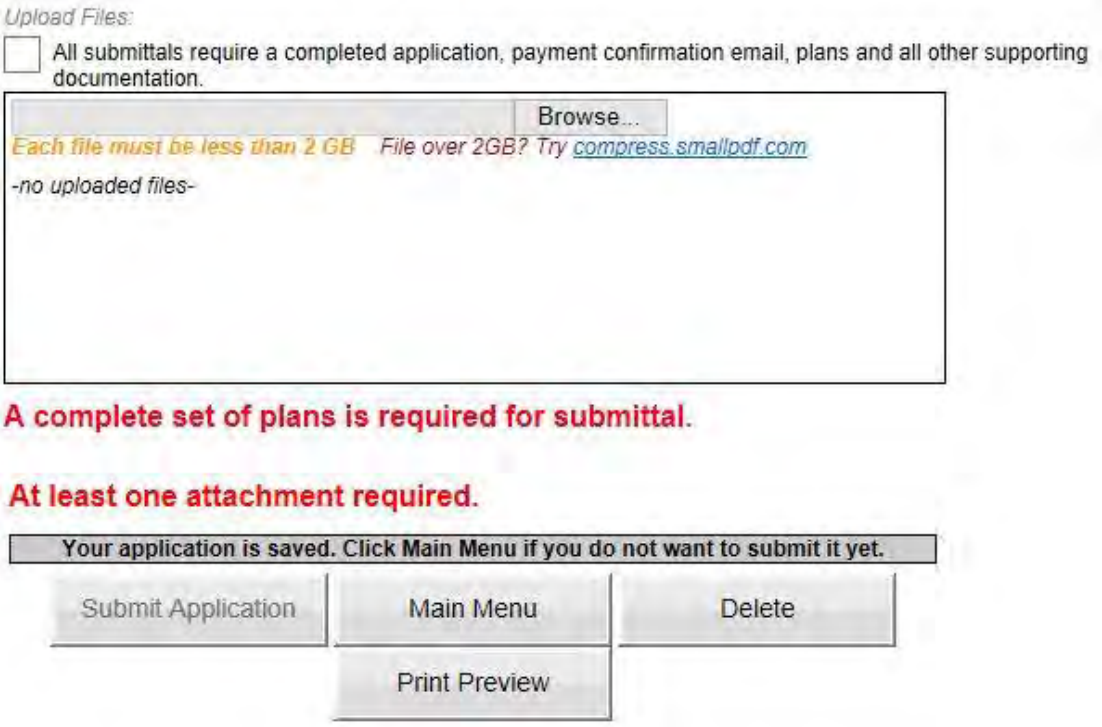
STEP 6:

Job Type: will be Fire Prevention Permits
Job Description: Enter the Event name as well as the date and time of the Event
Square Feet: 0 (Zero)
Project Cost: 0 (Zero)



STEP 7:

Upload:
- Completed Application
- Payment confirmation email
- Plans
- Any other supporting documents.



ORANGE COUNTY FIRE RESCUE DEPARTMENT
OFFICE OF THE FIRE MARSHAL – 7079 University Blvd. Winter Park, Florida 32792
Office: (407) 836-0004 Fax: (407) 836-8310

Date: _____ **Fire Dept. Permit #:** _____
(Fire Dept. Office Use Only)

Permit Application for Laser Display/Exhibit

(Permit Fee of $114.00 is not refundable)
(Applicant will Upload a Sets of Plans [Include Site and/or Floor Plans] and Product Submittal Data Sheets With This Application)
Applications must be submitted 21 days prior to the show or an Expedited Plans Review fee of $284.00 will be charged.

Type of Laser (check one)		
Laser Light Show ☐	Medical - Class IIIB and above ☐	Other ☐

Show Name:	
Show Address:	
Booth #	**Exhibit Name:**

Business Name:		
Business Address:		
Telephone #:	**Fax #:**	**Email:**

Operator or On Site Safety Officer's Name:	**Email:**
Permanent Address:	
Telephone #:	**Fax #:**
Laser Manufacturer and Model #:	
Accession # or FDA #	**Federal License # (if applicable):**
Bond/Certificate of Insurance in the amount of:	

Starting Date:	**Ending Date:**
(PER AUTHORITY HAVING JURISDICTION)	

Conditions of Permit

The use of lasers is permitted on OCCC premises, with prior approval from the Fire Marshal, provided Lessee or exhibitor provides detailed information to OCFRD for review and adheres to the following conditions:

1. **The applicant shall have a site inspection and approval by the Orange County Fire Rescue Department prior to conducting an event.**
2. **Lasers must comply with *Florida Administrative Code Chapter 64E-4 Control of Nonionizing Radiation Hazards,* NFPA 115 – *Standard for Laser Fire Protection,* and Florida Department of Health, State Bureau of Radiation regulations.**
3. **All lasers must be registered with the Florida Department of Health, State Bureau of Radiation. A separate registration is required for each location of intended use. Out of State lasers brought into the state for temporary use require notification to the Florida Department of Health, State Bureau of Radiation.**
4. **The Laser Safety Officer must establish and supervise a program of laser radiation safety for compliance with all applicable rules.**
5. **Laser system users and staff must be trained on fire safety features prior to the lasers fist use and at least annually thereafter.**
6. **Staff members must be trained in the use of portable fire extinguishers.**
7. **All training must be documented and available for review.**
8. **For open air shows where a laser beam is projected into the sky, requestor must submit basic beam information of intended laser use and a copy of the notification provided to the Federal Aviation Administration.**

I hereby certify that I have read this application and that all information contained herein is true and correct to the best of my knowledge. I agree to comply with all state statues, county ordinances, federal, state, and local regulations. I certify that I am authorized by the organization named herein to act as its agent for the herein-described activity. I and the organization on whose behalf I make this application, hereby represent, stipulate, contract, and agree that we jointly and severally indemnify and hold the County harmless against all liability, including court costs and attorney fees, for any and

all claims for damage to property, or injury to or death of persons arising out of or resulting from issuance of the permit or the conduct or the activity of which it was issued for and the actions or failure to act on the part of the applicant's representatives, employees, agents, servants, assignees, invites, or any persons connected to the applicant.

Notice: **The name of the person signing, along with their title, is to be typed immediately below the signature line.**
Signature:
Name (Printed or Typed):
Title (Printed or Typed):

Office of the Fire Marshal Use Only

Clearances: (May be obtained by phone)

Fire Department: ☐ **Approved** ☐ **Disapproved**

Fire Official's Representative:	**Date:**
Reviewer's Comments:	

Orange County Fire Rescue Department
Checklist for a Laser Display

(Laser Display/Exhibit)

Office of the Fire Marshal - 7079 University Blvd. Winter Park, FL 32792
Phone: 407-836-0004 Fax: 407-836-8310

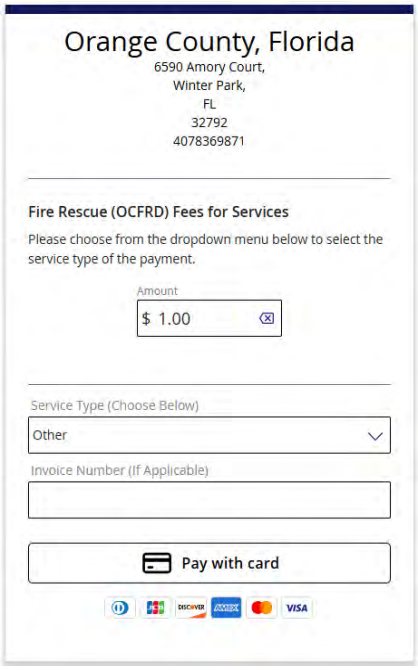
For **A Laser Display/Exhibit Permit** the following must be provided:

1. Complete application form
2. Fire watch request letter (on the venue's letterhead)
3. Permission letter from the venue
4. Payment receipt for the required fees
    a. Application fee, $114
    b. Late fee / expedited review fee, $284 – (If applicable)
5. Narrative of the event including
    a. Sketch showing the location of: the laser, operators, performers, viewers, beam paths, viewing screens, walls, mirror balls, and other reflective/diffuse surfaces which may be struck by laser beams, scanning beam patterns scanning velocity and frequency in occupied areas and where beam strikes wall or other structure, radiometric measurement data including output power and location of all measurements
    b. Class of laser
6. Site plan for the event including the location of the audience and elevation view
7. Product list & MSDS (Material Safety Data Sheets)
8. Supplemental fire protection features and emergency response procedures
9. Proof of insurance
10. Laser License from the FL Health Department

Now Available

Orange County Fire Rescue Online Payments!

Below is the website for our new Payment Portal for all payments. Please submit the **email confirmation** of payment along with your permit application.



For your convenience you can make your secure payment

ONLINE using a credit card or funds withdrawn directly

from your bank account (ACH).

https://ebc2.cybersource.com/ebc2/payByLink/pay/AAZ88QPJs0eXTdmi1byy0KOAnud2y5lludGIWiYwiFYVOWAROyX02zP6nEssGGXS