



**Orange County Utilities  
Water Reclamation Division  
Environmental Compliance Section  
Phone: 407-254-7701 Fax: 407-254-7780  
E-mail: Water.Reclamation@ocfl.net  
Website Address: www.ocfl.net/utilities/**

**Environmental Surcharge Program  
Facility Information Survey**

**1. General Facility Information**

Name of Facility: \_\_\_\_\_  
Contact Person & Title: \_\_\_\_\_  
Physical Address: \_\_\_\_\_  
Billing Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

**2. Ownership**

Name of Owner: \_\_\_\_\_  
Owner Address: \_\_\_\_\_  
OCU/OUC Account #: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**3. Facility Type**

Restaurant [ ] Grocer [ ] Hotel [ ] Automotive [ ]  
Other (specify type): \_\_\_\_\_

**4. Hours of Operation**

Weekdays: \_\_\_\_\_ Weekends: \_\_\_\_\_

**5. Pollution Prevention Devices**

A) List each on-site facility (with a grease trap) and the number of grease traps associated with each facility.

Name: _____	# of Grease Traps: _____
Name: _____	# of Grease Traps: _____
Name: _____	# of Grease Traps: _____
Name: _____	# of Grease Traps: _____

B) Floor Drains Covered? [ Y ] [ N ]

C) Sink Strainers Present? [ Y ] [ N ]

D) On-site Laundry Facilities:

<input type="checkbox"/> Commercial Laundry	Lint Trap?	[ Y ]	[ N ]	Location: _____
<input type="checkbox"/> Single-load Machines	Lint Trap?	[ Y ]	[ N ]	Location: _____
<input type="checkbox"/> Coin Laundry	Lint Trap?	[ Y ]	[ N ]	Location: _____
<input type="checkbox"/> Linen Service	Lint Trap?	[ Y ]	[ N ]	Location: _____
<input type="checkbox"/> Dry Cleaning	Lint Trap?	[ Y ]	[ N ]	Location: _____

E) Oil/Water Separator? [ Y ] [ N ] Location: \_\_\_\_\_

F) Car Wash Facility? [ Y ] [ N ] Location: \_\_\_\_\_

If yes, is the wash water recycled on-site? [ Y ] [ N ]

**6. Outfall Structures**

Number of Outfalls (connections to the sanitary sewer system): \_\_\_\_\_

A) Describe Outfall #1 (include type [manhole, cleanout, lift station or other] and location):

Outfall #1 Access Issues: \_\_\_\_\_

Outfall #1 Security Issues: \_\_\_\_\_

B) Describe Outfall #2 (include type [manhole, cleanout, lift station or other] and location):

Outfall #2 Access Issues: \_\_\_\_\_

Outfall #2 Security Issues: \_\_\_\_\_

C) Describe Outfall #3 (include type [manhole, cleanout, lift station or other] and location):

Outfall #3 Access Issues: \_\_\_\_\_

Outfall #3 Security Issues: \_\_\_\_\_

**7. Wastewater Characteristics and Flows**

List all water meter numbers and the locations that are associated with each on-site outfall. Also, list any wastewater sources that contribute to the outfall (grease traps, lint traps, hotel rooms, restaurants, etc). Please exclude irrigation meters, reclaimed water meters and fire flow only meters.

A) Outfall #1 – List water meters that are associated with the outfall flow

Water Meter #: \_\_\_\_\_

Water Meter Location: \_\_\_\_\_

Wastewater Sources That Contribute to the Outfall: \_\_\_\_\_

Water Meter #: \_\_\_\_\_

Water Meter Location: \_\_\_\_\_

Wastewater Sources That Contribute to the Outfall: \_\_\_\_\_

B) Outfall #2 – List water meters that are associated with the outfall flow

Water Meter #: \_\_\_\_\_

Water Meter Location: \_\_\_\_\_

Wastewater Sources That Contribute to the Outfall: \_\_\_\_\_

Water Meter #: \_\_\_\_\_

Water Meter Location: \_\_\_\_\_

Wastewater Sources That Contribute to the Outfall: \_\_\_\_\_

C) Outfall #3 – List water meters that are associated with the outfall flow

Water Meter #: \_\_\_\_\_

Water Meter Location: \_\_\_\_\_

Wastewater Sources That Contribute to the Outfall: \_\_\_\_\_

Water Meter #: \_\_\_\_\_

Water Meter Location: \_\_\_\_\_

Wastewater Sources That Contribute to the Outfall: \_\_\_\_\_

**8. Facility Layout and Sanitary Plumbing Drawings Available? [ Y ] [ N ]**

A copy of the "AS-BUILT" plans, including the specifications, the facility layout (site plan) and complete plumbing diagrams (schematics) showing the plumbing fixture(s) connected to the waste piping system with the flow direction indicated, may be required by Orange County to verify the number and location of all potable water meters and sanitary sewer outfalls.

**9. Additional Comments**

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**10. Certification Statement**

I certify that the information provided for the "Environmental Surcharge Program Facility Information Survey," to the best of my knowledge, is accurate and complete. I understand that this survey serves as my application for the Orange County Utilities Department, Water Reclamation Division, Environmental Surcharge Program. I further understand that falsification of this information is a violation of the Orange County Code, and as such, is subject to enforcement actions and penalties as set forth in the Orange County Code, Chapter 37, Article XX.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Survey Completed by: \_\_\_\_\_

Date Completed: \_\_\_\_\_

The Environmental Surcharge Program is managed through the Orange County Utilities Department's Water Reclamation Division. Please mail the completed survey and, if required, all facility drawings to the following address:

Orange County Utilities Department  
Water Reclamation Division  
Environmental Compliance Section  
4760 W. Sand Lake Road  
Orlando, Florida 32819

Para más información, por favor llame al Departamento de Servicios Públicos del Condado de Orange y pida hablar con un representante en español. El número de teléfono es 407-254-7701.